

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 12th December 2022 at 7:00 pm

Present: Miss K Williams (Chair)
 Miss Z Lewin
 Mr A Allen
 Mr D Crellin
 Ms F Logan (Lead Member for Environmental and Technical Services)
 Mr D Quirk
 Mr R Turton (Lead Member for Housing)

In attendance: Mr R Phillips (Chief Executive/Clerk)

C22/12/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIR AND VICE-CHAIR BE ABSENT

Not necessary.

C22/12/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

Miss Williams confirmed at the Board Meeting held on Monday 28th November 2022, Miss Lewin had stood down as Vice Chair and Mr Quirk had stood down as Lead Member for Finance and General Purposes.

Miss Williams advised that the Board that they now needed to appoint a new Vice Chair and Lead Member for Finance and General Purposes.

1. Appointment of Vice Chair

Miss Williams called for nominations for the position of Vice Chair.

The following nomination was received:-

1. Mr David Quirk proposed by Miss Lewin and seconded by Mr Turton

No further nominations were received.

Mr Quirk stated that he is capable of fulfilling the role, it is an opportunity to support Miss Williams which is an honour. He has been elected twice recently, people know him in the village and they will be pleased.

Mr Crellin stated that he cannot support the nomination, and asked Miss Williams if he could provide his reasons why. Mr Crellin also stated that he is disappointed that no other nominations were received.

It was therefore **RESOLVED** that Mr Quirk be appointed as the Vice Chair for the remainder of the 2022/23 Municipal Year.

For: Miss Williams, Miss Lewin, Ms Logan, Mr Turton
Against: Mr Allen and Mr Crellin

2. Appointment of Lead Member for Finance and General Purposes

Miss Williams called for nominations for the position of Lead Member for Finance and General Purposes.

The following nomination was received:

1. Miss Zara Lewin proposed by Ms Logan and seconded by Mr Quirk
No further nominations were received.

Mr Allen asked Miss Lewin for her reasons for standing as Lead Member for Finance and General Purposes.

Miss Lewin stated that there were no other nominations, she had done ok in her other roles for the Board and she is capable.

It was therefore **RESOLVED** that Miss Lewin be appointed as the Lead Member for Finance and General Purposes for the remainder of the 2022/23 Municipal Year.

For: Miss Williams, Ms Logan, Mr Turton and Mr Quirk

Against: Mr Allen and Mr Crellin

C22/12/01/03

MINUTES

1. Ordinary Meeting held on Monday 14th November 2022

The Minutes of the Ordinary Meeting held on Monday 14th November 2022, copies of which having previously been circulated, were considered.

After a discussion, it was proposed by Mr Quirk and seconded by Ms Lewin and **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chair.

For: Miss Williams, Miss Lewin, Mr Turton and Mr Quirk

Against: Mr Allen and Mr Crellin

Ms Logan did not cast a vote as she was not present at the meeting.

2. Ordinary Meeting held on Monday 28th November 2022

Miss Williams advised the Board that she was going to defer the ratification of the Minutes of the Ordinary Meeting held on Monday 28th November 2022 to the Board Meeting to be held on Monday 9th January 2023.

3. Staff Minutes of the Ordinary Meeting held on Monday 28th November 2022

To be considered In Committee.

C22/12/01/04

TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES

1. Minutes of the Ordinary Meeting held on Monday 14th November 2022

Mr Crellin made the following comments:

- Page 3 - paragraph 5 – 3rd bullet point – Mr Quirk is not able to speak on behalf of the Board;
- the complaints made are vexatious; and
- Page 3 paragraph 9 – Mr Quirk keeps bringing the matter back to the Board and people have to defend themselves.

Mr Quirk commented that it is his statement, and he raised his concerns with the Chief Executive/Clerk.

