

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

13th March 2024

Sir/Madam

You are hereby summoned to attend an **ORDINARY Meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN** to transact the undernoted business on:

Monday 18th March 2024

7:00 pm - Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the minutes referred to in the agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully



**R PHILLIPS
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 24 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chair and Vice-Chair be absent.

None.

2. To deal with any business required by statute to be done before any other business.

None.

3. To approve as a correct record and sign the Minutes of the:-

3.1 Minutes of the Ordinary Meeting held on Monday 18th March 2024

(Appendix 3.1)

4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-

None.

5. To dispose of any relevant business adjourned from a previous meeting:-

None.

6. To deal with any business expressly required by statute to be done:-

None.

7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-

7.1 Plans for Consideration

(Appendix 7.1)

	PA Reference	Applicant/Address	Return Date
(a)	PA 24/00245/B	Mr E Kelly - 38 Seafeld Close	29 th March 2024
(b)	PA 24/00265/B	Coincorner Ltd - Unit 18C Tromode Estate	29 th March 2024
(c)	PA 24/00284/B	Mr K McSween - 8 Whitebridge Road	29 th March 2024

8. Finance and General Purposes:-

None.

9. Consideration of any Reports from the Clerk or other Officer:-

- | | | |
|------------|---------------------------------------------------------------------------------------------------------------------|----------------|
| 9.1 | Street Lighting – The Park | (Appendix 9.1) |
| 9.2 | Belgravia Road & Royal Drive Proposed Parking Restrictions – Update | (Appendix 9.2) |
| 9.3 | Department of Infrastructure – Highways Act 1986 Delegation of Functions to Onchan District Commissioners Agreement | (Appendix 9.3) |
| 9.4 | (P) Trustees of Onchan Parish Hall – Meeting Request | (Appendix 9.4) |
| 9.5 | (P) Information Commissioner Office – General Data Protection Regulations Recommendation | (Appendix 9.5) |
| 9.6 | (P) Contractor Correspondence addressed to the Board of Commissioners | (Appendix 9.6) |

10. Consideration of any relevant correspondence (already circulated unless indicated):-

- | | | |
|-------------|-------------------------------------------------------------------|-----------------|
| 10.1 | Raad Ny Follan – Onchan | (Appendix 10.1) |
| 10.2 | Liberal Vannin Public Meeting - Local Government and Rates Reform | (Appendix 10.2) |

11. To answer any questions asked under Standing Order 34:-

- | | | |
|-------------|-----------------------------------------------|-----------------|
| 11.1 | Questions submitted by Commissioner D J Quirk | (Appendix 11.1) |
|-------------|-----------------------------------------------|-----------------|

12. To answer any Motions in the order in which notice has been received:-

None.

13. Environmental and Technical Services:-

None.

14. Housing Matters:-

None.

15. Chair's Announcements:-

Dates for Diary

Date	Organisation	Event	Time
16 th March 2024	Onchan Methodist Church	Concert with Lon Dhoo Male Voice Choir	2:30 pm
18 th March 2024	Onchan District Commissioners	Board Meeting	7:00 pm
24 th March 2024	Manx Fun Farm	HOLI – Festival of Colours Celebration	2:00 pm
29 th March 2024	Onchan Baptist Church	Good Friday Communion Service	10:30 am
31 st March 2024	Onchan Baptist Church	Easter Day Service	10:30 am
2 nd April 2024	Onchan District Commissioners	Board Meeting	7:00 pm

16. Any other URGENT business as authorised by the Chair for consideration:

PLANS LIST

Board Meeting to be held on 18th March 2024

The Lead Member of Environmental and Technical Services and the District Surveyor have viewed the applications and recommend the following:-

Planning Application	Applicant/Address	Description
PA 24/00245/B Return Date 29/03/24	Mr E. Kelly 38 Seafeld Close	Alterations and additions to provide 2 bedrooms and dormer at first floor level.
	Recommendation - Approve	
PA 24/00265/B Return Date 29/03/24	Coincorner Ltd Unit 18C Tromode Estate	Installation of 2 new windows.
	Recommendation – Approve	
PA 24/00284/B Return Date 29/03/24	Mr K. McSween 8 Whitebridge Road	Removal of chimney stack.
	Recommendation - Approve	

MEMORANDUM

To:	Onchan District Commissioners		
From:	District Surveyor		
Ref:	Street Lighting – The Park		
Date:	29/02/2024	File Ref:	RF/AW

Currently, The Park & Hague Drive has twelve 6m columns located on the pavement. These columns have various lanterns installed, for example, LED, metal halide, and sodium. The current installation has suffered some recent failures both structurally and electronically, the current design is also inadequate for the classification of road and currently non-compliant with BS5489-1:2020.

