

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 3rd April 2023 at 7:05 pm

Present: Miss K Williams (Chair)
 Mr D Quirk (Vice Chair)
 Mr A Allen
 Mr D Crellin
 Ms F Logan (Lead Member for Environmental and Technical Services)
 Miss Z Lewin (Lead Member for Finance & General Purposes) ^{From 7:25 pm}
 Mr R Turton (Lead Member for Housing)

In attendance: Mr R Phillips (Chief Executive/Clerk)

C23/04/01/01

TO CHOOSE A PERSON TO PRESIDE IF THE CHAIR AND VICE-CHAIR BE ABSENT

Not necessary.

C23/04/01/02

BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS

None.

C23/04/01/03

MINUTES

None.

C23/04/01/04

TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING

1. Ordinary Meeting held on Monday 6th March 2023

The Minutes of the Ordinary Meeting held on Monday 6th March 2023, copies of which having previously been circulated, were considered.

Amendments:

Page 3 – Planning application PA 23/00161/B Manx Utilities – 82 King Edward Road in resolution amend seconded by to Miss Lewin.

Page 4 – Item 3 Annual Crown Green and Lawn Green Costs fourth paragraph include in final bullet point after many and by spectators.

After a discussion, it was proposed by Mr Quirk and seconded by Ms Logan and **RESOLVED that the minutes be agreed as a correct record of the proceedings and be signed by the Chair.**

Mr Allen and Mr Turton did not cast a vote as they were not present at the meeting.

2. Lone Working Policy & Guidance

A copy of the Authority's updated Lone Working Policy and Guidance having previously been circulated was considered and discussed. The amendments and updated policy are noted.

3. Income Thresholds – General Housing

A copy of the report of the Housing Manager dated 3rd October 2022, having previously been circulated was considered and discussed.

After a discussion, it was agreed that all Board Members would submit their own comments in relation to the consultation.

4. Pet Policy

A copy of the report of the Housing Manager dated 15th March 2023, having previously been circulated was considered and noted.

C23/04/01/05

TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTES

1. Annual Crown Green and Lawn Green Costs

Mr Allen, Mr Crellin and Mr Quirk asked the Chief Executive/Clerk to clarify if the costs that were considered previously were budget figures or if they were actual costs.

The Chief Executive/Clerk confirmed that the costs were the 2022/23 budgeted costs, and that the actual expenditure which was less than the budgeted costs relating to both greens was discussed with Mr Quirk, Miss Williams, Ms Logan and Mr Turton during the meeting with both clubs as agreed on the 29th March 2023, which the Board requested

C23/04/01/06

TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C23/04/01/07

PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE

1. Plans to the Board

(a) The following plans were considered by the Board:-

(i) **PA23/00272/B Mr P Bruce – Coachmans Cottage, Strathallan Road**

Members were advised that the planning application is for internal and external alterations. Alteration to east and south elevations and to widen the vehicular access.

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been received from the Department of Infrastructure – Highways Section; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED** that **PA 23/00272/B – Coachmans Cottage, Strathallan Road be recommended for refusal on the grounds of loss of privacy to neighbouring properties with regards to the balcony terrace.**

(ii) PA 23/00283C Miss V Stephens – 5-6 Port Jack

Members were advised that the planning application is to change the use from ground floor tapas restaurant and first floor apartment to solely residential (one dwelling).

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had received from neighbouring properties; and
- The return date for the application is the 7th April 2023

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 23/00283/C – 5-6 Port Jack be recommended for approval.**

(iii) PA 23/00294/C Miss V M Caley – 22 Main Road

Members were advised that the planning application is to change the use from retail to residential.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 23/00294/C – 22 Main Road be recommended for approval.**

(iv) PA 23/00297/B Mr N Wu – 36 Royal Avenue

Members were advised that the planning application is to replace the garage roof.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 23/00297/B – 36 Royal Avenue be recommended for approval.**

(v) PA 23/00310/B Mr & Mrs M Strickett – 14 Highfield Crescent

Members were advised that the planning application is for the creation of a door from the existing window.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 23/00310/B – 14 Highfield Crescent be recommended for approval.**

(vi) PA
23/00123/B

Mr I Hemensley – 30 Groudle View

Members were advised that the planning application is for the erection of a balcony, extension to the front elevation and to relocate a flue for a log burner (amended plans)

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 23/00297/B – 30 Groudle View be recommended for approval.**

(vii) PA
23/00279/B

Mr S Redmond and Miss J Reid – 21 Greeba Drive

Members were advised that the planning application is a proposed flat roof dormer to create attic conversion.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 23/00279/B – 21 Greeba Drive be recommended for approval.**

(viii) PA
23/00282/B

Mr P Penita – 2 Wybourn Drive

Members were advised that the planning application is for landscaping raised level of grass area.

