

ONCHAN DISTRICT COMMISSIONERS

*Hawthorn Villa,
79 Main Road, Onchan.*

ORDINARY MEETING

31st January 2023

Sir/Madam

You are hereby summoned to attend an **ORDINARY Meeting of the Authority** to be held in the Boardroom at **HAWTHORN VILLA, 79 MAIN ROAD, ONCHAN** to transact the undernoted business on:

Monday 6th February 2023

7:00 pm - Board Meeting

which will be followed by a meeting of the Board sitting **IN COMMITTEE**. Items on this agenda marked **(P)** will be considered in private, and correspondence is circulated separately.

Please note that the minutes referred to in the agenda have yet to be confirmed by the Authority as a true and correct record of proceedings at the various meetings, and will be published after ratification.

Yours faithfully



**R. PHILLIPS
CHIEF EXECUTIVE/CLERK**

AGENDA

The order of business at every meeting of the authority shall be in accordance with that laid down in Standing Order No. 24 unless varied by the Chairman at his discretion (with the exception of items 1, 2, 3 or 4 which cannot be varied) or by a resolution duly moved and seconded and passed on a motion which shall be moved and put without discussion.

1. To choose a person to preside if the Chair and Vice-Chair be absent.
2. To deal with any business required by statute to be done before any other business.

2.1 2023/24 Rate Setting

3. To approve as a correct record and sign the Minutes of the:-

3.1 Minutes of the Ordinary Meeting held on Monday 23rd January 2023 (Appendix 3.1)

3.2 (P) Staff Minutes of the Ordinary Meeting held on Monday 23rd January 2023 (Appendix 3.2)

4. To dispose of any relevant business arising from such minutes if not referred to in the Minutes of any Special Committee:-

None.

5. To dispose of any relevant business adjourned from a previous meeting:-

None.

To deal with any business expressly required by statute to be done:-

6. None.
7. To consider any planning decisions/communications from the Department of Infrastructure Planning Committee:-

7.1 Plans for Consideration

(Appendix 7.1)

	PA Reference	Applicant/Address	Return Date
(a)	PA22/00871/B	Mr & Mrs M Osborn - Middle Ballacashin, Abbeylands	17 th February 2023
(b)	PA23/00014/B	Mr L Lipinski - 62 Majestic Drive	10 th February 2023
(c)	PA23/00039/B	Miss L Broadhurst - 46 Main Road	17 th February 2023

8. Finance and General Purposes:-

- 8.1 (P) Kenyons Café (CEO to Report)
8.2 (P) The Hub Charges and Promotion (Appendix 8.2)

9. Consideration of any Reports from the Clerk or other Officer:-

- 9.1 2023/24 Board Meeting Dates (Appendix 9.1)
9.2 2023 Statutory Holidays (Appendix 9.2)
9.3 2023/24 Office Closures during Christmas and New Year (Appendix 9.3)
9.4 Commissioners Surgeries (CEO to Report)

10. Consideration of any relevant correspondence (already circulated unless indicated):-

- 10.1 Manx Wildlife Trust – Outreach Project (Appendix 10.1)
10.2 Marown Parish Commissioners – Civic Sunday (Appendix 10.2)

11. To answer any questions asked under Standing Order 34:-

To be confirmed.

12. To answer any Motions in the order in which notice has been received:-

None.

13. Environmental and Technical Services:-

None.

14. Housing Matters:-

- 14.1 (P) Quarterly Standards of Performance Data (Report to follow)

15. Chairman's Announcements:-

Dates for Diary

Date	Organisation	Event	Time
6 th February 2023	Onchan District Commissioners	Board Meeting	7:00 pm
7 th February 2023	Onchan District Commissioners	Commissioners Surgery – Springfield Court – Commissioner Turton attending	2:00 pm to 3:00 pm
10 th February 2023	St Peter's Church	Film & Fish Supper Night	7:00 pm
19 th February 2023	Marown Parish Commissioners	Civic Service – Marown Parish Church	10:30 am
20 th February 2023	Onchan District Commissioners	Board Meeting	7:00 pm
24 th February 2023	Onchan Baptist Church	Link Meeting	7:00 pm

16. Any other URGENT business as authorised by the Chair for consideration:

PLANS LIST

Board Meeting to be held on 6th February 2023

The Lead Member of Environmental and Technical Services and the District Surveyor have viewed the application and recommend the following:-

Planning Application	Applicant/Address	Description
PA22/00871/B Return Date 17/02/23	Mr & Mrs M. Osborn Middle Ballacashin, Abbeylands	Erection of 3 extensions: new living room to the east of the existing house; new double garage to the west of the existing outbuilding; new home-office to the south of the existing outbuilding. (amended plans).
	Recommendation - No further comment	
PA23/00014/B Return Date 10/02/23	Mr L. Lipinski 62 Majestic Drive	Proposed alterations to create ancillary accommodation to existing garage block and new roof to property.
	For Members' consideration (notify 35 & 60 Majestic Drive, 'Overseas', Lag Birragh Drive)	
PA23/00039/B Return Date 17/02/23	Miss L. Broadhurst 46 Main Road	Installation of three ground floor windows; one to the front, side and rear elevations.
	Recommendation – Approve	

PUBLIC NOTICE

**Please note that the Board Meetings of
Onchan District Commissioners
are scheduled as detailed below:-**



Monday	17th April 2023
Monday	15th May 2023
Tuesday	30th May 2023
Monday	12th June 2023
Monday	26th June 2023
Monday	10th July 2023
Monday	24th July 2023
Monday	7th August 2023 *
Monday	21st August 2023 *
Monday	4th September 2023
Monday	18th September 2023
Monday	2nd October 2023
Monday	16th October 2023
Monday	30th October 2023
Monday	13th November 2023
Monday	27th November 2023
Monday	11th December 2023
Monday	8th January 2024
Monday	22nd January 2024
Monday	5th February 2024
Monday	19th February 2024
Monday	4th March 2024
Monday	18th March 2024
Tuesday	2nd April 2024

