

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Tuesday 1st November 2022 at 7:10 pm

Present: Miss K Williams (Chair)
 Mr D Crellin
 Ms F Logan (Lead Member for Environmental and Technical Services)
 Mr D Quirk (Lead Member for Finance & General Purposes) – Via Teams
 Mr R Turton (Lead Member for Housing)

Apologies: Mr A Allen
 Miss Z Lewin (Vice Chair)

In attendance: Mr R Phillips (Chief Executive/Clerk)

C22/11/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIR AND VICE-CHAIR BE ABSENT

Not necessary.

C22/11/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C22/11/01/03

MINUTES

1. Ordinary Meeting held on Monday 17th October 2022

The Minutes of the Ordinary Meeting held on Monday 17th October 2022, copies of which having previously been circulated, were considered.

Miss Williams confirmed that the ratification of the minutes of the Ordinary Meeting held on Monday 17th October 2022 would be deferred to the Board Meeting of the 14th November 2022. Miss Williams stated that two Members had requested that the Minutes be deferred prior to the Meeting, in addition two Members were going to be absent from the Meeting. ^[ODC 14/11/2022]

Mr Quirk and Mr Turton requested that it be noted that they do not agree with Miss Williams' decision.

C22/11/01/04

TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES

None.

C22/11/01/05

TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C22/11/01/06

TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/11/01/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE
PLANNING COMMITTEE**1. Plans to the Board**

(a) The following plans were considered by the Board:-

(i) PA22/01124/B Mr S Howarth - 11 Laurel Avenue

Members were advised that the planning application is for alterations and an extension.

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been received from neighbouring properties; and
- The return date for the application is the 4th November 2022.

After Members consideration, it was proposed by Ms Logan seconded by Mr Crellin and unanimously **RESOLVED that PA 22/01124/B – 11 Laurel Avenue be recommended for refusal on the grounds of layout and density in relation to the boundary.**

(ii) PA22/01142/B Mr & Mrs R Welch – Conister, Hillberry Road

Members were advised that the planning application is for the replacement dwelling with attached double garage, the creation of a turning area and widening of existing vehicular access.

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been received from neighbouring properties; and
- The return date to the application is the 21st October 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/01142/B – Conister, Hillberry Road be recommended for refusal on the grounds of layout and privacy to neighbouring properties.**

(iii) PA 22/01225/B Mr R Forgie – 30 The Park

Members were advised that the planning application is for a 2 storey extension to the rear of the property and replacement of conservatory.

The Chief Executive/Clerk declared an interest.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 11th November 2022.

Ms Logan declared an interest.

After Members consideration, it was proposed by Mr Crellin and seconded by Mr Turton and **RESOLVED that PA 22/01225/B – 30 The Park be recommended for approval.**

(v) PA 22/00517/B Mr D Prictor – 51 Howe Road

Members were advised that the planning application is for a 2 storey extension to the front elevation with internal alterations and minor landscaping works (amended plans).

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 28th October 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/00517/B – 51 Howe Road be recommended for approval.**

PA 22/00651/B Mr C Faragher & Miss A Reid – Ballaskelly Farm, Mountain Road

Members were advised that the planning application is for the refurbishment and remodel of the existing dwelling, conversion of the attached outbuildings into part of the dwelling and to build an extension to the dwelling (amended plans).

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been received from the Department of Environment, Food and Agriculture; and
- The return date for the application is the 28th October 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/00651/B – Ballaskelly Farm, Mountain Road be recommended for approval.**

PA 22/00914/B Mr M McDowell – 19 Highfield Crescent***Mr Quirk declared an interest.***

Members were advised that the planning application is for the widening of the existing access and the creation of a new additional access (amended plans).

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been made by the Department of Infrastructure Highways Department; and
- The return date for the application is the 28th October 2022.

It was noted that the Authority would not be providing any further comments in relation to **PA 22/00914/B – 19 Highfield Crescent.**

PA 22/01051/B Mrs M Cubbon – 5 Maple Avenue

Members were advised that the planning application is for alterations, erection of rear extension and rear decking, installation of a flue and widening of existing parking area (amended plans).