In answer to questions, the Chief Executive/Clerk advised that:

- No comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 23/00282/B – 2 Wybourn Drive be recommended for refusal on the grounds of loss of privacy to neighbouring properties.**

(ix) PA
23/00014/B

Mr L Lipinski – 62 Majestic Drive

Members were advised that the planning application is for proposed alterations to create ancillary accommodation to existing garage block and new roof to the property (amended plans)

In answer to questions, the Chief Executive/Clerk advised that:

- Comments had been received from neighbouring properties; and
- The return date for the application is the 7th April 2023.

After a discussion, it was proposed by Ms Logan and seconded by Mr Turton and unanimously **RESOLVED that PA 23/0014/B – 62 Majestic Drive be recommended for refusal on the grounds of overbearing due to roof design and density.**

C23/04/01/08

FINANCE AND GENERAL PURPOSES

None.

C23/04/01/09

REPORT FROM THE CLERK OR OTHER OFFICER

1. 2023 Party in the Park – Update

The Chief Executive/Clerk provided Members with an updated in relation to costs for the event, and requested that the Board approve transferring the £1000 budget for Civic Sunday towards the entertainment costs of Party in the Park.

After a discussion, it was proposed by Miss Lewin and seconded by Ms Logan and unanimously **RESOLVED that £1000 be transferred from funds budgeted for Civic Sunday to the Party in the Park event for 2023.**

2. Belgravia Road – Camper Van Parking

A copy of the report of Chief Executive/Clerk dated 30th March 2023, having previously been circulated was considered and discussed.

Mr Crellin advised the Board that following publication of this agenda item, he had been contacted by a private individual to potentially offer an off-road solution for motorhomes within the District. The private individual is prepared to discuss the matter further if there is an interest. The Board agreed that the Chief Executive/Clerk is to approach the private individual.

Mr Quirk stated that he supports the proposed parking restrictions which would allow parking for a maximum of 16 hours in a 24 hour period. Mr Quirk further stated that it would improve parking for patrons of Onchan Park and reduce the complaints when the Authority hosts public events.

Mr Allen stated that parking restrictions could potentially impact parking in other areas of Onchan. Mr Allen further stated that it is for the Isle of Man Government and MHKs to resolve the parking issue, as this is not just an Onchan issue and effects other towns and villages.

Ms Logan stated that this is a historical issue and that the camper vans parking in this location need to be encouraged from parking in this area and that she is in favour of the proposed parking restriction which allows parking for a maximum of 18 hours in a 24 hour period.

Miss Williams questioned the practicality of enforcing the parking restrictions and the resources available to the Department of Infrastructure.

Mr Turton stated that the recent yellow lines enforcement on Mount View Road has been well administered. Mr Turton stated that he would support both of the proposed parking restriction periods, but favours the 16 hours in a 24 hour period.

Mr Crellin stated that the residents on Belgravia Road and the surrounding roads should be consulted and have their chance to make comments.

The original proposal:

After a discussion, it was proposed by Miss Lewin and seconded by Mr Quirk that the Authority request that the Department of Infrastructure implement parking restrictions which allows parking for a maximum of 18 hours in a 24 hour period on Belgravia Road to allow residents to park at ease.

For: Miss Lewin, Mr Quirk and Mr Turton

Against: Mr Allen, Ms Logan, Mr Crellin and Miss Williams

A counter proposal was received:

After a discussion, it was proposed by Mr Crellin and seconded by Mr Allen and RESOLVED that the residents of Belgravia Road and the surrounding roads be consulted and provide their comments before progressing.

For: Mr Allen, Ms Logan, Mr Crellin and Miss Williams

Against: Miss Lewin, Mr Quirk and Mr Turton

The original proposal failed.

It was agreed that the Chief Executive/Clerk write to the Department of Infrastructure regarding a consultation with the residents.

3. Refuse Tipper – Petition to Purchase

To be considered In Committee.

C23/04/01/10

CONSIDERATION OF ANY RELEVANT CORRESPONDENCE

1. Isle of Man Electoral Commission

A copy of the correspondence received from the Isle of Man Electoral Commission, having previously been circulated was considered and discussed.

