

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

8th December 2022

Sir/Madam

You are hereby summoned to attend an **ORDINARY Meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN** to transact the undernoted business on:

Monday 12th December 2022

7:00 pm - Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the minutes referred to in the agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully



**R. PHILLIPS
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 24 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chair and Vice-Chair be absent.
2. To deal with any business required by statute to be done before any other business.
3. To approve as a correct record and sign the Minutes of the:-

1. Minutes of the Ordinary Meeting held on Monday 14th November 2022 (Appendix 3.1)
2. Minutes of the Ordinary Meeting held on Monday 28th November 2022 (Appendix 3.2)
3. (P) Staff Minutes of the Ordinary Meeting held on Monday 28th November 2022 (Appendix 3.3)

4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-

None.

5. To dispose of any relevant business adjourned from a previous meeting:-

None.

To deal with any business expressly required by statute to be done:-

- 6.

None.

7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-

7.1 Plans for Consideration

(Appendix 7.1)

	PA Reference	Applicant/Address	Return Date
(a)	PA22/01181/B	Mr P Stephens - 23 Greeba Drive	16 th December 2022
(b)	PA22/01399/B	Mr & Mrs A J Taggart - 88 Royal Avenue	23 rd December 2022
(c)	PA22/01412/B	Mr & Mrs A Barker - 17 Highfield Crescent	16 th December 2022
(d)	PA22/01458/B	Mr J Bissell - 2 Links View	23 rd December 2022
(e)	PA22/01475/B	Mr M A Connor - 14 Sunnybank Avenue	23 rd December 2022

8. Finance and General Purposes:-

8.2 (P) Quarter 2 Management Accounts

(Appendix 8.1)

9. Consideration of any Reports from the Clerk or other Officer:-

9.1 (P) Flat Green Bowls Club

*(Chief Executive/Clerk to report)***10. Consideration of any relevant correspondence (already circulated unless indicated):-**

10.1 Local Authority Meetings

(Appendix 10.1)

10.2 Friends of Chernobyl's Children Update

*(Appendix 10.2)***11. To answer any questions asked under Standing Order 34:-**

To be confirmed.

12. To answer any Motions in the order in which notice has been received:-

12.1 Live Streaming of the Public section of Onchan District Commissioners Meetings

*(Appendix 12.1)***13. Environmental and Technical Services:-**

None.

14. Housing Matters:-

14.1 Support for Rehousing – Data Sharing Agreement

*(Appendix 14.1)***15. Chairman's Announcements:-****Dates for Diary**

Date	Organisation	Event	Time
11 th December 2022	Onchan Methodist Church	Children's Nativity	10:30 am
12 th December 2022	Onchan District Commissioners	Board Meeting	7:00 pm
14 th December 2022	Onchan Methodist Church	Carol Service	7:30 pm
15 th December 2022	President of Tynwald	Christmas Carol Service – St Mary's Church	1:10 pm
17 th December 2022	Onchan Baptist Church	Christmas Family Fun Evening	5:00 pm
18 th December 2022	Onchan Baptist Church	Carol Service	6:00 pm
24 th December 2022	Onchan Methodist Church	Christmas Eve Communion	7:00 pm
25 th December 2022	Onchan Methodist Church	Christmas Day Service	10:00 am
25 th December 2022	Onchan Baptist Church	Christmas Day Service	10:30 am

16. Any other URGENT business as authorised by the Chair for consideration:-

16.1 Appointment of Vice Chair

16.2 Appointment of Lead Member for Finance and General Purposes

PLANS LIST

Board Meeting to be held on 12th December 2022

The Lead Member of Environmental and Technical Services and the District Surveyor have viewed the application and recommend the following:-