Following fault reports and a survey carried out the current levels of corrosion and damage to the street lighting assets located at The Park and Hague Drive provide evidence they are beyond economical repair and currently at a high risk for failure or accident occurring due to lack of illumination. Of the twelve lights currently located at this scheme there was one light replaced recently due to a Manx Utilities Fault on their supply cable, five lights are currently not working and one light has been hit by a vehicle and requires replacement. The remaining six lights are either showing signs of the same corrosion and/or of concrete construction.

Existing Scheme – Defects Schedule

ID	Street	Material	Height	Head Type	Regime	Age	Defects
1	The Park	Swaged Steel	6m	MERC 125	Midnight	>30years	Signs of corrosion similar to that of 7/8
2	The Park	Swaged Steel	6m	MERC 125	Midnight	<1 year	MUA cable Fault Column replaced January 2024
3	The Park	Swaged Steel	6m	Metal Halide	Midnight	>30years	Signs of corrosion similar to that of 7/8
4	The Park	Swaged Steel	6m	Phillips Clea	Midnight	>30years	Not Working
5	The Park	Concrete	6m	Metal Halide	Midnight	>30years	Not Working
6	The Park	Concrete	6m	LED 40W	Midnight	>30years	Signs of water ingress to column presenting failure risk as per technical report 22
7	The Park	Swaged Steel	6m	Metal Halide	Midnight	>30years	Removed column corroded beyond economical repair
8	The Park	Swaged Steel	6m	Metal Halide	Midnight	>30years	Removed column corroded beyond economical repair
9	The Park	Swaged Steel	6m	Phillips Clea	Midnight	>30years	Hit by vehicle dangerous lean/bent column
10	The Park	Swaged Steel	6m	MERC 125	Midnight	>30years	Signs of corrosion similar to that of 7/8
1	Hague Drive	Concrete	6m	MERC 125	Midnight	>30years	Signs of water ingress to column presenting failure

							risk as per technical report 22
2	Hague Drive	Concrete	6m	LED 40W	Midnight	>30years	Signs of water ingress to column presenting failure risk as per technical report 22

Not illuminated / beyond economical repair	
Illuminated poses safety risk	
Evidence of corrosion	