In answer to questions, the Chief Executive/Clerk:

- No comments had been received; and
- The return date for the application is the 4th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/01051/B – 5 Maple Avenue be recommended for approval.**

PA 22/01097/B Mr K Ballard – 28 Fairway Close

Members were advised that the planning application is for the insertion of a ground floor window and three rooflights the removal of existing chimney and the installation of an external flue.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date to the application is the 4th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Crellin and unanimously **RESOLVED that PA 22/01097/B – 28 Fairway Close be recommended for approval.**

PA 22/01219/B Mrs A Hutchinson – 7 Groudle Road

Members were advised that the planning application is for alterations to rear extension and installation of upvc windows to replace existing timber windows (retrospective).

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date to the application is the 11th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/01219/B – 7 Groudle Road be recommended for approval.**

PA 22/0001220/B**Mr C Millar – 60 Wybourn Drive**

Members were advised that the planning application is for a single storey extension to the rear of the garage and erection of a rear dormer extension.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date to the application is the 11th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/0001220/B – 60 Wybourn Drive be recommended for refusal due to the design of the single storey rear extension and flat room.**

PA 22/01228/B Mr G Druggan – 11 Whitebridge Road

Members were advised that the planning application is to demolish the rear conservatory and erect a two storey side extension, conversion of garage and reconfiguration of driveway.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date to the application is the 11th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Crellin and unanimously **RESOLVED that PA 22/01228/B be recommended for approval.**

PA 22/01269/B Mr & Mrs J Kelly – 28 Belgravia Road

Members were advised that the planning application is for alterations and extensions to provide additional living and garage accommodation (resubmission of PA 22/00640/B)

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been made by the Department of Environment ; and
- The return date for the application is the 11th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 22/01269/B – 28 Belgravia Road be recommended for approval subject to the Arborist's Method Statement.**

PA 22/01280/B Mr R S Grosvenor – 20 Highfield Crescent

Members were advised that the planning application is for a two storey extension, installation of double doors to the side elevation, replacing the window, erection of front porch and replacement shed.

In answer to questions, the Chief Executive/Clerk advised that:

- Neighbouring property has been contacted; and
- The return date to the application is the 18th November 2022.

After a discussion, it was agreed that PA 22/01280/B – 20 Highfield be deferred to the next Board Meeting to allow for comments from the public to be received.

PA 22/01303/B Manx Beef Ltd – Bibaloe Moar, Whitebridge Hill

Members were advised that the retrospective planning application is for alterations to agricultural Dutch barn and additional side extension. Full planning approval applied for, proposed cladding of the barn and extension.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received; and
- The return date for the application is the 11th November 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Crellin and **RESOLVED that PA 22/01303/B – Bibaloe Moar, Whitebridge Hill be recommended for approval.**

For: Miss Williams, Ms Logan, Mr Crellin and Mr Quirk
Against: Mr Turton

7.2 Planning Communication – PA 22/001558/B – Stanley House, Second Avenue

The Chief Executive/Clerk advised the Board that the Authority had lost their planning appeal in relation to the above mentioned planning application.

C22/11/01/08

FINANCE AND GENERAL PURPOSES**1. Financial Statements for the Year Ended 31st March 2022**

To be considered In Committee.

C22/11/01/09

REPORT FROM THE CLERK OR OTHER OFFICER**1. Remembrance**

The Report of the Events Team dated 19th October 2022, a copy of which having previously been circulated was considered and noted.

2. Youth Development Fund – Requests for Funding

The Report of the Chief Executive/Clerk dated 26th October 2022, a copy of which having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Crellin and seconded by Ms Logan and unanimously **RESOLVED that a donation in the sum of £500.00 be made to Onchan Scouts from the Authority's Youth and Development Fund.**

The Chief Executive/Clerk was asked to provide the Board with further information in relation to Unity Dance School Limited.

3. Parks Department – Machinery Sales

To be considered In Committee

4. General Data Protection Regulations – Data Protection Services

To be considered In Committee.

