

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 21st February 2022 at 7:00 pm

Present:	Mr R Turton	(Chairman)
	Mr A Allen	(Lead Member for Finance and General Purposes)
	Mr D Crellin	
	Miss Z Lewin	
	Ms F Logan	(Lead Member for Environmental and Technical Services)
	Mr D Quirk	(Lead Member for Housing)
Apologies:	Miss K Williams	(Vice Chair)
In attendance:	Mr R Phillips	(Acting Chief Executive/Clerk)
	Mrs S Johnson	(Finance Manager)
	Miss A Crellin	(Executive Assistant)

C22/02/02/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C22/02/02/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C22/02/02/03

MINUTES

1. Ordinary Meeting held on Monday 7th February 2022

The minutes of the Ordinary Meeting held on Monday 7th February 2022, copies of which having previously been circulated, were considered.

Amendments:-

Page 4 – amend “It was proposed by Mr Quirk” to A Member commented.

Page 11 – Eastern Civic Amenity Site – delete duplication wording of further investigation in to the matter is required.

After a discussion, it was proposed by Mr Allen and seconded by Ms Logan and unanimously **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.

C22/02/02/04

TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES

None.

C22/02/02/05

TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C22/02/02/06

TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/02/02/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE
PLANNING COMMITTEE**1. Plans to the Board**

(a) The following plans were considered by the Board.

(i) PA 22/00057 Mr L Coxon – 20 Seaview Road

Members were advised that the planning application is for the removal of front garden wall and formation of hardstanding for car parking facility, lowering of kerb for access. Erection of rear decking and replacement of windows and doors to detached outbuilding with associated works

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- Neighbouring properties had been notified; and
- The return date for the application is the 11th February 2022.

After a discussion, it was proposed by Ms Logan and seconded by and Miss Lewin unanimously **RESOLVED that PA 22/00057 – 20 Seaview Road be recommended for approval.**

(ii) PA 22/00032 Mr K O'Brien – 23 Sunnybank Avenue

Members were advised that the planning application is for alterations, extensions and the installation of a flue.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 25th February 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Mr Quirk and **RESOLVED that PA 22/00032 – 23 Sunnybank Avenue be recommended for approval.**

For: Mr Turton, Ms Logan, Mr Crellin, Miss Lewin and Mr Quirk

Against: Mr Allen

(iii) PA 22/00049 Mr B Dowson – 18 Birch Hill Crescent

Members were advised that the planning application is for the reduction of the size of an existing window.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 4th March 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Allen and unanimously **RESOLVED that PA 22/00049 – 18 Birch Hill Crescent be recommended for approval.**

(iv) **PA 22/00050 Mr & Mrs C Bass – Building adjacent to The Cottage, Ashley Park**

Members were advised that the planning application is for alterations and extension to create 2 residential units with additional use for tourist accommodation.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 25th February 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00050 – Building adjacent to The Cottage, Ashley Park be deferred to the next board meeting to allow for further comments to be received from the public and for Members to visit the site.**

(v) **PA 22/00105 Mr N Beaumont – 50 Derwent Drive**

The Acting Chief Executive/Clerk declared an interest.

Members were advised that the planning application is for the creation of hardstanding and dropped kerb access.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 25th February 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00105 – 50 Derwent Drive be recommended for approval.**

(vi) **PA 22/00116 Mr & Mrs N Bass – 38 Ballachrink Drive**

Members were advised that the planning application is for alterations and the installation of front and rear dormers.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 25th February 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00116 – 38 Ballachrink Drive be recommended for approval.**

(vii) PA 22/00137 Mr & Mrs S Wylie – 1 Banks Howe

Members were advised that the planning application is for the removal of existing conservatory and to erect a side and rear extension with internal configuration.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 11th March 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00137 – 1 Banks Howe be recommended for approval.**

C22/02/02/08

FINANCE AND GENERAL PURPOSES

1. Rate History

A copy of the Local Authorities 2021/22 and 2022/23 rate information based on the Department of Infrastructure figures having previously been circulated was noted.

2. 2021/22 – Quarter 3 Management Accounts

To be considered In Committee.

3. Commercial Rent Arrears

To be considered In Committee.

C22/02/02/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. 2022/23 – Board Meeting Dates

A copy of the public notices listing the Board Meeting dates for 2022/23 having previously been circulated was discussed and noted.

Amend the meeting date of Tuesday 31st May 2022 to Monday 30th May 2022.

C22/02/02/10

CONSIDERATION OF ANY RELEVANT CORRESPONDENCE

1. Onchan Mural Festival and Creation of Public Artwork – 2022

A copy of the information in relation to Onchan Mural Festival and Creation of Public Artwork for 2022, having previously been circulated was considered and discussed.

The Lead Member for Environmental and Technical Services asked members for their views in relation to the proposal.

After a discussion, it was proposed by Mr Quirk and seconded by Miss Lewin and unanimously **RESOLVED** that the proposal be recommended in principle. Expenses up to a maximum of £1200 be provided by the Authority and that the Acting Chief Executive/Clerk and The Lead Member for Environmental and Technical Services consider the locations and report back to the Board.

2. **Friends of Chernobyl**

A copy of the newsletter received from the Friends of Chernobyl having previously been circulated was noted.