Planning Application	Applicant/Address	Description
PA22/01181/B Return Date 16/12/22	Mr P. Stephens 23 Greeba Drive	Creation of parking area and vehicular access. (amended plans)
	Recommendation – No comment from original approval 06/10/22	
PA22/01399/B Return Date 23/12/22	Mr & Mrs A.J. Taggart 88 Royal Avenue	Alterations and Extensions.
	Recommendation – Approve (notify 90 Royal Avenue & 14 Furman Road)	
PA22/01412/B Return Date 16/12/22	Mr & Mrs A. Barker 17 Highfield Crescent	Demolish existing conservatory, create single storey extension to rear and create link extension from main dwelling to existing detached garage, erect new decked terrace area.
	Recommendation – Approve (notify 15 & 19 Highfield Crescent and 9, 11 & 13 Sunnybank Avenue)	
PA22/01458/B Return Date 23/12/22	Mr J. Bissell 2 Links View	Internal and external alterations, balcony extension and conversion of existing roof space into additional living accommodation, including the installation of dormer window and roof lights.
	Recommendation – Approve (notify 42 Banks Howe, 4 Links View and 5 & 7 Howe Road)	
PA22/01475/B Return Date 23/12/22	Mr M.A. Connor 14 Sunnybank Avenue	Installation of bi-fold doors replacing rear windows.
	Recommendation – Approve	



Isle of Man
Government
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infrastructure
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Office of the Minister
and Chief Executive

To:
Local Authorities
Clerks/Chief Executives

Contact: Hannah Griffiths
Telephone: (01624) 686105
Email: hannah.griffiths@manx.gov.im
Date: 23rd November 2022

Dear Clerks/Chief Executives,

Re: Local Authority Meetings

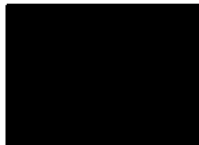
I have recently committed to meet with all the Local Authorities individually, to allow the opportunity for discussion on matters that relate to the Department of Infrastructure and that are important to your Members.

If you would like such a meeting to be arranged, please could you contact the Local Government Team, either steve.thomas@manx.gov.im or hannah.griffiths@manx.gov.im

to confirm whether you are able to accommodate a meeting in the morning, afternoon or evening and also, to let them know what items that you would like to be included on the agenda. By supplying this information, arrangements can be made for relevant officers from the Department to attend and assist you with any queries or concerns that you may have.

Further correspondence regarding these meetings will be forthcoming.

Yours sincerely,



Hon. C Thomas MHK
Minister for Infrastructure

Alyson Crellin

From: Admin
To: Admin
Subject: FOCC Charity Update

From: Friends of Chernobyl's Children <Charity@focc.co.im>

Sent: 01 December 2022 16:26

To: Admin <admin@onchan.org.im>; ellen.baddon <ilidb@manx.net>; generalhew@manx.net
 Gillian.Harvey@manxshoprite.com; John.Padley <npnchan@manx.net>; <npanchan@manx.net>; Kim.Holland
 <newsMMBC@win.im>; Michelle.Richardson <richardsons@manx.net>; <richardsons@manx.net>; Pat.Shar
 <hallabreak@manx.net>; pat.Thomson <plandit@manx.net>; <plandit@manx.net>; Peter.Morgan
 <440.morgan1@gmail.com>; philing@manx.net; Polly.Orton <pollyorton7@gmail.com>; <pollyorton7@gmail.com>
 <live3000@manx.net>; Sharon & Stephen.Willems <Stevesharon.willems@gmail.com>; <Stevesharon.willems@gmail.com>
 <Stevesharon.willems@gmail.com>; shirls@manx.net; susan.reid <susan.reid@gov.im>; <susan.reid@gov.im>
 <harvey@traceybell.co.uk>

Subject: focc charity update



Manx Registered Charity Number 977

CHARITY NEWS UPDATE

**Children
Belarus**

from

We apologise for this update being so short this time as unfortunately there is no further news if we can recommence bringing the children from Belarus for their annual holiday. The FOCC governing body will be reviewing the situation in the New Year but in the meantime, FOCC (IOM) will continue to help the children of the Ukraine during these difficult times.

Children from Ukraine

Since our last newsletter FOCC (IOM) have been able, so far to assist 31 Ukrainian children from 2 weeks old to 16 years old who have been relocated to the IOM with their families. We have also sent further practical aid to the Slavic Gospel Association (SGA) for

their work in the Ukraine particularly amongst the children still living in that war-torn country.

Difficult times

So much has happened since our last update with the continuing war in the Ukraine plus the strange weather conditions during the year, the political turmoil in the UK & the cost of living crisis compounded by the huge increases in food & energy prices that is affecting us all. Despite this we in FOCC (IOM) hope you will all manage to have a Happy Christmas and that the New Year will bring better times for everyone

Thank you.

Onchan

Isle of Man

22/11/22

Dear Ross

Standing Order 26 – Notice of Motion

I propose that the Authority make provision to live stream the public section of Onchan District Commissioners meetings.

