

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 5th October 2026 at 7:00 pm

Present:	Mr A Allen	(Chairman)
	Mr S Wilson	(Vice Chairman and Lead Member for Housing)
	Mr A Gibson	(Lead Member for Environmental and Technical Services)
	Miss G Corkish	
	Mr D Quirk	
	Mr R Turton	
Apologies:	Mr O Lockwood	(Lead Member for Finance and General Purposes)
	Mrs S Johnson	(Chief Finance Officer)
In attendance:	Mr R Phillips	(Chief Executive/Clerk)
	Mr R Forgie	(District Surveyor)
	Miss A Crellin	(Executive Officer/Assistant)

Mr Allen expressed, on behalf of the Authority, sincere condolences to the family of the late George Waft, a former Commissioner, Chairman and Member of the House of Keys for Onchan. He acknowledged Mr Waft's considerable service to the community and stated that his contribution would be remembered.

The Board Members, officers, and members of the public in the gallery stood for one minute's silence in memory of Mr Waft.

Mr Allen then made a statement regarding the outcome of the recent General Election, as follows:

"Three of the four Members of the House of Keys elected for Onchan and Garff were newly elected. He stated that we wait to see what positive contribution will be made both locally and nationally.

Let me be blunt. There is a winter of discontent on the horizon. The new House of Keys will inherit empty coffers, but the same demands – better health, better housing and better roads. The money is not there.

This means one thing, higher direct and indirect taxes and a higher cost of living for every family in Onchan and across the Island.

The Board is entering the second half of this term; our focus remains taking the Authority forward in the best interest of our ratepayers.

As Commissioners, we will have to make hard choices to protect our ratepayers, and as Chairman, I will continue to be honest about what these choices are."

The Board Members noted the statement.

C26/10/01/01
TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

This item was not applicable.

C26/10/01/02**DECLARATION OF INTERESTS OF MEMBERS AND OFFICERS (in accordance with Standing Order 18.3)**

Mr Allen invited Board Members and officers to declare any pecuniary or non-pecuniary interests relating to the business to be considered.

Mr Allen reminded those present that an interest could be declared either at that point or when the relevant agenda item was considered.

No declarations were recorded.

C26/10/01/03**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

None.

C26/10/01/04**MINUTES****1. Minutes of the Ordinary Meeting held on Monday 21st September 2026**

The minutes of the Ordinary Meeting held on Monday 21st September 2026, copies of which had previously been circulated, were considered.

Mr Quirk requested that the penultimate paragraph on page 4 be deleted, as he did not recall making the statement attributed to him at the meeting held on 21st September 2026.

Subject to that amendment, it was proposed by Miss Corkish, seconded by Mr Wilson and unanimously **RESOLVED that the minutes of the Ordinary Board Meeting held on Monday 21st September 2026 be approved as a correct record of the proceedings and signed by the Chairman.**

Mr Gibson did not cast a vote as he was not present at the meeting.

C26/10/01/05**TO DISPOSE OF ANY BUSINESS ARISING FROM SUCH MINUTES****1. Motion 83 – Feasibility Study regarding Hawthorn Villa**

Mr Quirk confirmed that, following approval of Motion 83, he had requested sight of the land registry documents for Hawthorn Villa, as it might contain restrictive covenants relating to the development of the land.

The District Surveyor confirmed that this matter and any similar queries would be addressed in the feasibility study, which would be circulated to the Board when it has progressed.

C26/10/01/06**TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING****1. Secondary Employment and Business Interest Policy – Proposed New Policy**

The report of the Chief Executive/Clerk dated 5th October 2026, copies of which had previously been circulated, was considered.

The Chief Executive/Clerk provided the following overview:

- That the Authority recognises that employees may wish to undertake paid or unpaid employment, self-employment, business activities, public appointments,

voluntary work or other external interests outside their employment with the Authority;

- In the interests of good governance, transparency and the effective management of conflict of interest, it is appropriate for the Authority to establish a clear framework governing the declaration and approval of secondary employment and other external interests;
- The Board previously requested that the draft policy be circulated to employees prior to consideration of its approval and adoption. The policy has now been circulated to the Authority's employees, and no feedback or comments have been received;
- The Board was due to consider the draft document at its Ordinary Board Meeting held on Monday 21st September 2026. However, consideration of the matter was deferred to allow Mr Wilson the opportunity to provide comments on the proposed draft. Those comments have now been incorporated into the revised draft; and
- The Board is therefore requested to consider the attached draft policy and determine whether it should be approved and adopted for implementation across the Authority.

