

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 11<sup>th</sup> July 2022 at 7:00 pm

**Present:** Miss K Williams (Chair)  
 Miss Z Lewin (Vice Chair) From 7:06 pm  
 Mr A Allen From 8:00 pm  
 Mr D Crellin  
 Ms F Logan (Lead Member for Environmental and Technical Services)  
 Mr D Quirk (Lead Member for Finance & General Purposes)  
 Mr R Turton (Lead Member for Housing)

**In attendance:** Mr R Phillips (Acting Chief Executive/Clerk)

The Chair advised the Board that apologies had been received from Mr Allen as they would be late attending.

**C22/07/02/01**

**TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

**C22/07/02/02**

**BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

Not necessary.

**C22/07/02/03**

**MINUTES**

**1. Ordinary Meeting held on Monday 27<sup>th</sup> June 2022**

The minutes of the Ordinary Meeting held on Monday 27<sup>th</sup> June 2022, copies of which having previously been circulated, were considered.

Amendments:

Page 1 under to Dispose of Any Relevant Business arising from such Minutes after 67.2 include "Privilege"

Subject to the above mentioned amendment, it was proposed by Ms Logan and seconded by Miss Williams and **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chair.

***For: Miss Williams, Ms Logan and Mr Crellin***

***Against: Mr Quirk***

***Miss Lewin and Mr Turton did not cast a vote as they were not present at the meeting.***

**C22/07/02/04**

**TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES**

**1. Commissioners Surgery**

A Member advised that one resident had attended the Commissioners Surgery on Saturday 2<sup>nd</sup> July 2022 and that they had passed their enquiry to the Surveyors Department.

## 2. Mural Festival

A Member advised the Board that there was between 70 and 80 attendees at the event. 10 murals had been completed and there had been a good response from all those who had attended.

It was noted that locations would be agreed for the murals to be displayed around the Village at a later date.

### C22/07/02/05

#### TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

##### 1. Staff Minutes of the Ordinary Meeting of the 13<sup>th</sup> June 2022

To be considered In Committee.

### C22/07/02/06

#### TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

### C22/07/02/07

#### PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE

##### 1. Plans to the Board

(a) The following plans were considered by the Board.

##### (i) PA 22/00717 Mr & Mrs S Campbell - 24 Wentworth Close

Members were advised that the application is to increase driveway and widen existing vehicle access.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 15<sup>th</sup> July 2022.

***Miss Lewin declared an interest.***

After Members consideration, it was proposed by Ms Logan and seconded by Mr Quirk and **RESOLVED that PA 22/00717 – 24 Wentworth Close be recommended for approval.**

##### (ii) PA 22/00740 Mr C Ring – 5 King Edward Bay Apartments

Members were advised that the planning application is a new gable window to bathroom.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received; and
- The return date for the application is the 15<sup>th</sup> July 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00740 – 5 King Edward Bay Apartments be recommended for approval.**

**(iii) PA 22/00761 Mr D C Metcalfe – 72 Birch Hill Crescent**

Members were advised that the planning application is the erection of a detached domestic building

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date to the application is the 15<sup>th</sup> July 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and **RESOLVED that PA 22/00761 –72 Birch Hill Crescent be recommended for approval subject to an ancillary use condition.**

***For: Miss Williams, Miss Lewin, Ms Logan, Mr Crellin and Mr Quirk***

***Against: Mr Turton***

**(iv) PA 22/00105 Mr N Beaumont – 50 Derwent Drive**

Members were advised that the planning application is for the creation of a hardstanding and dropped kerb access (amended plans).

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments have been received from neighbouring properties; and
- The return date to the application is the 15<sup>th</sup> July 2022.

After a discussion it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00105 – 50 Derwent Drive be recommended for approval.**

**(v) PA 22/00217 Mr M Williams – 33 Summerhill Road**

Members were advised that the planning application is for the erection of a single storey front and rear extension, installation of pitched roof to garage and widening of existing driveway and vehicular access (amended plans).

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- Comments had been received from neighbouring properties; and
- The return date for the application is the 15<sup>th</sup> June 2022.

After a discussion, it was agreed that PA 22/00217 – 33 Summerhill Road be deferred to the next Board Meeting to allow for further information to be obtained.