The intention of this motion is to be open and transparent.

Yours sincerely

David Quirk

MEMORANDUM

To:	ONCHAN DISTRICT COMMISSIONERS
From:	HOUSING MANAGER
Ref:	SUPPORT FOR REHOUSING – DATA SHARING AGREEMENT
Date:	2 nd December 2022

Dear Commissioners

When a housing applicant signs their housing application form, they have agreed to sharing information to assist with their housing needs.

However, it has been considered appropriate to introduce a Data Sharing Protocol in respect of information shared at the Priority for Housing Needs Panel which is led by the Department of Infrastructure. A copy of the Data Sharing Agreement is attached for Members' information.

The purpose of introducing the Protocol is to legitimise the sharing of personal data (contained on the Forms completed by Health/Welfare Professionals) between the relevant Housing Authority, the Department and the Panel.

The Protocol also makes reference to the need for data being kept secure by the different parties in accordance with GDPR requirements. As such, by signing up and adhering to the Protocol, all parties will be GDPR compliant when the Information Commissioner's Office undertakes an audit of the Panel meetings.

A draft had previously been submitted and comments had been fed back from myself and the Data Protection Officer and have now been incorporated in this final version of the document. We had also suggested to the Department, that when updating the Priority for Housing Forms and Explanatory Notes that a clear privacy notice is included.

Submitted for Members' consideration.



A.S. Gale(Mrs)
Housing Manager

DATA SHARING PROTOCOL

BETWEEN the Department of Infrastructure (a Department of the Isle of Man Government), AND the following Local Authorities and Boards/Committees responsible for the provision of public sector general needs and sheltered housing:-

the following Local Authorities responsible for the provision of public sector housing:-

Braddan Parish Commissioners
Castletown Commissioners
Douglas Borough Council
Onchan District Commissioners
Peel Town Commissioners
Port Erin Commissioners
Port St Mary Commissioners
Ramsey Town Commissioners
Ramsey and Northern Districts Committee
The Southern Sheltered Housing Joint Board
Peel and Western District Housing Committee
Waverley/Ballanard Elderly Persons Housing Committee

Version Control

Date Agreement comes into force	9 January 2023
Date of Agreement review	1 Year after sign off
Agreement owner (Organisation)	Department of Infrastructure
Agreement drawn up by (Author(s))	Richard Hogg
Status of document – APPROVED	Final
Version	1.0

This Information Sharing Protocol is designed to ensure that information is shared in a way that is fair, transparent and in line with the rights and expectations of the people whose information we are sharing.

This protocol will help to identify the issues we must consider when deciding to share personal data.

Specific benefits include:

- transparency for individuals whose data you wish to share as protocols are published here;
- minimised risk of breaking the law and consequent enforcement action by the Information Commissioner's Office (ICO) or other regulators;
- greater public trust and a better relationship by ensuring that legally required safeguards are in place and complied with;
- better protection for individuals when their data is shared;
- increased data sharing when this is necessary and beneficial;

- reduced reputational risk caused by the inappropriate or insecure sharing of personal data;
- a better understanding of when, or whether, it is acceptable to share information without people's knowledge or consent or in the face of objection; and reduced risk of questions, complaints and disputes about the way you share personal data.

Please ensure all sections of the template are fully completed with sufficient detail to provide assurance that the sharing is conducted lawfully, securely and ethically.

Item	Name/Link /Reference	Responsible Authority
Data Protection Impact Assessment (DPIA)	DPIA for Meetings of the Priority for Housing Needs Panel	DOI (PEH)
Supporting Standard Operating Procedure		DOI
Associated contract		N/A
Associated Policy Documents		
Other associated supporting documentation	Support for Housing Form	DOI (PEH)

1 – Purpose

Describe the purpose of this data sharing activity. What do you want to achieve and why?

An administrator within the Housing Team (a team within the Public Estates and Housing Division led by the Housing Operational Manager); facilitates monthly meetings of the Priority for Housing Needs Panel. This is a multi-agency group of Health, Welfare and Environmental Health Professionals and specific Non-Government Organisations whose purpose is to award extra points to those applicants on the Housing Waiting List who have a greater housing need than others.