C22/12/01/05TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C22/12/01/06/TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/12/01/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE
PLANNING COMMITTEE1. Plans to the Board

(a) The following plans were considered by the Board:-

(i) PA
22/01181/B

Mr P Stephens – 23 Greeba Drive

Members were advised that the planning application is for the creation of a parking area and vehicular access (amended plans).

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received in relation to the original approval of the 6th October 2022; and
- The return date for the application is the 16th December 2022.

It was agreed that the Authority would not be making any further comments in relation to planning application PA 22/01181/B.

(ii) PA
22/01399/B

Mr & Mrs A J Taggart – 88 Royal Drive

Members were advised that the planning application is for alterations and an extension.

In answer to questions, the Chief Executive/Clerk advised that:

- Neighbouring properties had been notified; and
- The return date for the application is the 23rd December 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/01399/B – 88 Royal Avenue be recommended for approval.**

(iii) PA
22/01412/B

Mr & Mrs A Barker – 17 Highfield Crescent

Members were advised that the planning application is to demolish the existing conservatory, create a single storey extension to the rear and create a link extension from the main dwelling to existing detached garage and to erect new decked terrace area.

In answer to questions, the Chief Executive/Clerk advised that:

- Neighbouring properties had been notified; and
- The return date for the application is the 16th December 2022.

(v) PA
22/01458/B

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/01412/B – 17 Highfield Crescent be recommended for approval.**
Mr J Bissell – 2 Links View

Members were advised that the planning application is for internal and external alterations, balcony extension and conversion of existing roof space into additional living accommodation, including the installation of dormer window and roof lights.

In answer to questions, the Chief Executive/Clerk advised that:

- Neighbouring properties had been notified; and
- The return date for the application is the 23rd December 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and **RESOLVED that PA 22/01458/B – 2 Links View be recommended for approval.**

For: Miss Williams, Miss Lewin, Mr Allen, Ms Logan, Mr Turton and Mr Quirk
Against: Mr Crellin

(vi) PA
22/01475/B

Mr M A Connor – 14 Sunnybank Avenue

Members were advised that the planning application is for the installation of bi-fold doors to replace the rear windows.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date for the application is the 23rd December 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Allen and unanimously **RESOLVED that PA 22/01475/B – 14 Sunnybank Avenue be recommended for approval.**

C22/12/01/08

FINANCE AND GENERAL PURPOSES

1. 2022/23 – Quarter 2 Management Accounts

To be considered In Committee.

C22/12/01/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. Flat Green Bowls Club

To be considered In Committee.

C22/12/01/10CONSIDERATION OF ANY RELEVANT CORRESPONDENCE1. Local Authority Meetings

A copy of the correspondence dated 23rd November 2022 received from the Minister for Infrastructure in relation to Local Authority Meetings having previously been circulated was discussed.

It was agreed that the Chief Executive/Clerk would arrange a meeting with Minister Thomas. The Chief Executive/Clerk asked Members to provide any agenda items to him by Friday 16th December 2022.

Mr Turton requested that housing be added to the Agenda.

2. Friends of Chernobyl's Children

A copy of the newsletter received from the Friends of Chernobyl's Children having previously been circulated was considered and noted.

C22/12/01/11TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34

None.

C22/12/01/12TO CONSIDER ANY MOTIONS1. Motion 67 – Submitted under Standing Order 26

Mr Quirk tabled Motion Numbered 67:

“that the Authority make provision to live stream the public section of Onchan District Commissioners meetings”.

Mr Crellin asked Mr Quirk to explain what provision means in the Motion. Mr Quirk stated to provide live streaming.

Mr Allen commented that he has concerns that no paper has been brought to the Board in relation to costs and General Data Protection Regulations.

Motion 67 was proposed by Mr Quirk, seconded by Ms Lewin and **RESOLVED to stand adjourned without discussion to the next meeting of the ordinary meeting of the Authority to be held on Monday 9th January 2023.**

C22/12/01/13ENVIRONMENTAL AND TECHNICAL SERVICES

None.