Defect and illuminance Examples



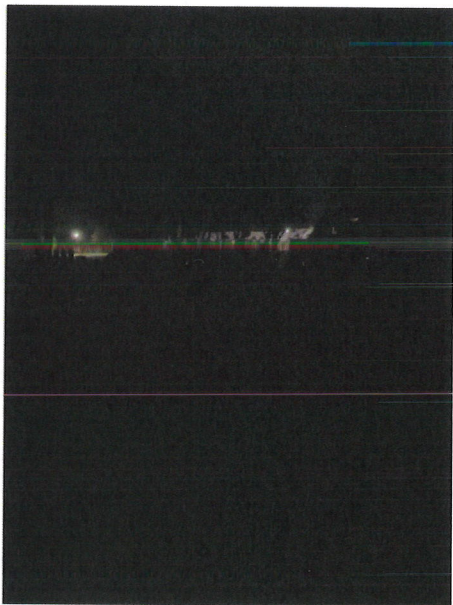
7 The Park – Corroded Column



8 The Park – Corroded Column



9 The Park – Bent Column



Current Visibility 16/02/24@ 2337hrs

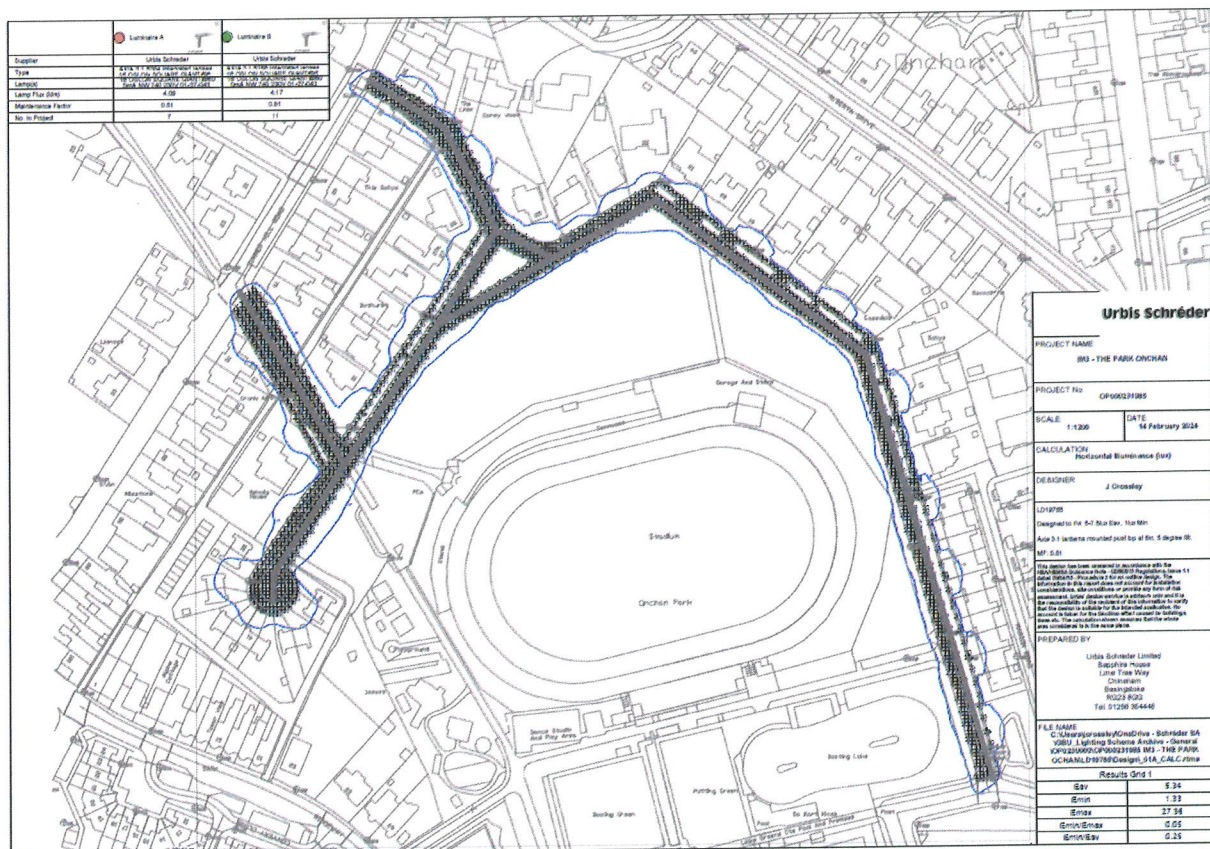
Lamp type	Wattage	No of Units	Total Wattage
Merc 125	125W	4	500
Metal Halide	100W	4	400
Phillips Clearway	49W	2	98
LED	40W	2	80
		Total	1078

Based on 7 hours of burn time at the current unit price of 29.1p/kwh, this equates to a running cost of £802.05 per annum. With an estimated 167.44kg of carbon emissions produced from electricity production per annum.

Proposed Scheme 1 (The Park & Hague Drive)

Location

The Park and Hague Drive



The proposed design and specification will make the scheme compliant with BS 5489-1:2020 in line with the Authority's policy. The proposed design has eighteen 6m columns spaced at approximately 30-35m. The lanterns specified are Urbis Schreder Axia 3.1, this provides the required lighting for a road of this classification and also considers light pollution and light glare to neighboring properties.