**(vi) PA 22/00682 Mr L Raybould – Former Howstrake Holiday Camp**

Members were advised that the planning application is in relation to reserved matters application PA 21/01435/B for the erection of a dwelling and associated ancillary accommodation.

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date to the application is the 22<sup>nd</sup> July 2022.

After a discussion, it was agreed that PA 22/00682 – Former Howstrake Holiday Camp be deferred to the next Board Meeting to allow for comments from the public to be received.

**(vii) PA 22/00699 Mr P Collins – 36 King Edward Park**

Members were advised that the planning application is for the installation of sliding doors and decking arear blocking up door to the rear.

In answer to questions, the Acting Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date to the application is the 29<sup>th</sup> July 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00699 – 26 King Edward Park be recommended for approval.**

**(viii) PA 22/00816 Southwinds – Church Road**

Members were advised that the planning application is for a second floor extension to front and rear with balcony to the front, erection of a single storey extension to the front and side with glazed balcony and the installation of replacement doors, windows and roof.

In answer to questions, the Acting Chief Executive/Clerk advised that:

- Neighbouring properties had been notified; and
- The return date for the application is the 29<sup>th</sup> July 2022.

After a discussion, it was agreed that PA 22/00816 – Southwinds, Church Road be deferred to the next Board Meeting to allow for comments to be received from the public.

**(ix) PA 22/00318 Mrs A Kneen – 5 Howstrake Drive**

Members were advised that the planning application is for rear dormer extension (amended plans).

In answer to questions, the Acting Chief Executive/Clerk advised that:

- Comments had been received from neighbouring properties; and
- The return date to the application is the 29<sup>th</sup> July 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and **RESOLVED that PA 22/00318 – 5 Howstrake Drive be recommended for approval.**

***For: Miss Williams, Miss Lewin, Ms Logan, Mr Turton and Mr Quirk***

***Against: Mr Crellin***

**PA 22/00034/B – Land at Lhon Vane/Lhon Dhoo**

The Acting Chief Executive/Clerk advised the Board that the above mentioned planning application had been approved and asked the Board if they wished to appeal the decision.

It was proposed by Mr Crellin that the Authority appeal the decision. The proposal failed due to no seconder being received.

**C22/07/02/09**

**FINANCE AND GENERAL PURPOSES**

None.

**C22/07/02/10**

**REPORT FROM THE CLERK OR OTHER OFFICER****1. Maternity Leave Policy & Procedure**

A copy of the Authority's updated Maternity Leave Policy & Procedure having previously been circulated was considered and noted.

The Acting Chief Executive/Clerk advised the Board that he had spoken with the Authority's external HR Adviser and they had confirmed that the Authority does not pay a maternity leave allowance, only Statutory Maternity pay is received.

**2. Purchase of Land Request**

To be considered In Committee.

**C22/07/02/11**

**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE****1. His Excellency Lieutenant General Sir John Lorimer – Thank you letter**

A copy of the letter received from His Excellency Lieutenant General Sir John Lorimer dated 26<sup>th</sup> June 2022 in relation to Party in the Park having previously been circulated was noted.

## 2. **Department of Infrastructure – Report on Waste Strategy**

A copy of the Department of Infrastructure Report on Waste Strategy having previously been circulated was considered and discussed.

A Member suggested that the Report on Waste Strategy be read in conjunction with the letter received from the Local Government Unit regarding the new Eastern Civic Amenity Site. The Chair did not agree.

A Member praised the Authority's refuse service and stated that the Authority should remain as it is.

The Lead Member for Environmental and Technical Services stated that economies of scales for recycling could be beneficial.

The Acting Chief Executive/Clerk advised the Board that Policies 5 and 8 of the Report on Waste Strategy would most effect the Authority.

A Member stated that previously kerbside collections had been carried out in Onchan and it was considered cost prohibited when the Isle of Man Government stopped assistance with funding. Furthermore there is currently a private contractor undertaking the service as a lower rate than the Authority could provide to Rate Payers.

The Lead Member for Environmental and Technical Services further stated that all Island recycling could be set up at a lower cost and that recycling is increasing, especially in Onchan at the Bring Bank Sites.

A Member commented that they are committed to reduce waste and recycle at the bring banks around the District.

A Member commented that they have concerns in relation to the rate payers due to the wording. The Acting Chief Executive/Clerk advised the Board that the Authority had not been approached by the Isle of Man Government, it is a Member of the House of Keys for Onchan who is requesting feedback.

