

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

6th July 2023

Sir/Madam

You are hereby summoned to attend an **ORDINARY Meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN** to transact the undernoted business on:

Monday 10th July 2023

7:00 pm - Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the minutes referred to in the agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully



**R PHILLIPS
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 24 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chair and Vice-Chair be absent.

None.

2. To deal with any business required by statute to be done before any other business.

None.

3. To approve as a correct record and sign the Minutes of the:-

3.1 Minutes of the Ordinary Meeting held on Monday 26th June 2023 (Appendix 3.1)

4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-

None.

5. To dispose of any relevant business adjourned from a previous meeting:-

None.

6. To deal with any business expressly required by statute to be done:-

None.

7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-

7.1 Plans for Consideration (Appendix 7.1)

	PA Reference	Applicant/Address	Return Date
(a)	PA23/00699/B	Mr & Mrs K Bruder - Part Field 534725 Ballakilmartin Cottage	21 st July 2023
(b)	PA23/00733/B	Mrs Qing Zhang-Hou - 127 King Edward Road	21 st July 2023

8. Finance and General Purposes:-

None.

9. Consideration of any Reports from the Clerk or other Officer:-

- | | | |
|-----|---|-----------------|
| 9.1 | Onchan Youth Development Fund – Background | (Appendix 9.1) |
| 9.2 | Hawthorn Villa – Electric Vehicle Charging Point Proposal | (Appendix 9.2) |
| 9.3 | Ocean Views | (CEO to Report) |

10. Consideration of any relevant correspondence (already circulated unless indicated):-

- | | | |
|------|---|-----------------|
| 10.1 | Douglas Borough Council Civic Sunday | (Appendix 10.1) |
| 10.2 | Department of Infrastructure – Weekend & Overnight Parking in Residential Areas | (Appendix 10.2) |

11. To answer any questions asked under Standing Order 34:-

To be confirmed.

12. To answer any Motions in the order in which notice has been received:-

None.

13. Environmental and Technical Services:-

None.

14. Housing Matters:-

- | | | |
|------|---|-----------------|
| 14.1 | Public Sector Housing Access & Eligibility Thresholds | (Appendix 14.1) |
|------|---|-----------------|

15. Chair's Announcements:-

Dates for Diary

Date	Organisation	Event	Time
10 th July 2023	Onchan District Commissioners	Board Meeting	7:00 pm
13 th July 2023	Manx Wildlife Trust	Music from Sean Crossley – Onchan Village Green	7:00 pm to 8:30 pm
15 th July 2023	Onchan District Commissioners	Party in the Park	12 noon to 11:00 pm
20 th July 2023	Manx Wildlife Trust	Outside Fitness with Liz Corran – Onchan Village Green	7:00 pm to 8:30 pm
24 th July 2023	Onchan District Commissioners	Board Meeting	7:00 pm

16. Any other URGENT business as authorised by the Chair for consideration:

PLANS LIST

Board Meeting to be held on 10th July 2023

The Lead Member of Environmental and Technical Services and the District Surveyor have viewed the application and recommend the following:-

Planning Application	Applicant/Address	Description
PA23/00699/B Return Date 21/07/23	Mr & Mrs K. Bruder Part Field 534725 Ballakilmartin Cottage	Erect single storey prefabricated bespoke 10 unit cattery building, an adjacent wooden office and an access path, with shared existing on site parking.
	<i>For Members' consideration</i>	
PA23/00733/B Return Date 21/07/23	Mrs Qing Zhang-Hou 127 King Edward Road	Proposed window to north elevation, two flat roof lights, new parking area with roller gates to entrance, remove one palm tree.
	<i>Recommendation – Approve</i>	

MEMORANDUM

To:	ONCHAN DISTRICT COMMISSIONERS
From:	CHIEF EXECUTIVE/CLERK
Ref:	ONCHAN YOUTH DEVELOPMENT FUND – BACKGROUND
Date:	22 nd June 2023

Dear Commissioners

Please find below an outline of the details of the Onchan Youth Development Fund:-

HISTORY:

Who Runs or Funds it?

The Ocean Youth Trust was founded in 1960, and is a consortium of registered charities.

The Ocean Youth Trust North West group sailed the **Greater Manchester Challenge**. *The vessel used before the Greater Manchester Challenge was a bigger one, named the Francis Drake. Hence the references to the Francis Drake.*

The Francis Drake (IOM) Bursary Fund sponsors Isle of Man youths. The voyage left Holyhead and returned to Holyhead, and where it sailed was dependent on the Skipper and the weather conditions.

Past fundraisers have been Swearing of Oaths, a night at the races, a charity ball, bucket collection at the village fair, stall holders fee from the Christmas market, Civic Sunday collection, raffles, donations from individuals and companies.

What is the involvement of Onchan District Commissioners?

Encouraging the youth of Onchan to take part in a character building experience. **However**, By law, Local Authorities are **not allowed to use ratepayers money**, so the **Onchan Youth Development Fund** is money raised by donations from the public.

