

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 24th January 2022 at 6:30 pm

Present:	Mr R Turton	(Chairman)
	Miss K Williams	(Vice-Chair)
	Mr A Allen	(Lead Member for Finance and General Purposes)
	Mr D Crellin	
	Miss Z Lewin	
	Mr D Quirk	(Lead Member for Housing)
Apologies:	Ms F Logan	(Lead Member for Environmental and Technical Services)
In attendance:	Mr R Phillips	(Acting Chief Executive/Clerk)
	Mrs S Johnson	(Finance Manager) [From 7:00 pm]
	Miss A Crellin	(Executive Assistant)

The Members and Officers stood for a one minute silence in recognition of the passing of former Onchan District Commissioner and Chairman, Mr Adrian Earnshaw. Sincere condolences were expressed to family and friends of Mr Earnshaw.

The Chairman informed Members that Mr Earnshaw's funeral is on Wednesday 26th January 2022 at 1:00pm at Onchan Methodist Church. It was confirmed that the flag would be flown at half-mast on the day of Mr Earnshaw's funeral.

C22/01/02/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT

Not necessary.

C22/01/02/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C22/01/02/03

MINUTES

1. Ordinary Meeting held on Monday 11th January 2022

The minutes of the Ordinary Meeting held on Monday 11th January 2022, copies of which having previously been circulated, were considered.

Amendment:-

Page 3 – Planning Application PA 21/01437 – 9 Sycamore Close include after the vote the resolution failed.

Page 8 – Agents Costs amend £18.61 per day to £18.61 per hour.

Subject to the above mentioned amendment, it was proposed by Mr Allen and seconded by Mr Quirk and unanimously **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.

C22/01/02/04TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES1. Eastern Civic Amenity Site

A Member asked if any questions had been submitted to the Lead Member for Environmental and Technical Services in order for her to raise them at the next Eastern Civic Amenity Site Meeting.

A Member confirmed that he had tried to submit questions to the Lead Member for Environmental and Technical Services via e-mail.

It was agreed that the matter would be brought back to the next Board Meeting.

C22/01/02/05TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

None.

C22/01/02/06TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/01/02/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE1. Plans to the Board

(a) The following plans were considered by the Board.

(i) **PA 21/01490 Mr & Mrs B Rimmer – 18 Manor Park**

Members were advised that the planning application is for an infill extension to the rear of the property together with a new patio area,

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- Neighbouring properties had been notified;
- No comments had been received from neighbouring properties; and
- The return date for the application is the 14th January 2022.

After a discussion, it was proposed by Mr Quirk and seconded by and Miss Lewin and unanimously **RESOLVED that PA 21/01490 – 18 Manor Park be recommended for approval.**

(ii) **PA 21/01525 Mr & Mrs M Leivers – Moon Cottage, 1 Port Jack**

Members were advised that the planning application is for alternations and an extension to the property.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties;
- The return date for the application is the 26th January 2022

After Members consideration, it was proposed by Miss Lewin and seconded by Mr Quirk and unanimously **RESOLVED that PA 21/01525 – Moon Cottage, 1 Port Jack be recommended for approval.**

(iii) PA 22/00001 Mr & Mrs G Reddick – 23 Whitebridge Road

Members were advised that the planning application is for alterations to the existing garage to be made it a utility room, including replacing windows and doors to the front, rear, and side elevations. The removal of the rear chimney stack and associated works.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date for the application is the 4th February 2022.

After Members consideration, it was proposed by Mr Allen and seconded by Miss Lewin and **RESOLVED that PA 22/00001 – 23 Whitebridge Road be recommended for approval.**

(ii) PA 22/00003 Mr G Whorrall – 39 Sunningdale Drive

Members were advised that the planning application is for the erection of a detached summerhouse/office to the rear garden.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- Neighbouring properties had been notified; and
- The return date for the application is the 11th February 2022.

After a discussion, it was agreed that **PA 22/00003 – 39 Sunningdale Drive** be deferred to the next board meeting to allow time for public comments to be received.

C22/01/02/08

FINANCE AND GENERAL PURPOSES

1. 2022/23 Budget Review

To be considered In Committee.

C22/01/02/09**REPORT FROM THE CLERK OR OTHER OFFICER****1. 2022 Statutory Holidays**

The Report of the Acting Chief Executive/Clerk dated 7th January 2022, having previously been circulated was considered and noted.

C22/01/02/10**CONSIDERATION OF ANY RELEVANT CORRESPONDENCE****1. Malew Parish Commissioners**

A copy of the invitation received from Malew Parish Commissioners inviting the Chairman, Members and Staff to attend their annual civic service on Sunday 6th March 2022 at the Abbey Church at 3:00pm having previously been circulated was noted.