Proposed Electricity consumption

Lamp type	Wattage	No of Units	Total Wattage
AXIA 3.1 5384 16 OSLON SQUARE GIANT 600mA NW 740 30.8W 487502 Integrated	30.8W	7	215.6
AXIA 3.1 5266 16 OSLON SQUARE GIANT 600mA NW 740 30.8W 429092 Integrated	30.8W	11	338.8
		Total	554.4

Based on 7 hours burn time at the current unit price of 29.1p/kwh, this equates to a running cost of £412.48 per annum. With an estimated 87.36kg of carbon emissions produced from electricity production per annum.

This represents a saving of £389.57 or 48.57% per annum and a reduction in carbon emissions of 52.17% per annum. This saving can be further increased with the use of a Computer management system and dimming profiles.

Options

The pre tender estimates are as follows:-

Option 1

Complete a replacement scheme in line with Onchan District Commissioners Street Lighting Policy and the lighting design specified. This scheme will install all Manx Utilities supplies into a feeder pillar allowing operatives greater control and The Authority to carry out repairs to their assets without the need for third party involvement.

Contract Value £58,616.68

Option 2

Complete the scheme as per the lighting design but leaving the Manx Utilities supply in the new columns. However this will go against the policy and could lead to maintenance and safety issues. Such as delaying the time for repairs to be completed and introducing a higher risk for safe isolation for operatives. It will also involve the Authority's assets having third-party-owned equipment installed in them.

Contract Value £43,867.47

Recommendation

The seriousness of the issues raised following a recent survey was not highlighted before the 2024/25 budget setting, therefore, could not be brought to Members attention earlier. The fault in the street light 2 The Park was due to cable failure and breakdown on the existing PILC (Paper Insulated Lead Cable) which occurs in these cables due to their age and the installation method. Following this fault an assessment has been made on the rest of the infrastructure in The Park and signs of sweating on the cable have started to appear, which is showing signs of breakdown which can cause the cable if worked around to be volatile.

Any new installation provided by Manx Utilities will be fitted with a new concentric cable which will be safer and prevent any further failures on the current network. The installation of The Authority's private network will be installed with steel wire armored cable which again makes the network safer for all involved.

It is recommended that Members seriously consider the safety implications this may have and in order to avoid any future accidents it is proposed that Option 1 is approved. Due to the urgency and safety risk it is asked that Members consider funding the works through the Authority's reserve account in order to allow officers to procure the works immediately and reduce any further risk to the Authority.

It is also recommended that officers carry out a full assessment of all lighting schemes and develop a planned maintenance schedule for any future replacements. As per the board agreement dated 19th March 2018.

Financial Impact

Reserves

Currently the reserves account has a budgeted balance for year-end 2023/24 of £1,056,489 further reducing this from the agreed budget for 2024/25 would give a balance of £835,232. Following the completion of the proposed scheme would give a new budgeted balance of £776,615.32.

Borrowing

The Authority submit a petition under section 51 of the Local Government Act to apply for borrowing to fund the scheme which will be budgeted for within the 2024/25 budget. The costs associated with borrowing £58,616.68 at a rate of 5.80% would be £6,330.60 per annum. The total repayable amount would be £126,612.03.

For members consideration



Ryan Forgie
District Surveyor

MEMORANDUM

To:	Onchan District Commissioners
From:	Chief Executive/Clerk
Ref:	Belgravia Road and Royal Drive Proposed Parking Restrictions - Update
Date:	12/03/24

Following the Ordinary Meeting of the Board held on 5th February 2024 it was requested that the Department of Infrastructure (DOI) be contacted to arrange a meeting to progress the Authority's proposed implementation of parking restrictions on the above named publicly adopted highways.

The DOI Highway Services have agreed to meet with the Board to discuss the proposals but have highlighted the following matters for the Members to consider prior to the meeting:

- The Authority's proposals are classed as a minor traffic management intervention. The DOI now requires that traffic management requests are progressed formally via an assessment matrix that is currently in a draft format only.