*** Consider summer recess**


MEMORANDUM

To:	The Board of Onchan District Commissioners		
From:	Chief Executive/Clerk		
Ref:	2023 Statutory Holidays		
Date:	31 st January 2023	File Ref:	

Dear Members

The list of Statutory Holidays for 2023 are as follows:

Good Friday	-	7 th April
Easter Monday	-	10 th April
Early May Bank Holiday	-	1 st May
To mark King Charles III Coronation	-	8 th May
Spring Bank Holiday	-	29 th May
TT Bank Holiday	-	9 th June
Tynwald Day	-	5 th July
Summer Bank Holiday	-	28 th August
Christmas Day	-	25 th December
Boxing Day	-	26 th December
New Year's Day	-	1 st January 2024



ROSS PHILLIPS
CHIEF EXECUTIVE/CLERK

MEMORANDUM

To:	The Board of Onchan District Commissioners		
From:	Chief Executive/Clerk		
Ref:	Office Closure during Christmas and New Year 2023/24		
Date:	31 st January 2023	File Ref:	

Dear Commissioners

The Board are advised in accordance with the Authority's Annual Leave Policy and Procedure that it states the following:

"Onchan District Commissioners grant their employees two extra days holiday over the Christmas period, the timing of which shall be determined by the Chief Executive/Clerk".

The dates for the two extra days' holiday over the 2023 Christmas period are as follows:

- Wednesday 27th December 2023; and
- Thursday 28th December 2023.

Therefore, rather than the office being opened for 1 day during the week of the 25th December 2023, it is requested that the Board consider to closure of the office from Friday 22nd December 2023 and re-opening on Tuesday 2nd January 2024.

RECOMMENDATION:

For Board consideration

ROSS PHILLIPS
CHIEF EXECUTIVE/CLERK

Ross Phillips

From:
Sent: 09 January 2023 16:09
To: Ross Phillips
Subject: Manx Wildlife Trust - Onchan Community Engagement

Hi Ross,

Happy new year, I hope you had a lovely Christmas break! I'm contacting you regarding an outreach project that I would like to lead in Onchan. Apologies if you are not the right person to answer this but you're currently my main point of contact at Onchan Commissioners.

Since we met back in August, I have begun to establish a small community group who are working on Onchan Wetlands. Since the end of September, we have had five sessions and have begun to try and make the reserve less overgrown and a more welcoming community space. Before Christmas, the sessions were slightly sporadic however I have now organised the meetings to be regular and twice a month.

Something I am very passionate about is encouraging people to get outside and spend time in wildlife through less traditional and direct methods. You don't have to be an ecologist or avid bird watcher to enjoy being outside! Therefore, I've been trying to organise events that encourage new people to be outside who might not consider it their thing. Following on from this, I'm aware that work at Onchan Wetlands might have to be paused in the spring depending on how much disturbance we feel we're going to cause the nesting birds etc. Therefore, I've been thinking of ways to still engage the local community without being at the wetlands.

Therefore, I wanted to ask for your thoughts regarding an Onchan Green Summer Season. This would be a series of small events, taking place one evening a week on the green next to Onchan Wetlands. In my head I'm picturing low disturbance activities that make the most of the light and warmer evenings. Whether this be acoustic music performances, yoga/exercise classes or storytelling. We now have a 'Wilder Business Coordinator' who works on engaging corporates with wildlife. I believe we'd be able to get the season funded and would be able to pay the local person who was leading the event (as well as providing an opportunity for them to promote their business). The events could end early to avoid disturbing residents and would hopefully provide a new opportunity for the local community to get together.

Apologies again if this is not your remit, I just wanted to float the idea with a contact I already knew.

Lesh yeearreyn share – with best wishes

Community Ranger



**Manx
Wildlife Trust**
**Treisht Bea-Feie
Vannin**

Supported by



Manx Wildlife Trust - **Manx Wildlife for the Future**
 Treisht Vanninagh Y Doogys Feie - **Bea-Feie Vannin son y tra ry-heet**

Stay connected. Find us on [Twitter](#), [Facebook](#), [Instagram](#) or visit www.mwt.im

Manx Wildlife Trust, 7-8 Market Place Peel, IM5 1AB, Isle of Man | (01624) 844432 | Reg Charity 225 IOM | Reg Company 5297 IOM

Please consider the ecological impacts before printing this email.



MAROWN PARISH COMMISSIONERS

Clerk to the Commissioners
Mr I. J. MAULE BSc DipLaw
Telephone: 01624 851630

HALL CAINE PAVILION
OLD CHURCH ROAD
CROSBY
ISLE OF MAN
IM4 2HA

Email:

The Clerk
Onchan District Commissioners
Main Road
Onchan
IM3 1RD

18 January 2023

Dear Sir,

ONCHAN DISTRICT COMMISSIONERS RECEIVED	
20 JAN 2023	
FAO	
ACKNOWLEDGED	
K	

R.P.
Date: 20/01/23

MAROWN CIVIC SERVICE

The Chairman, Mr Terry Miles, extends a warm invitation to you, your Chairman and Commissioners to attend his Civic Service in the Marown Parish Church at 1030 am. on Sunday February 19th 2023. Chains of Office may be worn.

Light refreshments will be available after the service.

It would be helpful if you could indicate whether you will be able to attend.

Yours Faithfully

IAN MAULE
Clerk to the Commissioners