

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 10th January 2022 at 7:05 pm

Present:	Mr R Turton	(Chairman)
	Miss K Williams	(Vice-Chair)
	Mr A Allen	(Lead Member for Finance and General Purposes)
	Mr D Crellin	
	Miss Z Lewin	
	Ms F Logan	(Lead Member for Environmental and Technical Services)
	Mr D Quirk	(Lead Member for Housing)
In attendance:	Mr R Phillips	(Acting Chief Executive/Clerk)
	Mrs S Johnson	(Finance Manager)
	Miss A Crellin	(Executive Assistant)

C22/01/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C22/01/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C22/01/01/03

MINUTES

1. Ordinary Meeting held on Monday 13th December 2021

The minutes of the Ordinary Meeting held on Monday 13th December 2021, copies of which having previously been circulated, were considered.

Amendment:-

Page 3 – Amend 38 Ballachrink Avenue to 38 Ballachrink Drive.

A Member requested that the validity of the recently formed Sub Committee which was created at the Board Meeting of the 13th December 2021, be discussed In Committee. The Chairman agreed that it would be.

Subject to the above mentioned amendment, It was proposed Mr Allen and seconded by Mr Crellin and unanimously **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.

C22/01/01/04

TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES

None.

C22/01/01/05

TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C22/01/01/06TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/01/01/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE1. Plans to the Board

(a) The following plans were considered by the Board.

(i) **PA 21/01060 Mr M A Higgins – 21 Birch Hill Avenue**

Members were advised that the planning application is for the creation of off road parking area (part retrospective).

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties;
- Highways are yet to submit an updated comments; and
- The return date for the application is the 10th December 2021.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and **RESOLVED that PA 21/01060 – 21 Birch Hill Avenue be refused on the grounds of the impact on highway safety.**

For: Mr Turton, Miss Williams, Mr Allen, Ms Logan and Mr Quirk

Against: Mr Crellin

(ii) **PA 21/01292 Mr M McKeever – 12 Groudle Road**

Members were advised that the planning application is for an alteration, erection of loft extension and associate dormer window.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties;
- Amended plans had been submitted; and
- The return date for the application is the 10th December 2021.

The Acting Chief Executive/Clerk declared and interest.

After Members consideration, it was proposed by Ms Logan and seconded by Mr Allen and **RESOLVED that PA 21/01292 – 12 Groudle Road be for approval.**

For: Mr Turton, Miss Williams, Mr Allen, Ms Logan, Mr Crellin and Miss Lewin

Against: Mr Quirk

(iii) PA 21/01380 Mr D Bentham – 3 Mount View Road

Members were advised that the planning application is for alterations, including roofing works, windows and doors. Construction of a summerhouse and widening of existing vehicular access.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 17th December 2021.

Mr Turton declared an interest and did not vote.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and **RESOLVED that PA 21/01380 – 3 Mount View Road be recommended for approval.**

(ii) PA 21/01437 Mrs J Tumbley – 9 Sycamore Close

Members were advised that the planning application is for the change of use to undertake sports massage therapy.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- Comments had been received from neighbouring properties; and
- The return date for the application is the 24th December 2021.

After Members consideration, it was proposed by Ms Logan and seconded by Miss Lewin and **RESOLVED that PA 21/01437 – 9 Sycamore Close be recommended for approval, on the condition of reduced working hours, no working on Sundays and Public Holidays.**

For: Mr Allen, Ms Logan and Miss Lewin

Against: Mr Turton, Miss Williams, Mr Crellin and Mr Quirk

This proposal failed.

