

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 18th September 2023 at 7:05 pm

Present: Miss Z Lewin (Chair)
 Mr A Allen
 Mr D Crellin
 Ms F Logan (Lead Member for Finance and General Purposes)
 Mr R Turton (Lead Member for Housing)
 Mr D Quirk (Lead Member for Environmental and Technical Services)

Apologies: Miss K Williams (Vice Chair)

In attendance: Mr R Phillips (Chief Executive/Clerk)

C23/09/02/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIR AND VICE-CHAIR BE ABSENT

Not necessary.

C23/09/02/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C23/09/02/03

MINUTES

1. Ordinary Meeting held on Monday 4th September 2023

The Minutes of the Ordinary Meeting held on Monday 4th September 2023, copies of which having previously been circulated were considered.

Amendments:

Page 2 – Fourth Paragraph delete the second sentence.
 After “to support his claims” insert the following new paragraph and include the following;
 “Mr Crellin stated that he had submitted a complaint in writing to the former Chair”. [ODC 18/09/2023]

After a discussion and including the definition of Standing Order 68.4^[ODC 02/10/2023], it was proposed by Mr Allen and seconded by Mr Crellin and **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chair.**

For: Mr Allen, Mr Crellin and Ms Logan
Against: Miss Lewin, Mr Turton and Mr Quirk

Miss Lewin used her casting vote and the Minutes of the Ordinary Meeting held on Monday 4th September 2023 were approved.

2. Staff Minutes of the Ordinary Meeting held on Monday 4th September 2023

To be considered In Committee.

C23/09/02/04

TO DISPOSE OF ANY BUSINESS ARISING FROM SUCH MINUTES

None.

C23/09/02/05**TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

None.

C23/09/02/06**TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

C23/09/02/07**PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE****(i) PA23/01009/B Onchan District Commissioners – Ocean Views**

Members were advised that the application was for the replacement of the existing windows with sliding doors to the ground floor unit.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date for the application is the 29th September 2023

The Board agreed that the Authority would not comment on PA 23/01009/B – Ocean Views.

C23/09/02/08**FINANCE AND GENERAL PURPOSES****1. 2023/24 Internal Audit**

To be considered In Committee.

C23/09/02/09**REPORT FROM THE CLERK OR OTHER OFFICER****1. Bedding Plants Tender**

To be considered In Committee.

2. Isle of Man Strategic Plan – Preliminary Publicity Consultation

The report of the District Surveyor dated 12th September 2023, a copy of which having previously been circulated was considered.

The Chief Executive/Clerk provided the Board with an overview in relation the preliminary publicity consultation.

It was noted that each question contained within the consultation was put and answered by the Members of the Board.

Miss Lewin requested that all the responses provided by the Board be collated and submitted on behalf of the Authority.

C23/09/02/10**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE****1. Marown Civic Service**

A copy of the letter received from Marown Parish Commissioners dated 14th September 2023 advising that the Marown Civic Service due to be held on Sunday 1st October 2023 at 11:00 am will now be held at Marown Methodist Chapel instead of Marown Parish Church, having previously been circulated was noted.

Miss Lewin advised that she was unable to attend the above service. It was noted that Mr Quirk would be attending in her place.

2. Douglas City Council

A copy of the letter received from the Chief Executive date 7th September 2023, inviting the Chair and Members to their Civic Sunday Church Service on Sunday 24th September 2023 at 11:00 am having previously been circulated was noted.

Miss Lewin advised that she would confirm to the Chief Executive/Clerk is she was able to attend on behalf of the Authority.

C23/09/02/11**TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

C23/09/02/12**TO CONSIDER ANY MOTIONS**

None.

C23/09/02/13**ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

C23/09/02/14**HOUSING MATTERS**

None.

C23/09/02/15**CHAIR'S ANNOUNCEMENTS****1. Chair's Attendances**

Miss Lewin advised the Board that she had not attended any events on behalf of the Authority since the last Board Meeting.

2. Dates for the Diary

Date	Organisation	Event	Time
15 th September 2023	St Peter's Church	Movie Night	7:00 PM
18 th September 2023	Onchan District Commissioners	Board Meeting	7:00 pm

29 th September 2023	Rotary Club of Onchan	Coffee Morning – Onchan Pensioners Club	10:00 am to 12 noon
2 nd October 2023	Onchan District Commissioners	Board Meeting	7:00 pm

C23/09/02/16**ANY OTHER BUSINESS**

Miss Lewin requested that thanks be given to the Manx Blue Tits who recently painted a mural at Port Jack Beach.

The Public session of the Meeting ended at 8:40 pm

C23/09/02/17**MINUTES****1. Staff Minutes Ordinary Meeting held on Monday 4th September 2023**

See Staff Minute Book.

C23/09/02/18**TO DISPOSE OF ANY BUSINESS ARISING FROM SUCH MINUTES****1. Staffing Minutes Ordinary Meeting held on Monday 4th September 2023**

See Staff Minute Book.

C23/09/02/19**FINANCE AND GENERAL PURPOSES****1. 2023/24 Internal Audit**

The following was considered In Committee and transferred to the public domain.

The report of the Chief Finance Officer dated 11th September 2023, a copy of which having previously been circulated was considered and noted.

C23/09/02/20**REPORT FROM THE CLERK OR OTHER OFFICER****1. 2023/24 Bedding Plants**

The following was considered In Committee and transferred to the public domain.

The report of the Environmental and Technical Services Manager dated 11th September 2023, a copy of which having previously been circulated was considered.

After a discussion, it was proposed by Mr Allen and seconded by Mr Quirk and unanimously **RESOLVED** that the **Bedding Plant tender for a period of 3 years from 1st April 2024 to the 31st March 2027 be awarded to Watson Nurseries Limited.**

C23/09/02/20

ANY OTHER URGENT BUSINESS

1. Onchan Views – Function Room Proposal

The following was considered In Committee and transferred to the public domain.

A discussion between all Board Members took place. It was noted that some Board Members agreed that it is a positive outcome that the tenant is in agreement that the awnings signage being changed from “Ocean Bar” to something more related to the agreed proposed use of the premises i.e. as a function room.

The Board Members requested that the proposed wording relating to the amended lease and the use of the premises be brought back before the Board for consideration before formally providing permission to the tenant regarding their alterations request.

There being no further business the meeting ended at 9:10 pm