As the fund is based purely on charitable donations, donations, however small, will always be welcome and acknowledged.

Criteria for acceptance - Extract from Minutes 2007

Any character building experience may be considered, and applications may be made for assistance. There are certain criteria to be met. The youth must live in Onchan. For the Greater Manchester Challenge there were upper and lower age limits of 14 and 24; these age limits are a guide for applications for other experiences.

Competitive sports, where there is much funding from other sources, are unlikely to be supported, but applications for Scouting World Jamborees have been successful.

The key is that the experience should be character building, and the Commissioners are open to requests for consideration. The candidates should show that they are providing funding themselves, or raising funds as a group.

The youth was expected to visit the Commissioners and give a talk about their experience.

BACKGROUND:

Originally the Francis Drake Bursary Fund and was primarily used to send Onchan youths on the sailing training ships. Bursary's would be given to sponsor the expedition on the sailing ship (including return travel from the IOM)

Although priority was given to the sailing expeditions, the Fund had also been used to assist others who are undertaking expeditions, such as the Gold Duke of Edinburgh Scheme, Scouts or other recognised bodies.

The purpose was for character building exercises and enhancing their life skills.

The reason it was changed from Francis Drake Bursary Fund appears to be that the Jubilee Trust were taking over the Francis Drake Bursary Fund, and it was then changed to the Onchan Youth Development Fund.

Extract of Minutes:

2006 - The Onchan Youth Development fund was set up to assist an Onchan Youth to train with the sail training ship scheme run by the Ocean Youth Club, originally the Francis Drake Sailing Ship, and then the Greater Manchester challenge. Although it was deemed that this is the first choice for assistance, the Commissioners were still offered a place annually by the Frances Drake Bursary Fund.

As a result of the lack of interest in the offer to take up the sailing experience, the Commissioners opened up the assistance to help any Onchan Youth take part in other appropriate character building exercises.

1999 – The Board had recently considered the utilisation of funds normally set aside for the Francis Drake Bursary Fund sponsored voyages to be utilised for other purposes. However, the decision taken by the Board did not preclude the use of monies for the Bursary Fund voyages but simply widened the scope for which the funds could be utilised.

1998 – Board consider changing the name of the fund to the Onchan Youth Development fund, allowing it to be used for a wider cross section of schemes available to young people. The Francis Drake Bursary Fund would cease to exist from the date of such a decision being made, but provision should be made so that it would still be possible to sponsor candidates on a yearly basis.

1984 - a sub-committee had been formed to select two persons for sponsorship.



R. PHILLIPS
CHIEF EXECUTIVE/CLERK

MEMORANDUM

To:	Onchan District Commissioners
From:	Chief Executive/Clerk
Ref:	Hawthorn Villa – Electric Vehicle Charging Point Proposal
Date:	26/06/23

Manx Utilities Authority (MUA) have approached the Authority regarding a proposal to install an electric vehicle (EV) charging point within the car park owned by Onchan District Commissioners at Hawthorn Villa, Main Road, Onchan. These works would be at no cost to the Authority.

As per the attached plan, MUA propose to install a charging point that would service two existing parking spaces.

It is noted that the proposed cable route to supply the EV charging point passes through an area of land owned by Onchan Silver Band. They have been approached regarding the proposal and we are awaiting their comments.

If the Board are minded to approve this installation then consideration will need to be given to updating the current Onchan Off-Street Parking Places Order 2021.

If works were to proceed MUA have offered to provide Onchan District Commissioners with a new free of charge connection to their network adjacent to the footpath within the Rec that links School Road and Stoney Road.

This connection would be utilised to supply electric to the new street lighting columns that are planned to be installed adjacent the footpath during the 2023/24 budget year. The installation of street lights to this path was approved and budgeted for by the Board during the 2023/24 rate setting process.

Recommendation:

That the Authority approve the installation of the EV charging point within their Hawthorn Villa car park, subject to the comments of Onchan Silver Band. Furthermore, that the Authority accept the offer from MUA to provide a free of charge connection to provide power to the new street lights due for installation on the Rec footpath linking School Road and Stoney Road.

For members consideration.



ROSS PHILLIPS
CHIEF EXECUTIVE/CLERK



Scale 1:200

SC399783

EV Proposal V2

Commissioners
Car Park,
Main Road,
OnchanMS190622 /
Task 24

The EV parking spaces (in green) would be 3 x 2.7 Mtrs with a 1.2 Mtr access corridor in-between (in yellow) to the 22kW twin outlet pod point unit (in red + supply pillar behind). At present there are three parking spaces in this area, due to this layout their would be a loss of one parking space. At a later date a further two - twin outlet EV units could be installed on the RHS.