The Chairman confirmed that he would be attending on behalf of the Authority

2. Onchan Raceway Limited – Provisional 2022 Winter Fixture Dates

A copy of the correspondence received from Onchan Raceway Limited advising of their provision 2022 winter fixture dates, having previously been circulated was noted.

A Member commented that the provisional fixture of Saturday 5th November 2022, would be when Onchan AFC have a match. The Acting Chief Executive/Clerk was requested to contact Onchan Raceway Limited to advise them of this.

A Member requested that Onchan Raceway Limited, contract residents in this area to advise them of their schedule of events.

C22/01/02/11**TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

C22/01/02/12**TO CONSIDER ANY MOTIONS**

None.

C22/01/02/13**ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

C22/01/02/14**HOUSING MATTERS**

None.

C22/01/02/15
CHAIRMAN'S ANNOUNCEMENTS

1. Dates for the Diary

Date	Organisation	Event	Time
30 th January 2022	Marown Parish Commissioners	Civic Sunday – Marown Parish Church	10:30 am
1 st February 2022	Onchan District Commissioners	Commissioners Surgery – Springfield Court (Commissioners Allen & Logan attending)	2:00 pm to 3:00 pm
5 th February 2022	Onchan District Commissioners	Commissioners Surgery – The Hub (Commissioners Crellin and Williams attending)	10:00 am to 12 noon
7 th February 2022	Onchan District Commissioners	Board Meeting	7:00 pm

C22/01/02/16
ANY OTHER BUSINESS

The Public session of the Meeting ended at 7:00 pm

C22/01/02/17
FINANCE & GENERAL PURPOSES

1. 2022/23 Budget Review

The following was discussed In Committee and transferred to the public domain.

The Report of the Finance Manager dated 20th January 2022, having previously been circulated was considered and discussed.

1.1 Toilets – Main Road

After a discussion, it was proposed by Mr Allen and seconded by Mr Crellin and **RESOLVED** that the refurbishment of the toilets on Main Road be deferred for 12 months.

For: Mr Turton, Miss Williams, Mr Allen, Mr Crellin and Miss Lewin

Against: Mr Quirk

1.2 Laserfiche – Software Upgrades

After a discussion, it was proposed by Mr Allen and seconded by Miss Lewin and unanimously **RESOLVED** that funds in relation to the Laserfiche software upgrades be taken from reserves.

1.3 **Commercial Properties – Main Road**

After a discussion, it was agreed that the Acting Chief Executive/Clerk apply for a loan in relation to external works for the canopy and removal of asbestos to Elm Tree House and to replace the roof at Beech House.

It was noted that it was also possible to apply for funding from the Town and Village Regeneration scheme.

1.4 **The Hub, Sports Hall – Repair Floor**

After a discussion, it was proposed by Miss Lewin and seconded by Mr Quirk and unanimously **RESOLVED that the funding in relation to the Hub Sports Hall floor repairs be taken from reserves.**

1.5 **Replacement Garage Doors**

After a discussion, it was proposed by Mr Allen and seconded by Miss Lewin and unanimously **RESOLVED that the funding required to replace 16 garage doors during the 2022/23 financial year be taken from reserves.**

1.6 **Replacement for small plant equipment for Parks Department**

After a discussion, it was proposed by Mr Allen and seconded by Miss Lewin and unanimously **RESOLVED that £2,500 be taken from reserves to cover any small plant replacement equipment that is required during the 2022/23 financial year.**

Resolutions

After a discussion, it was agreed that £29,350 be taken from the Authority's reserves in relation to the above.

After a discussion, it was proposed by Mr Allen and seconded by Miss Lewin and **RESOLVED that the 2022/23 rate be increased by 20p to 346p in the pound which is equivalent to 6.13%.**

For: Mr Turton, Miss Williams, Mr Allen, Miss Lewin and Mr Quirk

Against: Mr Crellin

Mr Crellin, the Finance Manager and Executive Assistant left the meeting at 20:44 pm

C22/01/02/18

ANY OTHER URGENT BUSINESS AS AUTHORISED BY THE CHAIRMAN FOR CONSIDERATION

1. **Staff Minutes of the Extra Ordinary Meeting held on Wednesday 22d December 2021**

The Staff Minutes of the Ordinary Meeting held on Wednesday 22nd December 2021, copies of which having previously been circulated, were considered.

After a discussion, It was proposed by Mr Allen and seconded by Miss Williams and unanimously **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.**

2. **Staff Minutes of the Ordinary Meeting held on Monday 10th January 2022**

The Staff Minutes of the Ordinary Meeting held on Monday 10th January 2022, copies of which having previously been circulated, were considered.

After a discussion, It was proposed by Miss Lewin and seconded by Miss Williams and **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chairman.

For: Mr Turton, Miss Williams, Mr Allen and Miss Lewin

Against: Mr Quirk

There being no further business the meeting ended at 21:25 pm