Panel review forms are submitted on behalf of an applicant on the Housing Waiting List by Professionals to the relevant Housing Authority. The forms may contain sensitive personal information regarding an individual's health and financial status.

This information is shared with members of the Priority for Housing Needs Panel who meet on a monthly basis to award additional points to applicants, or otherwise, against specified criteria. After each meeting, the Panel's decisions are relayed to the relevant Housing Authorities who update their applicant's records. As such, a Data Sharing Agreement needs to be in place.

Applicants already provide their consent to share their personal information among the different agencies; however a Data Sharing Agreement needs to establish the specific purpose of the data sharing, the data flow, and set the standard for responsible data processing which follows the principles of GDPR.

Priority for Housing Need form is completed on behalf of the applicant by a Professional, then sent to the relevant Housing Authority who checks the form before sending it to the Housing Team.



The Housing Team facilitates the Priority for Housing Needs Panel on a monthly basis, where additional points may be allocated to the individual based on the information provided on the form.



Panel decisions are relayed by the Housing Team to the relevant Housing Authorities. This data is recorded by the Housing Team or the relevant Housing Authority, which may lead to applicants being allocated a home.



The decisions by the Panel are also relayed to an applicant in the form of a letter by the Housing Team or the relevant Housing Authority (depending on where the application was made).

2 – Information to be shared

Type of data:

- Full name of applicant,
- Date of birth,
- Address,
- Telephone number,
- Status of applicants current address (rented or owner-occupied),
- Which housing authority waiting list the applicant is on,
- Name & contact information of environmental health and health and social welfare professionals and GPs, or professionals from Non-Government Organisations, who are supporting the applicant,
- Current condition of the applicants housing,
- Physical health, mobility, personal safety, mental health and wellbeing status of applicant (**special category data**).
- Reasons for unsuitability of current accommodation (open text field),
- Information of current occupiers within the household (names, date of birth, relationship to applicant).
- Details of an applicant's income, assets and points total on a Housing Waiting List.

The lawful basis for processing special category data:

Explicit consent. Article 9, 2(a) of the GDPR. 'The data subject has given explicit consent to the processing of those personal data for one or more specified purposes'

Why the personal data is required:

The panel requires the data in order to prioritise applicants who may have a more pressing need for social housing. Additional points may be awarded to applicants who have health and/or welfare issues or whose current homes may be in poor condition or statutorily overcrowded.

How the data is collected:

A form is completed on behalf of the applicant.

3. Legal basis

The identified conditions for processing under the Data Protection Act 2018:

	Personal Data (identifiable data)	Special Categories of Data (Sensitive identifiable data)	Law Enforcement data (e.g. community safety partnerships)
	Article 6:	Article 9: (if appropriate):	DPA Part 3 (if appropriate):
1	Consent	Explicit Consent	Choose an item.
2	Legal Obligation	Explicit Consent	Choose an item.
3	Choose an item.	Choose an item.	Choose an item.
4	Choose an item.	Choose an item.	Choose an item.

Please list below relevant legislation or statute empowering this sharing activity:

[illegible]

4. Responsibilities

For the purposes of this Protocol the responsibilities are defined as follows:

For help go to <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32016R0679&from=EN> Articles 24 – 29 where these roles are explained.

All parties are controllers under Article 24 of the GDPR. All parties will ensure appropriate technical and organisational measures are met in order to demonstrate that processing is performed in accordance with the seven principles of data processing of the GDPR.

The Priority for Housing Needs Panel will use the personal data provided in respect of applicants to assess whether additional points should be awarded against specified criteria.

The Housing Authorities may use the personal data for their own purposes to help make decisions when allocating a property.

All parties subject to this agreement will agree to process personal data in a manner which abides by the principles outlined within Article 5 of the GDPR, that is, personal data shall be:

- processed lawfully, fairly and in a transparent manner,
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes,
- Adequate, relevant and limited to what is necessary,
- Accurate and, where necessary, kept up to date,
- Kept no longer than necessary,
- Kept securely and protected against accidental loss, destruction or damage,
- Kept in a manner that can demonstrate compliance with the above principles.

This Protocol will be reviewed one year after it comes into operation, or sooner should a breach occur or circumstances change, to ensure that it remains fit for purpose. For discussion by the DPOs on an annual basis. The review will be initiated by either party, where the party is a controller.

