

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 21<sup>st</sup> March 2022 at 7:06 pm

<b>Present:</b>	Miss K Williams	(Vice-Chair)
	Mr A Allen	(Lead Member for Finance and General Purposes)
	Mr D Crellin	[ODC 04/04/2022]
	Miss Z Lewin	(From 7:14 pm)
	Ms F Logan	(Lead Member for Environmental and Technical Services)
	Mr D Quirk	(Lead Member for Housing)
<b>Apologies:</b>	Mr R Turton	(Chairman)
<b>In attendance:</b>	Mr R Phillips	(Acting Chief Executive/Clerk) – Via Microsoft Teams
	Mr R Forgie	(Property Maintenance Manager)
	Miss A Crellin	(Executive Assistant)

#### **C22/03/02/01**

#### **TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

#### **C22/03/02/02**

#### **BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

None.

#### **C22/03/02/03**

#### **MINUTES**

#### **1. Ordinary Meeting held on Monday 7<sup>th</sup> March 2022**

The minutes of the Ordinary Meeting held on Monday 7<sup>th</sup> March 2022, copies of which having previously been circulated, were considered.

Amendments:-

Page 2 – delete from bottom of page “Miss Lewin arrived at 7:10 pm”

Page 6 – Housing Update include The Lead Member for Finance and General Purposes requested that the number of reviews be increased.

Page 7 – Douglas Borough Council – Local Government Superannuation Scheme delete withholding from the first paragraph.

Subject to the above amendments, it was proposed by Mr Allen, seconded by Mr Quirk, and unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

***Mr Crellin did not cast a vote as he was not in attendance.***

#### **C22/03/02/04**

#### **TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES**

#### **1. Annual Crown and Lawn Green Costs**

A Member asked for clarification in relation to the resolution made regarding the Annual Crown and Lawn Green Costs, asked if the Lead Member for Housing is a Member of the Flat Green Bowling Club and how would they stand if there was a conflict of interest or pecuniary interest. [ODC 04/04/2022]

The Lead Member for Housing confirmed that at the present time he is not a member of the Flat Green Bowling Club and there is no conflict of interest.

## 2. Public Toilets – Onchan Stadium

The Lead Member for Housing raised the poor state of the toilets located in Onchan Stadium.

After a discussion, it was agreed that the basis repairs required would be undertaken and that the Acting Chief Executive/Clerk would bring a report to the Board in relation to any refurbishment works which are required.

***Mr Quirk stated that he had an interest in Onchan AFC.***

**C22/03/02/05**

### **TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

None.

**C22/03/02/06**

### **TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE**

None.

**C22/03/02/07**

### **PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE**

#### 1. Plans to the Board

(a) The following plans were considered by the Board.

##### **(i) PA 22/00166 Mr S M Jagger – 37 Eskdale Road**

Members were advised that the planning application is for alterations, extension and the widening of driveway.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 18<sup>th</sup> March 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00166 – 37 Eskdale Road be recommended for approval subject to the recommendation from DEFA.**

##### **(ii) PA 22/00217 Mr M Williams – 33 Summerhill Road**

Members were advised that the planning application is for an extension, installation of a pitched roof to garage and the widening of the existing driveway and vehicular access.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and

- The return date for the application is the 1<sup>st</sup> April 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00217 – 33 Summerhill Road be recommended for approval.**

**(iii) PA 22/00219 Mrs M C Eastlake – 35 Groudle Road**

Members were advised that the planning application is for amendments to PA 20/01123/B for the relocation of existing entrance and relocation of proposed entrance.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 1<sup>st</sup> April 2022.

After discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00226 – 35 Groudle Road be recommended for approval.**

**(iv) PA 22/00226 Mrs D Daly – 113 King Edward Road**

Members were advised that the planning application is for the variation of condition 1 of PA 17/01301/B, alterations and extension including detached garage with a terrace above. To extend the period of approval for a further 2 years.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 1<sup>st</sup> April 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00226 – 113 King Edward Road be recommended for approval.**

**(v) PA 22/00239 Mr & Mrs N Slattery – 7 Birch Hill Crescent**

Members were advised that the planning application is for alteration to the first floor and inclusion of roof dormer to the rear elevation, window alteration on front elevation.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 1<sup>st</sup> April 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00239 – 7 Birch Hill Crescent be recommended for approval.**

**(vi) PA 22/00241 Mr B Douglas – Fy-Yerrey, Ballanard Road, Abbeylands**

Members were advised that the planning application is a detached dwelling with improvements to existing vehicular access.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 8<sup>th</sup> April 2022.

After a discussion, it was agreed that PA 22/00241 – Fy-Yerrey, Ballanard Road, Abbeylands be deferred to the next Board Meeting to allow time for comments to be received from the public.

**2. Planning Communications****PA 22/00034 – Land corner of Lhondhoo/Lhonvane Close**

A copy of the correspondence received in relation to the above mention planning application having previously been circulated was considered and noted.

*The Property Maintenance Manager left the meeting at 7:33 pm*

**C22/03/02/08**

**FINANCE AND GENERAL PURPOSES****1. Cyber Security Insurance**

To be considered In Committee.

**C22/03/02/09**

**REPORT FROM THE CLERK OR OTHER OFFICER**

None.