Joint both services onto 185/4/PILC
(NOTE : HV and Pilot cable in area)

60 Mtrs - 35/3/SNE

Onchan Commissioners are to purchase a
pillar for a streetlight supply (ENE required
and 1 phase 3kW supply will be FOC)

5 Mtrs - 35/1/SNE

Band Hall

Storytime Nursery

3400-4000V (1.12.13/70)
06/02/01 PILC 114V

Alyson Crellin

Subject: FW: Borough and City of Douglas Civic Sunday – 17th September 2023

From: Ross Phillips <rossphillips@onchan.org.im>
Sent: 23 June 2023 13:42
To: Alyson Crellin <AlysonCrellin@onchan.org.im>
Subject: FW: Borough and City of Douglas Civic Sunday – 17th September 2023

From: [REDACTED]
Sent: 23 June 2023 13:19
To: [REDACTED]
Cc: [REDACTED]
Subject: Borough and City of Douglas Civic Sunday – 17th September 2023

Dear Clerk to the Commissioners

I am writing to advise that the annual Borough and City of Douglas Civic Sunday Church Service is to take place at 11:00am on 17th September 2023 at St Mary's Church, Douglas.

Formal invitations, setting out further details, will be sent out nearer the date, but it is hoped that this advance notice will assist in allowing your Members to diarise the event amongst their other commitments.

Yours sincerely

CHIEF EXECUTIVE

[REDACTED]
Secretary / Admin Assistant
Douglas Borough Council
Town Hall, PO Box 2, Douglas, Isle of Man
IM99 1AD

e-mail - [REDACTED]
Phone - [REDACTED]
www.douglas.gov.im



Clerk
Local Authority



Director of Highway Services Division
Jeffrey Robinson BEng (Hons)
MBA CEng MIMechE

Contact:
Telephone:
Email: J
Our Ref: JFR/wh
Date: 3rd July 2023

Dear Clerk

Weekend and Overnight Parking in Residential Areas

During the spring we discussed the need for regulations to restrict inappropriate weekend and overnight parking in residential areas, primarily large vehicles. We are now ready to progress the regulations and I would like to give you the opportunity to feedback on the proposal and, importantly, identify areas within your area that you do not want to be covered by the regulations. For example there may be areas where you are content for larger vehicles to park at weekends and overnight. The Department believes that you are best placed to identify those exceptions, which can range from a blanket exception for the whole authority down to one or two streets. It is the local authorities choice, but it must be carried in to the regulations as exceptions.

The Department is of the view that the definition of a vehicle should be consistent across the Island aiding enforcement by the Police, local authority and the Department. The proposal is that vehicles more than 1.87 metres high or 5.5 metres long should be excluded from parking at weekends and overnight in these areas.

The restrictions will apply to all speed regulated roads, unless through the regulations they are excluded by the local authority. For example, the local authority may choose to exempt an industrial estate within its area.

I would appreciate your feedback within the next eight weeks, so that final regulations can be developed ahead of introduction to Tynwald for approval in the autumn.

Yours sincerely

Director of Highway Services

Department of Infrastructure
Sea Terminal Building, Douglas, Isle of Man, IM1 2RF

MEMORANDUM

To:	ONCHAN DISTRICT COMMISSIONERS
From:	HOUSING MANAGER
Ref:	PUBLIC SECTOR HOUSING ACCESS & ELIGIBILITY THRESHOLDS
Date:	4 th July 2023

Dear Commissioners

Please be advised that the Public Sector Housing (General Needs) (Allocation) (Amendment) Policy 2023 was approved by Tynwald yesterday. The amendment has increased the income criteria for access and eligibility for social housing and will be operational from 1st July 2023.

The Guidelines on the Implementation and Management of Fixed Term Tenancies in Public Sector General Housing have also been amended. The main change to note within the guidelines

"Should the tenant's income (including partner/spouse where applicable) exceeds the relevant household income eligibility threshold, the tenant remains eligible for subsidised housing at a reduced rate and the standard public sector rent for the property will be uplifted by a percentage amount proportionate to the level of income earned above public sector housing income eligibility levels."


For example, if the tenant earns 30% over the income thresholds they will pay 30% additional rent. This percentage is to be calculated on the rent point rent value only and is exclusive of rates and any other

Please be aware that a review of tenants paying an uplifted rent is being undertaken. Should it be found that their weekly payment would reduce after the review, this reduction will be actioned as soon as possible.

Copies of the policies are available on the Authority's website: <https://www.onchan.org.im/your-commissioners/policies-procedures/housing-policies-and-procedures->.

Recommended that the Board resolve:

- That the Department of Infrastructure's Guidelines on the Implementation and Management of Fixed Term Tenancies in Public Sector General Housing are approved and be implemented by the Authority.
- Further, that the current policy of
 - reviewing income affordability assessments continue to be undertaken on tenancy renewals, irrespective of the duration of the tenancy or licence.
 - Reviews of tenancy can be undertaken as and when required, for example, when there is cause for concern or trigger events.


 A.S. Gale (Mrs) CIH(4), CIHM, CMgr MCMH
 Housing Manager