3. **Community Orchard**

A copy of the correspondence dated 9th February 2022 received from residents at Windermere Avenue having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Quirk and seconded by Ms Logan and unanimously **RESOLVED** that the concept of planting the trees was approved by the Board, and agreement of the site is to be at the discretion of the Acting Chief Executive/Clerk. ^[amended by ODC 07/03/22]

C22/02/02/11

TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34

None.

C22/02/02/12

TO CONSIDER ANY MOTIONS

None.

C22/02/02/13

ENVIRONMENTAL AND TECHNICAL SERVICES

1. **Eastern Civic Amenity Site**

To be considered In Committee.

C22/02/02/14

HOUSING MATTERS

None.

C22/02/02/15

CHAIRMAN'S ANNOUNCEMENTS

1. **Attendances**

The Chairman advised the Board that he had attended the Crosh Pobble Chonnaghyn (Onchan Community Cross Award) Civic Reception on Friday 18th February 2022.

At the same event he had presented a cheque in the sum of £500 to the Explorer Scouts for their expedition this year to Spain.

The Chairman thanked the Officers who had been involved in the organisation of the Civic Reception.

1. Dates for the Diary

Date	Organisation	Event	Time
1 st March 2022	Onchan District Commissioners	Commissioners Surgery – Heywood Court (Commissioners Crellin and Lewin attending)	2:00 pm to 3:00 pm
2 nd March 2022	Onchan District Commissioners	Junior Commissioners Meeting	2:00 pm to 3:00 pm
5 th March 2022	Onchan District Commissioners	Commissioners Surgery – The Hub (Commissioners Crellin and Lewin attending)	10:00 am to 12 noon
6 th March 2022	Malew Parish Commissioners	Annual Civic Service	3:00 pm
7 th March 2022	Onchan District Commissioners	Board Meeting	7:00 pm
21 st March 2022	Onchan District Commissioners	Board Meeting	7:00 pm

C22/02/02/16

ANY OTHER BUSINESS

A Member commented that they had been included in a post on Facebook regarding people parking on the pavements the Lakeside Garden area, which is causing issues for those with mobility issues.

A Member asked the Acting Chief Executive/Clerk if the Isle of Man Constabulary are still using the room at Hawthorn Villa on a Tuesday and Thursday. The Acting Chief Executive/Clerk advised that unfortunately due to staffing shortages the Isle of Man Constabulary had not used the room recently. It was noted that if residents did wish to meet with the Isle of Man Constabulary that appointments could be made via the Authority.

Another Member advised the Board that more and more residents had contacted him regarding the parking on Mount View Road with the junction of Victoria Avenue. The Member commented that the parking is in dangerous positions. The Member further commented that action needs to be taken.

After a discussion, it was agreed that the Acting Chief Executive/Clerk would arrange a meeting with the Isle of Man Constabulary and the Department of Infrastructure to discuss this issue.

The Public session of the Meeting ended at 20:07pm

C22/02/02/17

FINANCE & GENERAL PURPOSES

1. 2021/22 – Quarter 3 Management Accounts

The following was discussed In Committee and transferred to the public domain.

The Report of the Finance Manager dated 16th February 2022, having previously been circulated was considered and discussed.

The Lead Member for Finance and General Purposes thanked the Finance Team for their hard working in managing the finances and keeping track of tenants who are in arrears.

A Member asked in relation to the Authority's reserves. The Finance Manager advised that she would be unable to confirm the exact amount until the year end.

2. Commercial Rent Arrears

The following was discussed In Committee and transferred to the public domain.

The Report of the Finance Manager dated 16th February 2022, having previously been circulated was considered and noted.

C22/02/02/18

ENVIRONMENTAL AND TECHNICAL SERVICES

1. Eastern Civic Amenity Site

The following was considered In Committee and transferred to the public domain.

A copy of the correspondence dated 15th February 2022, in relation to the Eastern Civic Amenity Site Joint Committee having previously been circulated was considered and discussed.

The Acting Chief Executive/Clerk confirmed that he had asked questions at the last meeting in relation to the sale of equipment that had been replaced. The Acting Chief Executive/Clerk advised that the equipment sold was in the ownership of Douglas Borough Council who are the contractor.

The Acting Chief Executive/Clerk confirmed that the new agreement states that the contractor supplies the equipment. It was noted that Joint Committee asked that each Local Authority of the Joint Committee would be willing to contribute toward the purchase of new equipment, and if it was sold each Local Authority would receive their share of the sale proceeds.

The Acting Chief Executive/Clerk confirmed that the planning application for the new Eastern Civic Amenity Site had been approved subject to planning conditions, which the Acting Chief Executive/Clerk brought to the attention of Members.

C22/02/02/19

ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN FOR CONSIDERATION

A Member advised that he had received various complaints in relation to the ladies toilets under the stadium at Onchan Park. The Member asked if the Acting Chief Executive/Clerk and Lead Member for Environmental and Technical Services could take a look at the ladies toilets and report back to the Board. Which they agreed to attend.

The Acting Chief Executive/Clerk, Finance Manager and Executive Assistant left the meeting at 20: 44 pm

Staffing Matter

See Staff Minute Book.

There being no further business the meeting ended at 21:30 pm