Following a discussion, it was proposed by Mr Wilson, seconded by Miss Corkish and unanimously **RESOLVED that the Secondary Employment and Business Interests Policy appended to the Chief Executive/Clerk's report dated 5th October 2026 be approved and adopted with immediate effect.**

2. Code of Practice for the Proactive Publication of Information

The report of the Chief Executive/Clerk dated 5th October 2026, copies of which had previously been circulated, was considered.

The Chief Executive/Clerk provided the Board with the following overview:

- At the Ordinary Meeting held on Monday 1st June 2026, the Board, following consideration of Motion 82, resolved that the Authority should develop and formally adopt a Code of Practice for the Proactive Publication of Information;
- The Board was due to consider the draft document at its Ordinary Board Meeting held on Monday 21st September 2026. However, consideration of the matter was deferred to allow Mr Wilson the opportunity to provide comments on the proposed Code. Those comments have now been incorporated into the revised draft;
- The draft Code establishes a framework for the routine publication of information held by the Authority in the exercise of its statutory functions, with the aim of promoting transparency, accountability and public engagement;
- The Authority already published a significant amount of information, and the proposed Code formalises existing good practice while identifying areas where further publication may be appropriate. The Code also provides guidance on the types of information that should be published, the circumstances in which information may be redacted or withheld, and the methods by which information should be made available to the public; and
- The Code has been developed in the context of the Freedom of Information Act 2015 and reflects recognised principles of openness, transparency and accountability. In particular, it seeks to reduce reliance on Freedom of Information requests by ensuring that key information is routinely available to the public wherever practicable.

A discussion in relation to the following took place:

- Mr Turton questioned whether the Authority should adopt the Code before the Isle of Man Government had adopted an equivalent code.
- Mr Wilson clarified that the Code was a policy rather than legislation and had been prepared under the Freedom of Information Act 2015. He stated that

proactive publication would improve openness and transparency, reduce the number of Freedom of Information requests and lower the associated administrative burden and cost.

- Mr Turton confirmed that he supported the publication of information but remained concerned that the Authority might rely upon a code that had not been adopted by the Isle of Man Government and could therefore be open to challenge.
- Mr Allen asked whether there would be any advantage in deferring approval for twelve months. Mr Wilson considered that there would not.
- Miss Corkish and Mr Gibson stated that they support the adoption of the proposed Code.

The Chief Executive/Clerk highlighted that the Authority already complied with the majority of the requirements contained within the proposed Code, with most of the information identified for publication already being made available on the Authority's website in the interests of transparency and good governance. He advised that only a small number of categories of information were not currently published. Adoption of the Code would therefore formalise existing good practice, provide clear guidance for officers and future Boards regarding publication requirements, and assist in ensuring that information not intended for public disclosure is appropriately protected.

Mr Turton requested that the minutes record that he was not opposed to the publication of information or the principles of transparency and openness. However, he objected to the Authority adopting the Code at the present time, expressing the view that it should not do so until an equivalent policy had first been adopted by the Isle of Man Government.

Following a further discussion, it was proposed by Mr Wilson, seconded by Miss Corkish and **RESOLVED that the Code of Practice for the Proactive Publication of Information, as appended to the Chief Executive/Clerk's report dated 5th October 2026, be approved and adopted with immediate effect.**

For: *Mr Allen, Mr Wilson, Miss Corkish, Mr Quirk and Mr Gibson*
Against: *Mr Turton*

C26/10/01/07

TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C26/10/01/08

PLANNING DECISIONS/COMMUNICATIONS FROM THE ISLE OF MAN GOVERNMENT PLANNING COMMITTEE

(i) PA 26/00483/B Mr M Meaurio – 1 Main Road

The Board Members were advised that the planning application is for the installation of a replacement shopfront.

In answer to questions, the District Surveyor advised that:

- No comments have been received; and
- The return date for the application is 16th October 2026.