Information regarding the new process states that it aims to "reduce singular requests, adopt a more sympathetic, translucent and forward thinking approach to traffic management improvements which will allow the DOI to utilise their resources more effectively in addressing larger community schemes (subject to funding) to:

- Restrain traffic and safeguard the environment;
- Ensure a fair and consistent approach to the assessment and prioritisation of requests across the Island;
- Manage the expectations of our residents, Members of the House of Keys and customers;
- Improve pedestrian safety, accessibility and convenience;
- Concerns of the community which are supported by local authority or political member/s."

The draft assessment matrix sets out:

- The criteria that is expected to give an objective assessment;
- Proposals that score sufficiently high enough will be ranked alongside all the other service requests received from across the Island and put forward on future programmes of work as funding becomes available;

- Local authorities will be asked to identify their priority which best serves the community as a whole;
- Traffic management interventions should consider all road users with specific consideration paid to encourage walking, cycling and creating a feeling of security within the road environment, unnecessary difficulties for emergency service vehicles, and accessibility for all appropriate modes of transport including buses.

A copy of the draft matrix is enclosed for Members attention.

- The proposals for Belgravia Road and Royal Drive can be included in the DOL's schedule for assessments to be undertaken but it is noted that this is likely not to take place within the financial year 2024/25;
- Based on the public consultation responses received the Authority is advised that it would be more appropriate to carry out a larger assessment to gain the views and recommendations of more residents which takes into account adjoining streets such as Bay View Road, Royal Avenue West, Royal Drive, Marion Road, and Royal Avenue.
- Based on the public consultation responses received it is apparent that a number of residents believe parking permits will resolve the issues highlighted by the Authority, but the Authority and those who responded may not be aware that any restrictions are not operated or enforced between 18:00 pm and 8:00 am and at weekends or on bank holidays.

For Members consideration.



ROSS PHILLIPS
CHIEF EXECUTIVE/CLERK

Traffic Management Request

Scheme Requested

Assessment Area	Issues	Review	Yes	No	Comment
Compliance with Road Safety Strategy	Speed Limit	Will the scheme influence drivers to comply with the speed limit?			
	Causality Reduction	Will the scheme reduce road traffic casualties?			
	Perception of road safety	Will the scheme reduce road safety fears?			
Compliance with Active Travel Strategy	Mobility Impaired	Will the scheme improve conditions for mobility impaired pedestrians?			
	Routes to School	Will the scheme improve a route to school?			
	Access to Public Transport	Will the scheme help people access bus stops?			
	Footpaths & Cycle Routes	Will the scheme improve the safety of designated cycle or pedestrian route?			
	Physical Activity	Will the scheme generate additional numbers of walking or cycling?			
	Journey Quality	Will the scheme improve the end to end journey experience of transport users?			
	Severance	Will the scheme reduce community severance?			
Impact on Community	Community Affected	Will the scheme benefit more than 20 users?			

	Community Support	Does the Local Authority, Local MHKs and Residents support the scheme?			
Impact on Environment	Noise	Is the scheme likely to increase noise to properties?			
	Air Quality	Is the scheme likely to increase air pollution?			
	Landscape	Is the scheme likely to impact on landscape?			
	Street or Roadscape	Is the scheme likely to impact on townscape?			
	Historic Environment	Is the scheme likely to impact of Historic Environment?			
	Water Environment	Is the scheme likely to impact on water environment?			
	Biodiversity	Is the scheme likely to impact on biodiversity?			
Delivery Difficulty	Complexity	Does the scheme require high number of delivery agents?			
	Loss of Amenity	Does the scheme affect resident's amenity?			
	Traffic Regulation Order	Does the scheme require associated traffic regulation orders?			

MEMORANDUM

To:	Onchan District Commissioners
From:	Chief Executive/Clerk
Ref:	Department of Infrastructure – Highways Act 1986 Delegation of Functions to Onchan District Commissioners Agreement
Date:	12/03/24

On 1st February 2024 the Authority contacted the Department of Infrastructure (DOI) to confirm the Authority's maintenance plans for 2024 regarding the responsibilities delegated to the Authority as per the Delegation of Functions to Onchan District Commissioners Agreement 2015, made under the provisions of the Highways Act 1986. The maintenance responsibilities delegated to the Authority include:

- Street weeping;
- Weed spraying;
- Road gulley emptying;
- Maintenance of highway verges.