(iii) PA 21/01435 Allprop Ltd – Former Howstrake Campsite

Members were advised that the planning application is for a single residential dwelling with ancillary office accommodation (variation of condition 2 to planning application PA 19/01061/B extension of time):-

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 14th January 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 21/01435 – Former Howstrake Campsite be recommended for approval subject to the applicant providing a satisfactory preliminary ecological appraisal and no extension be granted on approval after the application expires.**

(iv) PA 21/01490 Mr & Mrs B Rimmer – 18 Manor Park

Members were advised that the planning application is for an infill extension to the rear of the house together with a new patio area.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 14th January 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 21/01490 – 18 Manor Park be recommended for approval.**

(v) PA 21/01522 Mr B Carling – 72 Royal Avenue

Members were advised that the planning application is for an extension to the rear elevation.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 14th January 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 21/01522 – 72 Royal Avenue be recommended for approval.**

(vi) PA 21/01245 Mr & Mrs P Swindale – The Gatehouse, Coutts House

Members were advised that the planning application is for excavation works (retrospective) and an erection of a 2 storey extension (amended plans).

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 14th January 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED** that **PA 21/01245 – The Gatehouse, Coutts House** be recommended for refusal on the grounds of impact on the existing trees.

C22/01/01/08

FINANCE AND GENERAL PURPOSES

1. 2021 Year End Draft Accounts

To be considered In Committee.

2. 2021/22 Miscellaneous Charges

To be considered In Committee.

3. Onchan Park

To be considered In Committee.

4. EPC Heating Charges

To be considered In Committee.

C22/01/01/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. Proposed Tour of District

The Acting Chief Executive/Clerk advised that Board, that when a new Lieutenant Governor is appoint it is tradition to invite His Excellency the Lieutenant Governor for a tour around the District of Onchan.

After a discussion, it was agreed to contact Government House to arrange a tour after Easter. Request dates.

C22/01/01/10

CONSIDERATION OF ANY RELEVANT CORRESPONDENCE

1. Marown Civic Sunday

A copy of the correspondence received from Marown Parish Commissioners dated 1st December 2021 advising that the Marown Civic Sunday had been re-arranged for Sunday 30th January 2022 having previously been circulated was considered.

It was noted that Mr Quirk would be attending on behalf of the Authority

2. Isle of Man Municipal Association

A copy of the correspondence dated 22nd December 2021, advising that with effect from the 1st January 2022 the new Secretary and Treasurer of the Isle of Man Municipal Association will be Krys Hodgson having previously been circulated was noted.

C22/01/01/11**TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

C22/01/01/12**TO CONSIDER ANY MOTIONS**

None.

C22/01/01/13**ENVIRONMENTAL AND TECHNICAL SERVICES****1. Eastern Civic Amenity Site**

To be considered In Committee.

C22/01/01/14**HOUSING MATTERS**

None.

C22/01/01/15**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman confirmed that he attended the following:-

- Mr Turton and Mr Quirk attended the Commissioners Surgery on Saturday 8th January 2022.

1. Dates for the Diary

Date	Organisation	Event	Time
24 th January 2022	Onchan District Commissioners	Board Meeting	7:00 pm
30 th January 2022	Marown Parish Commissioners	Civic Sunday – Marown Parish Church	10:30 am
1 st February 2022	Onchan District Commissioners	Commissioners Surgery – Springfield Court (Commissioners Allen & Logan attending)	2:00 pm to 3:00 pm

C22/01/01/16**ANY OTHER BUSINESS****1. Commissioners Surgeries**

Following a discussion, it was agreed that the times of all future Commissioners Surgeries would be as follows:-

The Hub	10 am to 12 noon
Elderly Person Complexes	2:00 pm to 3:00 pm

The Public session of the Meeting ended at 19: 53 pm

C22/01/01/17**FINANCE & GENERAL PURPOSES****1. 2021 Year End Draft Accounts**

The following was discussed In Committee and transferred to the public domain.

The Report of the Finance Manager dated 4th January 2022, having previously been circulated was considered and discussed.

The Lead Member for Housing asked the Finance Manager for the total amount of housing rent arrears.

The Finance Manager advised that the quarterly statistics would be produced shortly which will show the current total. The Finance Manager confirmed that the quarterly statistics would be brought to the Board.