Following a discussion, it was proposed Mr Gibson and seconded by Miss Corkish and unanimously **RESOLVED that planning application 26/00483/B – 1 Main Road be recommended for approval.**

(ii) **PA 26/00734/B Peveril Rifle Club – Peveril Rifle Range, Slieau Lhost Range, A18 Mountain Road**

The Board Members were advised that the planning application is for the removal of a berm and the creation of a new berm encompassing additional existing land into the rifle club.

- No comments have been received; and
- The return date for the application is 16th October 2026

Following a discussion, it was proposed by Mr Gibson and seconded by Mr Turton and unanimously **RESOLVED that planning application 26/00734 – Peveril Rifle Range, Slieau Lhost Range, A18 Mountain Road be recommended for approval.**

C26/10/01/09

FINANCE AND GENERAL PURPOSES

1. Quarter 1 Management Accounts

To be considered In Committee.

C26/07/01/10

CONSIDERATION OF ANY REPORTS FROM THE CLERK AND OTHER OFFICERS

1. Standing Order 5 (Delegation of Powers) – Review

The report of the Chief Executive/Clerk dated 5th October 2026, copies of which having already been circulated was considered.

The Chief Executive/Clerk provided the Board with the following overview:

- At the Ordinary Meeting held on Monday 21st September 2026, during consideration of a matter relating to the Eastern Civic Amenity Site Joint Committee, the Board requested that the extent of the powers delegated to Board Members appointed to serve on joint committees, associations, and other bodies on behalf of the Authority be reviewed; and
- The Board was therefore requested to consider the current arrangements provided for with the Authority's Standing Orders and determine whether any amendments should be made.

A discussion in relation to the following took place:

- Mr Gibson stated that, as the Authority's appointed representative on the Eastern Civic Amenity Site Joint Committee, he considered that he should be afforded sufficient delegated authority to participate in discussions and vote on matters arising during meetings without the need to refer every issue back to the Board.
- Mr Quirk and Mr Turton expressed the view that the existing arrangements set out within the Standing Orders should remain unchanged.
- Mr Quirk referred to his previous experience as the Authority's representative and Chairman of the Eastern Civic Amenity Site Joint Committee, citing examples from the development of the new facility and associated financial matters where reference back to the Board had been appropriate.
- Miss Corkish supported the principle of modernising Standing Order 5; however, she suggested that any matters with financial implications should continue to be referred to the full Board for consideration.
- Mr Wilson supported Miss Corkish's suggestion; and

- Mr Allen agreed that greater autonomy for the Authority's appointed representative would be beneficial but considered that matters involving financial commitments should continue to be referred to the Board for determination.

The Chief Executive/Clerk outlined two potential amendments to Standing Order 5.1, reflecting the views expressed by some Board Members. Both options would permit the Authority's appointed representative to participate in discussions, vote and make decisions on behalf of the Authority at Joint Committee meetings, subject to any restrictions or directions imposed by the Board.

Following a further discussion, it was proposed by Mr Gibson, seconded by Mr Wilson and **RESOLVED that all Members of the Board acting as representatives of the Board on a committee, association or other body be authorised to participate in discussions, exercise voting rights and make decisions on behalf of the Board, except in relation to any matter involving expenditure or a financial commitment exceeding £5,000, which will be referred to the Board for approval.**

For: Mr Allen, Mr Wilson, Miss Corkish and Mr Gibson
Against: Mr Turton and Mr Quirk

C26/10/01/11

CONSIDERATION OF ANY CORRESPONDENCE

None.

C26/10/01/12

TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 25

None.

C26/10/01/13

TO CONSIDER ANY MOTIONS

None.

C26/10/01/14

ENVIRONMENTAL & TECHNICAL SERVICES

1. Play Inclusive Play Areas (PIPA) Report

The report of the Chief Executive/Clerk dated 5th October 2026, copies of which had previously been circulated, was considered.