5. Data Subject Rights

This agreement will not be made publicly available without prior written approval (within this agreement) by all parties. It is each Party's responsibility to ensure that they can comply with all of the rights applicable to the sharing of the personal information.

- Where the Parties are joint Controllers, the Party who receives a request to exercise data rights will process it. They will communicate with the other Party, and notify the Data Subject of the names of any joint Controllers.
- Where the Parties are Controllers in common or sole controller, they will each process their own requests.
- Where the Parties are the Processor, they will support the Controller in processing the request as required.

Parties will respond within one month of receipt of a notice to exercise a data subject right. It is for the organisation processing the request to identify which rights apply, and then each Party to ensure they have the appropriate processes in place.

Data Subject Rights Select the applicable rights for this sharing according to the legal basis you are relying on	Check box to confirm processes are in place
GDPR Article 13&14 – Right to be Informed – Individuals must be informed about how their data is being used. This sharing must be reflected in your privacy notices to ensure transparency.	<input checked="" type="checkbox"/>
GDPR Article 15 – Right of Access – Individuals have the right to request access to the information about them held by each Party	<input checked="" type="checkbox"/>
GDPR Article 16 – Right to Rectification – Individuals have the right to have factually inaccurate data corrected, and incomplete data completed.	<input checked="" type="checkbox"/>
GDPR Article 17 (1)(b)&(e) – Right to be forgotten – This right may apply where the sharing is based on Consent, Contract or Legitimate Interests, or where a Court Order has demanded that the information for an individual must no longer be processed. Should either circumstance occur, the receiving Party must notify all Data Controllers party to this protocol, providing sufficient information for the individual to be identified, and explaining the basis for the application, to enable all Parties to take the appropriate action.	<input checked="" type="checkbox"/>
GDPR Article 18 – Right to Restriction – Individuals shall have the right to restrict the use of their data pending investigation into complaints.	<input checked="" type="checkbox"/>
GDPR Article 19 – Notification – Data Controllers must notify the data subjects and other recipients of the personal data under the terms of this protocol of any rectification or restriction, unless it involves disproportionate effort.	<input checked="" type="checkbox"/>
Article 21 – The Right to Object – Individuals have the right to object to any processing which relies on Consent, Legitimate Interests, or Public Task as its legal basis for processing. This right does not apply where processing is required by law (section 3). Individuals will always have a right to object to Direct Marketing, regardless of the legal basis for processing.	<input checked="" type="checkbox"/>

Article 22 – Automated Decision-Making including Profiling – the Individual has the right to request that a human being makes a decision rather than a computer, unless it is required by law. The individual also has the right to object to profiling which places legal effects on them.	<input type="checkbox"/>
Freedom of Information (FOI) Act 2015 relates to data requested from a Public Authority by a member of the public. It is best practice to seek advice from the originating organisation prior to release. This allows the originating organisation to rely on any statutory exemption/exception and to identify any perceived harms. However, the decision to release data under the FOI Act the responsibility of the agency that received the request.	<input checked="" type="checkbox"/>

6. Security of Information

The Parties to this protocol agree that they will apply appropriate technical and organisational security measures which align to the volume and sensitivity of the personal data being processed in accordance with article 32 of the GDPR as applied by the Data Protection Act 2018 & implementing regulations. All documentation will also be kept in line with the organisation's Document Retention Policies.

The security of the personal data in transit will be assured by:

- Any Personal Data contained within the priority for housing needs form should be sent via e-mail to the secure dedicated inbox and password protected (sent via a separate email) . All e-mails sent to that inbox should also be password protected, with the password being sent under a separate e-mail. The e-mail address is:- priorityforhousingneeds@gov.im
- Any Personal Data sent via fax should only be sent if the person who wants the information is waiting at the machine to receive the document immediately. It is recommended that a cover sheet be transmitted first with the information itself sent only after a confirming response has been received.
- Any Personal Data sent via post must be placed in an envelope that will show if it has been tampered with (preferably inside another envelope), and marked 'Private and confidential addressee only'. It is recommended that if the Post Office system is used, Recorded Delivery or Registered Delivery is chosen, as this allows the mail to be tracked. A courier service could alternatively be used, depending on the sender's requirements or sensitivity of the information and marked 'Private and confidential addressee only'.