In relation to the housing rent arrears, the Lead Member for Finance & General Purposes advised the Board that he had discussed this with the Finance Manager, and both the Finance and Housing Teams despite COVID had been very pro-active in engaging with tenants and agreeing repayment plans.

The full Board expressed their thanks to all Officers who had been involved with above.

2. 2022/23 Miscellaneous Charges

The following was discussed In Committee and transferred to the public domain.

The Report of the Finance Manager dated 4th January 2022, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Allen and seconded by Mr Crellin and unanimously **RESOLVED that the following fees/charges be and hereby approved:-**

Miscellaneous Fees

Letter of Comfort	£95.00
Replacement Copies	£22.50
Search Fee	£125.00

Garage Rents

2022/23 Garage rents remain at £21.00 per week including VAT.

Commercial Refuse Collections

Commercial refuse collection increase by approximately 1.95%

Additional Domestic Bin Collection

The additional domestic bin collection charge remain at £40.00 per additional collection.

3. 2022/23 – Onchan Park Year End Season

The following was considered In Committee and transferred to the public domain.

The Report of the Finance Manager dated 5th January 2022, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Allen and seconded by Ms Logan and unanimously **RESOLVED that the following charges be approved:-**

Tickets

The pricing structure for Onchan Park remain the same as 2021/22.

Bowling

The Bowling prices would remain the same as 2021/22

Group Bookings

The Group booking fees remain the same as 2021/22.

Onchan Park – 2022/23 opening dates/hours

Easter Holidays	Saturday 8 th April 2022 to Sunday 24 th April 2022
Weekend Opening	Saturday 30 th April 2022 to Thursday 2 nd June 2022
Summer Opening	Thursday 2 nd June 2022 to Wednesday 7 th September 2022

It was agreed that the opening hours for Onchan Park remain at 10:30 am to 5:30 pm.

It was agreed that depending on the weather and summer season that consideration would be given to possibly extending the weekend opening until the end of September 2022.

Agents Costs

KSA Leisure Services continue as agent for the 2022/23 season.

4. EPC Heating Charges

The following was considered In Committee and transferred to the public domain.

The Finance Manager advised the Board that she had spoken to the Lead Member regarding the above.

After a discussion, it was agreed that the matter would be brought back to the next Board Meeting.

C22/01/01/18

ENVIRONMENTAL AND TECHNICAL SERVICES

1. Eastern Civic Amenity Site

The following was considered In Committee and transferred to the public domain.

A copy of the correspondence dated 5th October 2021 in relation to the Eastern Civic Amenity Site Joint Committee having previously been circulated was considered and discussed.

A Member commented that he appreciates that the Lead Member for Environmental and Technical Services is trying to obtain information in relation to the audit. The Member further commented in relation to the hiring of equipment, and that the Authority had never been informed of this.

It was agreed that should any Members have any questions, they would provide them to the Lead Member for Environmental and Technical Services in order for her to raise them at the next Eastern Civic Amenity Site Joint Committee meeting.

C22/01/01/20

ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN FOR CONSIDERATION**1. Formation of Sub Committee**

The following was considered In Committee and transferred to the public domain.

A Member raised that another Member at the Meeting of the 13th December 2021, had asked if the Sub Committee which had recently been formed was valid in accordance with Standing Orders.

The Chairman advised the Board that the Sub Committee did conform to Standing Orders and that the Sub Committee is valid.

It was agreed that the purpose of the Sub Committee was for the Members of the Sub Committee to engage with the stakeholders in relation to the future of Onchan Park and their views be brought back to the Board before any decisions to be made.

Mr D Crellin, Finance Manager and Executive Assistant left the meeting at 20:58 pm

2. Staff Minutes of the Ordinary Meeting held on Monday 13th December 2021

The Staff Minutes of the Ordinary Meeting held on Monday 13th December 2021, copies of which having previously been circulated, were considered.

After a discussion, It was proposed by Mr Allen and seconded by Miss Lewin and unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

3. Staffing Matter

See Staff Minute Book.

There being no further business the meeting ended at 22:00 pm