The District Surveyor provided the following overview:

- The resolution recorded following consideration of Motion 79 at the Ordinary Board Meeting held on Monday 27th April 2026 states:
 - *"RESOLVED that the Board requests a comprehensive review of all existing play area equipment and play apparatus currently provided within Onchan Pleasure Park be undertaken, and that a subsequent report be provided to the Board for consideration. Furthermore, that as part of a review and report, accessibility within all Onchan District Commissioner's play areas must be considered"*
- Subsequently, the resolution recorded at the Ordinary Board Meeting held on Monday 18th May 2026 states:
 - *"RESOLVED that the Board accepts the proposal from Play Inclusive Play Areas (PIPA) to carry out assessments and a report for each play park in the Authority's ownership, as well as Onchan Pleasure Park and the Jubilee Garden. Furthermore, that this work is to be funded from the Authority's General Reserves"*

- In accordance with the above resolutions, Play Inclusive Play Areas (PIPA) has now completed the instructed assessments and provided its findings to the Authority. The report has been prepared to present the outcome of those assessments and to assist the Board in considering the current provision, condition, and accessibility of play facilities across the Authority's play areas; and
- The Board is therefore invited to consider the findings and recommendations contained within the report and determine whether any further guidance, priorities, or instructions should be provided to the Authority's officers in relation to future play area improvements, accessibility enhancements, or financial investment.

A discussion in relation to the following took place:

- Mr Gibson welcomed the report and noted that the majority of the Authority's play areas compared favourably against the required standard, although he considered that the Recreation Ground should be prioritised for improvement.
- Miss Corkish requested a meeting with the District Surveyor to consider how the recommendations contained within the report could be progressed, following which a further report could be submitted to the Board.
- Mr Quirk expressed concern regarding the Recreation Ground and Ballachurry Play Park, noting that both facilities served areas with a high concentration of families with young children.
- Miss Corkish enquired whether lottery funding opportunities may be available.
- Mr Turton welcomed the report and considered that the Board should prioritise both the replacement of play equipment and improvements to paths and accessibility as part of the forthcoming District Rate and budget-setting process, subject to officers obtaining the necessary costings and design proposals.
- Mr Turton further suggested that, in view of likely time constraints, priority should be given to improvements that could be delivered relatively quickly and with minimal planning requirements, such as footpath and accessibility enhancements; and
- Mr Wilson agreed that costings would be required before the matter could be progressed further. The District Surveyor advised that these would be considered alongside the annual play equipment maintenance report, which was due to be submitted to the Board shortly.

Following discussion, it was agreed that consideration of the matter be deferred pending a meeting between Miss Corkish and the District Surveyor. It was further agreed that a detailed report be submitted to a future meeting of the Board setting out proposed improvements for each play area, the estimated expenditure required, potential funding opportunities, and a recommended programme of works identifying the priority and sequencing of the proposed improvements.

C26/10/01/15

HOUSING MATTERS

1. Public Sector Housing (General Needs) (Allocations) Policy 2026

The report of the Housing Manager dated 5th October 2026, copies of which had previously been circulated, was noted.

The Chief Executive/Clerk provided the Board with the following overview:

- The report provides Members with an update on policy changes affecting housing allocations and fixed term tenancy reviews;
- Tynwald has approved amendments to the Public Sector Housing (General Needs) (Allocations) Policy 2019, and those changes came into force on the 1st October 2026;

- The Housing Team have completed the implementation of the amended allocation criteria, including:
 - Reassessment of all active housing waiting list applications against the new policy prior to the 1st October;
 - Updating points assessments, income assessments and eligibility status to reflect the revised criteria;
 - Review of applications refused on income grounds within the previous 6 months to determine whether applicants now qualify under the revised income thresholds;
 - Review of fixed term tenancies subject to higher rent levels against the new income thresholds for public sector housing; and
 - Communication has been issued to all applicants on the housing waiting list and tenants currently paying uplifted rents.

Mr Allen noted that the proposed changes were likely to affect the Authority's housing waiting lists in the months and years ahead and that Board Members should monitor the impact on demand for local authority housing.

Mr Quirk and Mr Wilson stated that local authorities should continue to progress new social housing development schemes to help meet existing and future housing demand. They further expressed the hope that such schemes would receive increased funding and support from the newly elected House of Keys and the Isle of Man Government.

2. Social Housing- Mutual Exchange of Properties Request

To be considered In Committee.

3. Housing Allocation HA 5089 – Appeal

To be considered In Committee.