**C22/03/02/10**

**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE****1. Climate Change (Single Use Plastic) Regulations 2022**

A copy of the Climate Change (Single Use Plastic) Regulations 2022, having previously been circulated were noted.

The Lead Member for Environmental and Technical Services asked if there would be any impact to the Authority. The Acting Chief Executive/Clerk confirmed that there wouldn't be.

**2. The Tynwald Commissioner For Information – Role in Local Authority Complaints Procedure**

A copy of the correspondence in relation to the Tynwald Commissioner for Information in relation to their role in Local Authorities complaints procedures having previously been circulated was noted.

The Acting Chief Executive/Clerk advised that the presentation was given at the Clerk's forum which had recently taken place and that the presentation was for noting.

**C22/03/02/11****TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

**C22/03/02/12****TO CONSIDER ANY MOTIONS**

None.

**C22/03/02/13****ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

**C22/03/02/14****HOUSING MATTERS****1. 10 Year Residency Direction**

To be considered In Committee.

**C22/03/02/15****CHAIRMAN'S ANNOUNCEMENTS****1. Dates for the Diary**

<b>Date</b>	<b>Organisation</b>	<b>Event</b>	<b>Time</b>
2 <sup>nd</sup> April 2022	Onchan District Commissioners	Commissioners Surgery – The Hub – Commissioners Logan and Quirk attending	10 am to 12 noon
4 <sup>th</sup> April 2022	Onchan District Commissioners	Board Meeting	7:00 pm
19 <sup>th</sup> April 2022	Onchan District Commissioners	Board Meeting	7:00 pm

**C22/03/02/16****ANY OTHER BUSINESS****1. Falkland Drive, Royal Terrace and Royal Avenue West**

The Lead Member for Housing asked if notices had been sent out to residents of the above mentioned areas in relation to the leaving of refuse contained in the highways.

The Acting Chief Executive/Clerk confirmed that they had not yet been sent out. The Lead Member for Housing requested that it be progressed. The Acting Chief Executive/Clerk confirmed that he would arrange this.

**2. Introduction to Planning and Building Control**

The Vice Chair advised that the Introduction to Planning and Building Control session which was due to take place on Wednesday 23<sup>rd</sup> March 2022 at Peel Town Commissioners had been cancelled.

The Lead Member Housing requested that the agenda be sent out to the new Members.

The Lead Member for Environmental and Technical Services confirmed that she may attend the session which is due to take place at 6:00 pm on Wednesday 23<sup>rd</sup> March 2022 at Castletown Civic Centre.

*The Public session of the Meeting ended at 19:40 pm*

**C22/03/02/17**

**FINANCE AND GENERAL PURPOSES**

**1. Cyber Security Insurance**

The following was considered In Committee and transferred to the public domain.

The report of the Finance Manager dated 16<sup>th</sup> March 2022, having previously been circulated was considered.

After a discussion, it was proposed by Mr Allen and seconded by Mr Quirk and unanimously **RESOLVED that the Finance Manager's recommendation to be supported and the Authority' 2022 Cyber Security Insurance be renewed with the current provider. It was noted that the premium exceeds the threshold and that it is in the best economical interest of the Authority to be pay the additional premium.**

**C22/03/02/18**

**HOUSING MATTERS**

**1. 10 year Residency Direction**

The following was considered In Committee and transferred to the public domain.

The report of the Housing Manager dated 16<sup>th</sup> March 2022, having previously been circulated was considered.

The Lead Member for Housing advised the Board that is a decision of the Authority, however, the 10 year Residency Direction gives clarity in relation to the decisions made.

The Lead Member for Housing further advised the Board that should there be any issues then he would make the Board aware.

After a discussion, it was agreed that the Board would support the 10 year Residency Direction.

**C22/03/02/19**

**ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN FOR CONSIDERATION**

**1. Tennis Courts**

The following was considered In Committee and transferred to the public domain.

The Lead Member for Housing requested that all Members visit the tennis courts. The Lead Member for Housing commented that the tennis courts need to be tidied up and then the Authority should look at options available for people using the tennis courts.

The Lead Member for Environmental and Technical Services suggested that the bouncy castle companies be approached to see if they would be interested in the facility.

It was agreed that the Events Team would explore ideas and bring them back to the Board.

2. **Onchan Park – Pay Kiosk**

The following was considered In Committee and transferred to the public domain.

The Lead Member for Environmental and Technical Services asked for clarification in relation to the contractor paying their staff the living wage.

The Acting Chief Executive/Clerk advised the Board that the contractor had been made aware of the increase in their fees and that the Authority is considering different options for next year.

**C22/03/02/20**

**STAFFING MATTERS**

1. **Staffing Minutes of the Ordinary Meeting of Monday 7<sup>th</sup> March 2022**

The following was considered In Committee and transferred to the public domain.

The Staff Minutes of the Ordinary Meeting held on Monday 7<sup>th</sup> March 2022, copies of which having previously been circulated, were considered.

After a discussion, it was proposed by Mr Allen and seconded by Mr Quirk and unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

***Mr Crellin did not cast as he was not in attendance at the meeting.***

2. **Staffing Matter**

See Staff Minute Book

***There being no further business the meeting ended at 20:34 pm***