C22/11/01/10**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE****1. Onchan Silver Band – Remembrance Concert**

A copy of the invitation received from Onchan Silver Band inviting the Chair and Members to their Remembrance Concert on Saturday 12th November 2022 at St Peter's Church at 7:00 pm was considered and noted.

C22/11/01/11**TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

C22/11/01/12**TO CONSIDER ANY MOTIONS**

None.

C22/11/01/13**ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

C22/11/01/14**HOUSING MATTERS****1. Quarterly Standards of Performance Data**

To be considered In Committee.

C22/11/01/15**CHAIR'S ANNOUNCEMENTS****1. St John Ambulance Anniversary**

Miss Williams confirmed that they had attended the St John Ambulance Event

2. Commissioners Surgery – Springfield Court

Miss Williams confirmed that they had attended the Commissioners Surgery at Springfield Court this afternoon along with Mr Turton.

Miss Williams advised that heating costs had been discussed and that Julie Edge MHK had been in attendance.

3. Dates for the Diary

Date	Organisation	Event	Time
5 th November 2022	Onchan District Commissioners	Commissioners Surgery – The Hub – Commissioners Williams and Quirk attending	10:00 am to 12 noon
7 th November 2022	Department of Infrastructure	Highways Charter Meeting	7:00 pm
11 th November 2022	Royal British Legion	Remembrance Day – Short Service to be held	10:45 am to 11:15 pm

		at Onchan War Memorial	
12 th November 2022	Royal British Legion	Children's Poppies Service – Memorial at St Peter's Church	10:00 am
13 th November 2022	Royal British Legion	Remembrance Sunday - Onchan War Memorial	9:00 am to 11:45 am
14 th November 2022	Onchan District Commissioners	Board Meeting	7:00 pm
28 th November 2022	Onchan District Commissioners	Board Meeting	7:00 pm
7 th December 2022	Onchan District Commissioners	Night of Light – Onchan Park	5:30 pm to 9:30 pm

C22/11/01/16**ANY OTHER BUSINESS****1. Harbour Road**

Mr Quirk requested that letters be sent to residents on Harbour Road in relation to overgrown hedges.

The Public session of the Meeting ended at 8:00 pm

22/11/01/17**FINANCE AND GENERAL PURPOSES****1. Financial Statements for the Year Ended 31st March 2022**

The following was considered In Committee and transferred to the public domain.

The Report of the Finance Manager dated 27th October 2022, having previously been circulated was considered.

The Chief Executive/Clerk provided the Board with an overview in relation to the Financial Statements for the year ended 31st March 2022.

After a discussion, it was proposed by Mr Quirk and seconded by Mr Turton and unanimously **RESOLVED that:-**

- the Statement of Accounts for the year ended 31st March 2022 be and are hereby approved;
- the Chair and Responsible Finance Officer be and are hereby authorised to sign the Statement of Accounts on behalf of the Authority; and
- the Responsible Finance Officer be and is hereby authorised to sign the Letter of Representation on behalf of the Authority.

C22/11/01/18**REPORT FROM THE CLERK OR OTHER OFFICER****1. Parks Department – Machinery Sales**

The following was considered In Committee and transferred to the public domain.

The Report of the Chief Executive/Clerk dated 27th September 2022, having previously been circulated was considered and noted.

2. General Data Protection Regulations (GDPR) – Data Protection Services

The following was considered In Committee and transferred to the public domain.

The Report of the Chief Executive/Clerk having previously been circulated was considered and discussed.

It was agreed that the Chief Executive/Clerk would clarify with the provider the length of contract that they are proposing to provide.

C22/11/01/19
HOUSING MATTERS**1. Quarterly Standards of Performance Data**

The following was considered In Committee and transferred to the public domain.

The Report of the Housing Manager dated 26th October 2022, having previously been circulated was considered and noted.

The Lead Member for Housing gave an overview in relation to the above.

C22/11/01/20
ANY OTHER URGENT BUSINESS

There being no further business the meeting closed at 9:20 pm