C26/10/01/16

CHAIRMAN'S ANNOUNCEMENTS

1. Dates for the Diary

Date	Organisation	Event	Time
5 th October 2026	Onchan District Commissioners	Board Meeting	7:00 pm
13 th October 2026	Onchan District Commissioners	Commissioners Surgery – Heywood Court	2:00 pm to 3:00 pm
19 th October 2026	Onchan District Commissioners	Board Meeting	7:00 pm

2. Commissioners Surgery – Heywood Court

Mr Quirk and Mr Turton confirmed that they will attend the Commissioners' Surgery at Heywood Court on Tuesday 13th October 2026.

C26/10/01/17

ANY OTHER URGENT BUSINESS

None.

There being no further business, the public meeting ended at 7:53 pm.

C26/10/01/18**FINANCE & GENERAL PURPOSES****1. Quarter 1 – Management Accounts**

The following was considered In Committee and transferred to the public domain.

The 2026/27 Quarter 1 management accounts, copies of which having previously been circulated, were considered and noted.

The Board Members noted the information.

C26/10/01/19**HOUSING MATTERS****1. Social Housing – Mutual Exchange of Properties Request**

The following was considered In Committee and transferred to the public domain.

The report of the Housing Manager dated 5th October 2026, copies of which had previously been circulated, was considered.

The Chief Executive/Clerk provided the following overview.

- At the Ordinary Meeting held on Monday 24th August 2026, the board resolved to refuse the appeal submitted by TG452, as referenced within the Housing Manager's report dated 24th August 2026;
- The appeal related to a proposed mutual exchange involving two properties and with an associated proposal involving a third property as part of a wider exchange arrangement; and
- Since the Board reached its decision, the circumstances have changed, and the Board is requested to consider the additional information provided to determine whether it wishes to uphold its previous decision to refuse the appeal or reconsider the matter in light of the change of circumstances.

A discussion in relation to the following took place:

- Mr Turton and Mr Quirk raised concerns regarding a proposed mutual exchange involving a family consisting of two adults and two children downsizing from a three-bedroom property to a two-bedroom property. They noted the family's potential future need for a third bedroom and highlighted that this had formed part of the rationale for the Board's previous decision not to approve the exchange.
- Mr Wilson proposed that the Board Members should take into account the reduction in rental liability that would be achieved by the family seeking to downsize, noting that many tenants were currently experiencing financial pressures arising from the increasing cost of living.
- Mr Wilson provided further information in relation to the health concerns of some of the tenants proposing the exchange and advised that this additional supporting information was not available to the Board when it had previously considered the matter. He considered that the information provided further justification for the proposed exchange.
- Miss Corkish noted that she had not supported the mutual exchange when it was previously considered by the Board. However, having subsequently spoken with some of those involved in the proposed arrangements, she now supported the exchange.

- Mr Gibson shared the concerns expressed by Mr Turton and Mr Quirk regarding the future bedroom requirements of some of the tenants involved in the proposed exchange of properties.
- Mr Allen raised concerns regarding the potential for overcrowding within the properties following the proposed exchange.
- Mr Allen, Mr Turton, Mr Quirk and Mr Gibson expressed the view that the information presented demonstrated that the family seeking the transfer was currently adequately housed within one of the Authority's three-bedroom properties. They considered that, as the household comprised two adults and two children, a three-bedroom property remained the most appropriate form of accommodation, particularly given that the children's housing requirements may change as they grow older.
- Mr Allen, Mr Turton, Mr Quirk and Mr Gibson further expressed the opinion that the household comprising one adult and three children could potentially be accommodated through the allocation of another three-bedroom Authority property via a transfer or other suitable housing arrangement. They considered that this would avoid downsizing the first family into accommodation which may become unsuitable for their future needs; and
- Mr Allen further stated that there were applicants currently on the Authority's social housing waiting list who were in greater need of a two-bedroom property and who may benefit from being offered the property that would become available, irrespective of the proposed mutual exchange arrangements.

The Chief Executive/Clerk advised the Board Members as to what would constitute statutory overcrowding within a residential property, based upon his previous experience of dealing with Environmental Health Officers within the former Department of Environment, Food and Agriculture. He explained the factors typically taken into account when assessing occupancy levels and advised that the proposed arrangements would not result in statutory overcrowding.