After a discussion, it was agreed that Members are to provide their comments to the Chief Executive/Clerk by the 12th April 2023 and that the matter would be brought back to the Board.

2. Onchan Primary School – Donation

A copy of the correspondence received dated 28th March 2023, having previously been circulated was considered and discussed.

After a discussion, it was agreed that the Authority would support the fund raising with the offer of providing free^[ODC 17/04/2023] venue hire off the Commissioner's premises^[ODC 17/04/2023] for any fun raising events they may wish to organise.

3. 2023 Mural Festival

A copy of the report prepared by the Lead Member for Environmental and Technical Services having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Quirk and seconded by Mr Turton and unanimously **RESOLVED** that the Authority would provide funding in the total of **£1050.00** which is to be taken from the Authority's reserves.

C23/04/01/11

TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34

None.

C23/04/01/12

TO CONSIDER ANY MOTIONS

None.

C23/04/01/13

ENVIRONMENTAL AND TECHNICAL SERVICES

None.

C23/04/01/14

HOUSING MATTERS

1. Inter-Authority Transfer Housing Application – Appeal

To be considered In Committee.

C23/04/01/15

CHAIR'S ANNOUNCEMENTS

1. Chair's Attendances

The Chair advised that she had and Mr Quirk had attended the Commissioners Surgery at Heywood Court on the 7th March 2023.

2. Political Surgery

The Chief Executive/Clerk advised the Board that he had been contacted by Daphne Caine MHK to enquire if a Member of the Board would like to attend her political surgery on the 13th April 2023 between 5:00 pm and 6:00 pm at the meeting room of the Archibald Knox.

Miss Lewin confirmed that she would attend.

3. Dates for the Diary

Date	Organisation	Event	Time
7 th April 2023	Onchan Baptist Church	Communion Service	10:30 am
9 th April 2023	Onchan Baptist Church	Easter Day Service	10:30 am
17 th April 2023	Onchan District Commissioners	Board Meeting	7:00 pm
26 th April 2023	Friends of Onchan Heritage	Annual General Meeting – Village Hall, Royal Avenue	7:30 pm

C23/04/01/16ANY OTHER BUSINESS**1. Onchan AFC – Football Tournament**

Mr Quirk advised that Onchan AFC would be holding a children's football tournament in Onchan Park to celebrate King Charles III's coronation. The tournament is for the ages of 7,8,9 and 10.

Mr Quirk declared and interest

Mr Quirk asked the Board for their support for the use of the stadium in Onchan Park. Which was agreed by Members.

.The Public session of the Meeting ended a 20:55 pm

C23/04/01/17REPORT FROM THE CLERK OR OTHER OFFICER**1. Refuse Tipper – Petition to Purchase**

The following was considered In Committee and transferred to the public domain.

The report of the District Surveyor dated 14th February 2023, having previously been circulated was considered and discussed.

The Chief Executive/Clerk provided the Board with an overview in relation to the report.

After a discussion, it was proposed by Miss Lewin and seconded by Mr Allen and unanimously **RESOLVED** that the District Surveyor be authorised to make a petition to the Department of Infrastructure in accordance with section 51 of the Local Government Act to borrow the amount not exceeding £50,000 for the purchase of a replacement tipper for the Refuse Department which will also include the delivery costs and the purchase of 6 new public litter bins.

C23/04/01/20HOUSING MATTERS**1. Inter-Authority Transfer Housing Application – Appeal**

The following was considered In Committee and transferred to the public domain.

The report of the Housing Manager dated 30th March 2023, having previously been circulated was considered and discussed.

Mr Turton as Lead Member for Housing provided the Board with an overview in relation to this matter.

After a discussion, it was proposed by Mr Turton and seconded by Miss Lewin and **RESOLVED** that the Authority uphold the decision of the Housing Team to refuse the inter authority transfer.

For: *Miss Williams, Mr Quirk, Mr Allen, Mr Crellin, Mr Turton and Miss Lewin*
Against: *Ms Logan*

C23/04/01/21

ANY OTHER URGENT BUSINESS

1. **Letter from Government House**

Miss Williams advised the Board that she had received a letter from Government House to attend an event to mark the coronation of King Charles III. Miss Williams further advised that it would be for the new Chair to attend. As the event invite was to the Chair and there would be a new Chair by the date of the event following the Authority's Annual General Meeting. ^[ODC 17/04/2024]

It was also agreed that Miss Williams would attend the event.

There being no further business the meeting closed at 21:15 pm