The agreement stipulates that the delegated responsibilities are to be undertaken within the District to all adopted highways except those shown on the plan titled Schedule 1 (please see the enclosed copy). It is noted that previously the Authority has maintained the adopted highways shown on Schedule 1 but was not required to do so as per the Agreement.

As the responsibility for these highways was never delegated to the Authority these highways will not be serviced by the Authority this year and in future years. On 11th March 2024 the DOI confirmed their agreement that they are responsible for the maintenance of the adopted highways as shown on Schedule 1 and will be servicing these areas.

This memorandum is to bring to the attention of the Members that any complaints regarding the adopted highways shown on Schedule 1 will be reported to the DOI for them to attend to rather than utilising the Authority's resources.

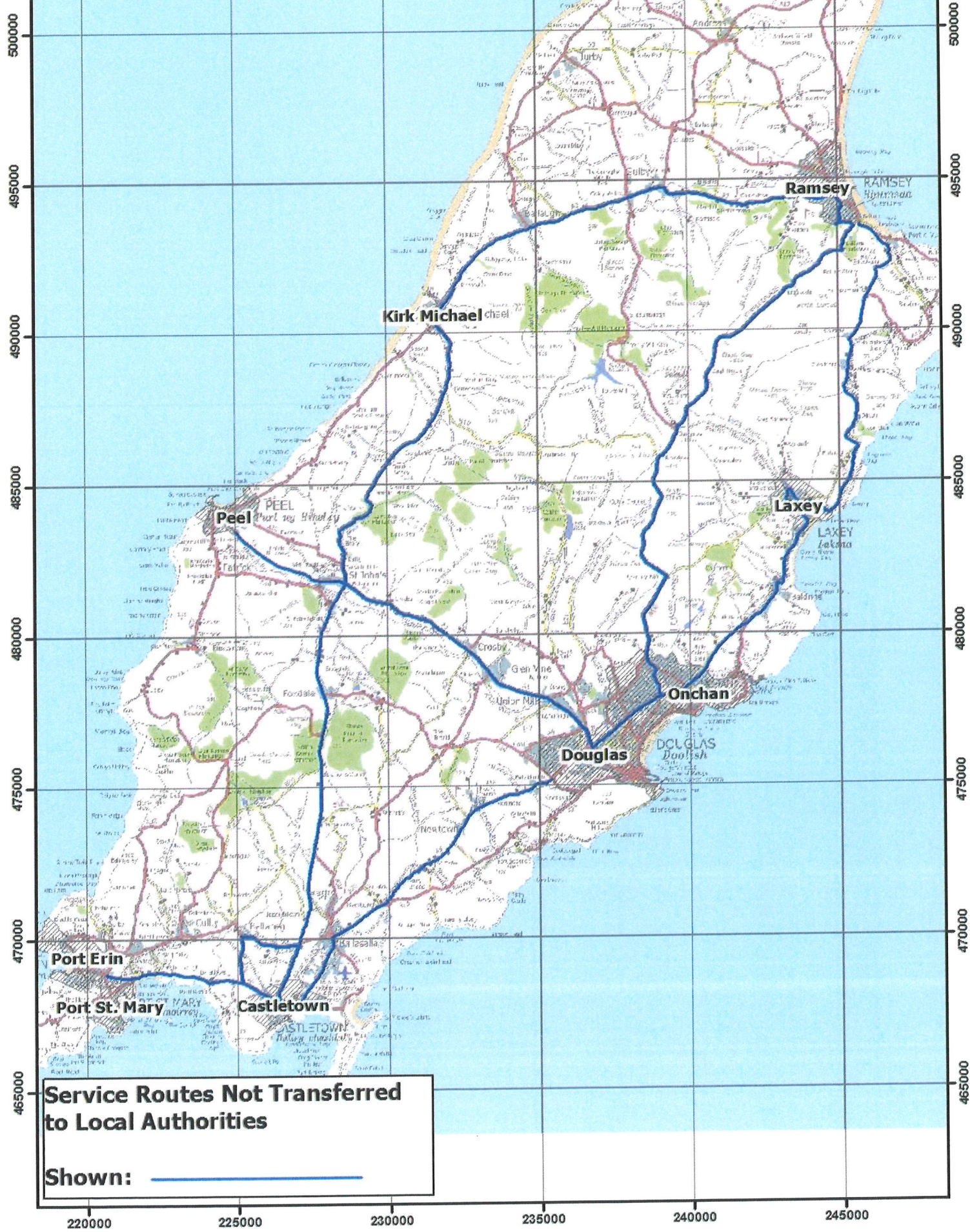
For Members attention.