Following a further discussion, it was proposed by Mr Wilson and seconded by Miss Corkish that the Board, having considered the supplementary information provided, resolves to rescind its previous decision of the 24th August 2026 and approve the revised mutual exchange arrangements as detailed within the Housing Manager's report dated 5th October 2026, resulting in a two bedroom property becoming vacant and available for re-letting to an applicant on the Authority's housing waiting list. Furthermore, that approval shall be subject to the completion of satisfactory inspections of the properties concerned.

For: *Mr Wilson and Miss Corkish*
Against: *Mr Allen, Mr Turton, Mr Quirk and Mr Gibson*

The proposal failed.

Following a further discussion, it was proposed by Mr Allen and seconded by Mr Turton and **RESOLVED that the Board upholds its previous decision of 24th August 2026 to refuse the appeal submitted by TG452, and that no further action be taken in relation to the proposed mutual exchange as referenced within the Housing Manager's report dated 5th October 2026.**

For: *Mr Allen, Mr Turton, Mr Quirk and Mr Gibson*
Against: *Mr Wilson and Miss Corkish*

2. Housing Allocation HA 5089 – Appeal

The following was considered In Committee and transferred to the public domain.

The report of the Housing Manager, dated 5th October 2026, copies of which had previously been circulated, was considered.

The Chief Executive/Clerk provided the following overview:

- A housing applicant may apply for general needs public sector housing provided that they meet the criteria for acceptance onto the Authority's housing waiting list in accordance with the uniform policy criteria;
- The applicants' housing application was assessed in line with the Guidance Notes for the Implementation of the Common Criteria for Acceptance and Allocation onto Waiting Lists for General Needs Public Sector Housing;
- The housing application was refused as the applicants did not satisfy the Island residency requirement of 10 years or the local authority residency requirement of 3 years; and
- An appeal has subsequently been submitted against this decision and is submitted for the Board Members' consideration.

Following a discussion, it was proposed by Mr Wilson and seconded by Miss Corkish and unanimously **RESOLVED that the Board Members uphold the officers' decision to refuse Housing Allocation HA 5089, as the applicants do not meet the residential criteria set out within Clause 2 of the Public Sector Housing (General Needs) (Allocation) Policies.**

C26/10/01/20

ANY OTHER URGENT BUSINESS

1. School Road Bus Shelter – Update

Mr Quirk asked the Chief Executive/Clerk for an update regarding the installation of the bus shelter, noting that the wetter weather period was approaching.

The Chief Executive/Clerk advised that he had not received an update at that time and undertook to contact Bus Vannin to seek a progress update on the matter.

2. Birch Hill – Footpaths & Street Lights

Mr Quirk stated that a number of areas within Birch Hill were currently poorly lit due to the replacement street lighting works. He further advised that he had received concerns from some residents regarding the reinstatement of footpaths following the recent works.

The District Surveyor confirmed that the contractor had undertaken temporary works to ensure the affected areas were safe pending permanent reinstatement of the tarmac footpaths. He advised that delays had been experienced due to difficulties in obtaining tarmac via the Department of Infrastructure from the Isle of Man Government's quarry, which had affected the contractor's programme of works.

3. Ballacurn Trust, Meadow View Properties – Update

Mr Quirk and the Chief Executive/Clerk advised that they had recently been in correspondence with the Chief Minister's Office regarding the Authority's proposal to acquire the Ballacurn Trust properties situated on Second Avenue, Onchan. It was reported that the matter continued to progress slowly, principally due to legal issues relating to the Trust. However, both were advised that some progress may be forthcoming following input from the Attorney General's Chambers.

The Board Members noted the update and requested that any developments or future updates be reported to the Board for consideration.

4. Harvey Briggs Onchan Library

Mr Quirk stated that he had recently begun using the library more regularly and was of the view that the Authority was not currently providing an adequate space for younger

users. He therefore enquired whether additional funding could be made available to enhance the children's section.

The Chief Executive/Clerk confirmed that the Head Librarian and Library staff were currently developing proposals to improve the children's area, including design options and associated costings. He advised that a report would be submitted to the Board for consideration once this work had been completed.

There being no further business, the meeting ended at 8:37 pm.