A Member requested that all Members of the House of Keys be copied into the response. The Member stated that they are disappointed that the Authority had not been consulted at this stage.

## 3. **Eastern Civic Amenity Site**

To be considered In Committee.

**C22/07/02/12**

**TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

**C22/07/02/13**

**TO CONSIDER ANY MOTIONS**

None.

**C22/07/02/14**

**ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

**C22/07/02/15**  
**HOUSING MATTERS**

**1. Final Guidance Document – Fixed Term Tenancies**

The Report of the Housing Manager dated 6<sup>th</sup> July 2022, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Turton and seconded by Miss Lewin and unanimously **RESOLVED** that the **Final Guidance Document in relation to Fixed Term Tenancies is approved.**

**C22/07/02/16**  
**CHAIRMAN'S ANNOUNCEMENTS**

**1. Dates for the Diary**

The Chair advised that they had attended the following:-

- 1<sup>st</sup> July 2022 – Onchan AFC Dinner and Awards;
- 2<sup>nd</sup> July 2022 – Manx Mural Fest;
- 3<sup>rd</sup> July 2022 – Borough of Douglas Civic Sunday;
- 3<sup>rd</sup> July 2022 – Tynwald Garden Party; and
- 5<sup>th</sup> July 2022 – Tynwald Day Ceremony

<b>Date</b>	<b>Organisation</b>	<b>Event</b>	<b>Time</b>
25 <sup>th</sup> July 2022	Onchan District Commissioners	Board Meeting	7:00 PM
2 <sup>nd</sup> August 2022	Onchan District Commissioners	Commissioners Surgery – Springfield Court – Commissioners Turton and Quirk attending	2:00 pm to 3:00 pm
6 <sup>th</sup> August 2022	Onchan District Commissioners	Commissioners Surgery – The Hub	10:00 am to 12 noon
8 <sup>th</sup> August 2022	Onchan District Commissioners	Board Meeting	7:00 pm

**C22/07/02/17**  
**ANY OTHER BUSINESS**

*The Public session of the Meeting ended at 20:36 pm*

**C22/07/02/18**  
**TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

**1. Staff Minutes of the Ordinary Meeting of the 13<sup>th</sup> June 2022**

Deferred to the end of the Meeting.

**C22/07/02/19**  
**REPORT FROM THE CLERK OR OTHER OFFICER**

**1. Purchase of Land Request**

The following was considered In Committee and transferred to the public domain.

The report of the Acting Chief Executive/Clerk dated 7<sup>th</sup> July 2022, a copy of which having previously been circulated was considered and discussed.

***Miss Williams declared an interest.***

After a discussion, it was agreed that the matter would be brought back to the next Board Meeting.

**C22/07/02/20**

**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE**

1. **Eastern Civic Amenity Site**

The following was considered In Committee and transferred to the public domain.

The Minutes of the Eastern Civic Amenity Joint Committee Meeting held on Tuesday 28<sup>th</sup> July 2022 having previously been circulated were considered and discussed.

The Acting Chief Executive/Clerk advised the Board that the Authority have been asked to produce the tender specification for the upcoming operation contract.

A Member asked a question regarding the fridge collection contractor. The Acting Chief Executive/Clerk confirmed that the contractor for the removal of fridges is Mann Waste Services.

The Member asked for information in relation to the Western Site. It was agreed that the Lead Member for Environmental and Technical Services would obtain this information in relation to additional charges.

The Member further stated that they have concerns in relation to the Local Government Unit Petition letter regarding the new Eastern Civic Amenity Site.

A Member stated that the Authority has no choice but to go with the new site.

It was agreed that the Lead Member for Environmental and Technical Services would raise the Authority's concerns regarding the letter of petition from the Local Government Unit and the Waste Strategy Report.

**C22/07/02/19**

**ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN FOR CONSIDERATION**

None.

**C22/07/02/22**

**STAFFING MATTERS**

1. **Staffing Minutes of the Ordinary Meeting of Monday 13<sup>th</sup> June 2022**

The following was considered In Committee and transferred to the public domain.

It was agreed that the Minutes would be deferred to the next Board Meeting of the 25<sup>th</sup> July 2022. [ODC 25/07/2022]

***There being no further business the meeting closed at 21:51 pm***