ROSS PHILLIPS
CHIEF EXECUTIVE/CLERK

220000 225000 230000 235000 240000 245000

Schedule 1



Service Routes Not Transferred to Local Authorities

Shown: —————

Alyson Crellin

To: Admin
Subject: FW: RAAD NY FOILLAN - ONCHAN

From: Smith, Andrew (MHK) <Andrew.SmithMHK@gov.im>
Sent: 01 March 2024 10:42
To: Alyson Crellin <alysoncrellin@onchan.org.im>
Subject: RAAD NY FOILLAN - ONCHAN

Hi Alyson,

I am writing following a concern raised by one of my constituents. I understand that the constituent has also made a telephone call to Onchan Commissioners and had a conversation about this matter with [REDACTED].

Whilst I applaud Onchan Commissioners, along with other various authorities for recognising and highlighting Raad Ny Foillan, Way of the Gull, placing such Obelisk's may also involve some safety measures on certain sites.

The matter of some concern is the close proximity of the Obelisk in relation to the significant vertical drop to the beach below.

If the Board could kindly give some consideration to this matter it would be most appreciated.

Many thanks.



Kind Regards,

Andrew Smith MHK for Gar
Member of Treasury
Legislative Buildings
Finch Road Douglas | Isle of Man | IM1 3PW

Isle of Man. Giving you freedom to flourish

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RAAUE: S'preevaadjagh yn çhaghteraght post-l shoh chammah's coadany'n erbee currit marish as ta shoh coadit ec y leigh. Cha nhegin diu coipal ny cur eh da peiagh erbee elley ny ymmydey yn chooid t'ayn er aght erbee dyn kied leayr veih'n choyrtagh. Mannagh nee shiu yn enmyssagh kiarit jeh'n phost-l shoh, doll-shiu magh eh, my sailliu, as cur-shiu fys da'n choyrtagh cha leah as oddys shiu.

Cha nel kied currit da failleydagh ny jantagh erbee conaant y yannoo rish peiagh ny possan erbee lesh post-l er son Rheyynn ny Boayrd Slattyssagh erbee jeh Reiltys Ellan Vannin dyn co-niartaghey scruiit leayr veih Reireyder y Rheyynn ny Boayrd Slattyssagh t'eh bentyn rish.

Alyson Crellin

From: Admin
To: Alyson Crellin
Subject: FW: Local Government Reform - Liberal Vannin Public Meeting

From: [REDACTED]
Sent: 13 March 2024 22:34
To: [REDACTED]
Subject: Local Government Reform - Liberal Vannin Public Meeting

Local Government and Rates Reform

Liberal Vannin's next public meeting will be held at 7.30pm, Monday, March 25th at the Manx Legion Club.

[REDACTED], Chair of Liberal Vannin and former Ballaugh Parish Commissioner, will lead a discussion on how the Island's local authorities, and the way they are financed, could be changed in future.

We expect this will be of interest to existing Commissioners and Councillors and anyone considering standing for the Island's local authority elections in May 2025.

If you have a view on the so-called "Ramsey Land Grab", the Braddan Roundhouse, all-Island rates, or the various proposals for reducing the number of local authorities, then come along and have your say.

Liberal Vannin agrees that reform of local government and rates on the Island is necessary, and long overdue, and hopes that candidates for MHK in the next general election in 2026 will express their views on this in their manifestos.

In the meantime, this public meeting on March 25th is your opportunity to influence the debate.

[REDACTED], Chair, Liberal Vannin

Questions Under Standing Order 34:

- 1) Who owns the clock on the Manx Arms?
- 2) Who is responsible for maintaining the clock?

David Quirk, 13/03/ 2024.