C22/12/01/14HOUSING MATTERS1. Support for Rehousing – Data Sharing Agreement

The Report of the Housing Manager dated 2nd December 2022, a copy of which having previously been circulated was considered and noted.

Mr Turton provided the Board with an overview in relation to the Data Sharing Agreement.

C22/12/01/15**CHAIR'S ANNOUNCEMENTS****1. Chair's Attendances**

The Chair confirmed that she had attended the Authority's Night of Light event on Wednesday 7th December 2022, and asked the Chief Executive/Clerk to pass on her thanks to all the staff who provided their time and efforts to allow the event to successfully take place.

2. Dates for the Diary

Date	Organisation	Event	Time
11 th December 2022	Onchan Methodist Church	Children's Nativity	10:30 am
12 th December 2022	Onchan District Commissioners	Board Meeting	7:00 pm
14 th December 2022	Onchan Methodist Church	Carol Service	7:30 pm
15 th December 2022	President of Tynwald	Christmas Carol Service – St Mary's Church	1:10 pm
17 th December 2022	Onchan Baptist Church	Christmas Family Fun Evening	5:00 pm
18 th December 2022	Onchan Baptist Church	Carol Service	6:00 pm
24 th December 2022	Onchan Methodist Church	Christmas Eve Communion	7:00 pm
25 th December 2022	Onchan Methodist Church	Christmas Day Service	10:00 am
25 th December 2022	Onchan Baptist Church	Christmas Day Service	10:30 am

C22/12/01/16**ANY OTHER BUSINESS****1. Elderly Persons Complexes – Heating Charges**

Mr Turton confirmed that he, Mr Quirk and Officers had a meeting with tenants of the Elderly Persons Complexes since the last Board Meeting to discuss heating charges.

2. Installation of Defibrillators

Mr Turton and Mr Quirk requested that defibrillators be installed at the Elderly Person Complexes.

It was agreed that the Chief Executive/Clerk would bring a report back to the Board.

3. Members Complaints

Mr Allen made the following statement:

"I would like to thank the Chair for the letter which I received from her today, bringing to a conclusion the matter of the outstanding complaints from two Members.

Also there is no reference to any wrongdoing of any kind on my part in asking a question at a previous meeting".

Mr Crellin also thanked the Chair for bringing the matter to a conclusion, and further stated that the letter concluded that there had been no wrong doing by Mr Allen or himself.

Miss Williams stated that the matter is not to be discussed.

Mr Quirk stated that the matter had not been concluded until he had received and read his letter.

The Chair confirmed that all letters to Members had been posted at the same time.

The Public session of the Meeting ended at 20:30 pm

22/11/02/17
MINUTES

1. Staffing Minutes of the Ordinary Board Meeting held on Monday 14th November 2022

See Staff Minute Book.

22/11/02/18
FINANCE AND GENERAL PURPOSES

1. 2022/23 - Quarter 2 Management Accounts

The following was considered In Committee and transferred to the public domain.

The Report of the Finance Manager dated 7th December 2022, having previously been circulated was considered, discussed and noted.

The Chief Executive/Clerk provided the Board with an overview in relation to the 2022/23 Quarter 2 Management Accounts. .

C22/12/01/19
REPORT FROM THE CLERK OR OTHER OFFICER

1. Flat Green Bowls Club

The following was considered In Committee and transferred to the public domain.

The Chief Executive/Clerk provided the Board with an overview in relation to the lease.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that a 5 year lease be offered to the Flat Green Bowls Club with the following conditions to be included within the lease:**

- that they are responsible for the maintenance of the new club hut; and
- ownership of the new hut even if the club defaults.

C22/12/01/20
ANY OTHER URGENT BUSINESS

1. Department of Infrastructure

The Chief Executive/Clerk advised the Board that he had received a copy of a letter from a resident of Onchan which they had submitted to the Minister for Infrastructure in relation to the Board and Members behaviour

There being no further business the meeting closed at 21:40 pm