Parties receiving information will:

- Ensure that their employees are appropriately trained to understand their responsibilities to maintain confidentiality and privacy
- Protect the physical security of the shared information; appropriate policies and procedures establishing measures to ensure adequate protection of all Personal Data from accidental or intentional disclosure to unauthorised persons, deletion or modification, theft or damage.
- Restrict access to data to those that require it, through appropriate access controls, and take reasonable steps to ensure the reliability of employees who have access to data, for instance, ensuring that all staff have appropriate background checks

- Maintain an up-to-date policy for handling personal data which is available to all staff
- Have a process in place to handle any security incidents involving personal data, including notifying relevant third parties of any incidents
- Ensure any 3rd party processing is agreed as part of this protocol and governed by a robust contract and detailed written instructions for processing.

7. International Transfers

None so not applicable.

8. Format & Frequency

- The format the information will be shared in will be a structured, commonly used and machine-readable format
- Information is shared on a regular basis both in advance of monthly meetings of the Priority for Housing Need Panel, facilitated by the DOI's PEH team, and after the meetings.
- Meetings will be held on a set date each month. That date may occasionally change depending on the availability of the Panel.

9. Data Retention

Information will be retained in accordance with each parties' published privacy notices or Information Asset Registers and in any event no longer than is necessary. All data beyond its retention will be destroyed securely unless required by Public Records Office.

10. Data Accuracy

Please check this box to confirm that your organisation has processes in place to ensure that data is regularly checked for accuracy, and any anomalies are resolved ☒

11. Personal Data Breach Notifications

Where a security breach linked to the sharing of data under this protocol is likely to adversely affect an Individual, all involved Parties must be informed within 24 hours of the breach being detected where possible. The email addresses on page 1 should be used to contact the Parties. The decision to notify the ICO can only be made after consultation with any other affected Party to this protocol, and where notification to the ICO is required, it must be made within 72 hours of the breach being detected. Where agreement to notify cannot be reached within this timeframe, the final decision will rest with the Controller(s) as depicted in part 4 (Responsibilities) of this document.

All involved Parties should consult on the need to inform the Individual, so that all risks are fully considered, and agreement is reached as to when, how and by whom such contact should be made. Where agreement to notify cannot be reached within this timeframe, the final decision will rest with the Controller(s) as depicted in part 4 (Responsibilities) of this document.

All Parties to this protocol must ensure that robust policy and procedures are in place to manage security incidents, including the need to consult Parties where the breach directly relates to information shared under this protocol.

12. Complaint Handling

The Parties will use their standard organisational procedures to deal with complaints from the public arising from information sharing under this protocol.

13. Commencement of Protocol

This Protocol shall commence upon date of the signing of a copy of the Protocol by the signatory parties. The relevant information can be shared between signatory parties from the date the Protocol commences.

14. Withdrawal from the Protocol

Any party may withdraw from this Protocol upon giving 4 weeks written notice to the other parties listed in Part 1. The Party must continue to comply with the terms of this Protocol in respect of any information that the party has obtained through being a signatory. Information, which is no longer relevant, should be returned or destroyed in an appropriate secure manner.

15. Approval

This Protocol is approved by the responsible person within each organisation.

By signing this Agreement, the signatories accept responsibility for its execution and agree to adhere to its provisions. Signatories must also ensure that they comply with all relevant legislation.

Signed on behalf of Department of Infrastructure

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Title:

Position:

Date:

Signed on behalf of Braddan Parish Commissioners

.....

Title:

Position:

Date:

Signed on behalf of Castletown Commissioners

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Title:

Position:

Date:

Signed on behalf of Douglas Borough Council

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Title:

Position:

Date:

Signed on behalf of Onchan District Commissioners

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Title:

Position:

Date:

Signed on behalf of Peel Town Commissioners

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Title:

Position:

Date:

Signed on behalf of Port Erin Commissioners

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Title:

Position:

Date:

Signed on behalf of Port St Mary Commissioners

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Title:

Position:

Date:

Signed on behalf of Ramsey Town Commissioners

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Title:

Position:

Date:

Signed on behalf of Ramsey and Northern Districts Housing Committee

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Title:

Position:

Date:

Signed on behalf of Southern Sheltered Housing Board

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Title:

Position:

Date:

Signed on behalf of Peel and Western District Housing Committee

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Title:

Position:

Date:

Signed on behalf of Waverley/Ballanard Elderly Persons Housing Committee

.....

Title:

Position:

Date: