

Minutes of the Ordinary Meeting of the **ONCHAN DISTRICT COMMISSIONERS** held in the Boardroom, Hawthorn Villa, 79 Main Road, Onchan, on Monday 8<sup>th</sup> August 2022 at 7:00 pm

**Present:**

Miss K Williams	(Chair)
Miss Z Lewin	(Vice Chair)
Mr A Allen	
Mr D Crellin	
Ms F Logan	(Lead Member for Environmental and Technical Services)
Mr D Quirk	(Lead Member for Finance & General Purposes)
Mr R Turton	(Lead Member for Housing)

**In attendance:** Mr R Phillips (Acting Chief Executive/Clerk)

The Members and Officer stood for a one minute silence in recognition of the passing of former Chief Executive/Clerk, Mr James Edward Summerfield Smith. Sincere condolences were expressed to family and friends of Mr Smith.

The Chair informed Members that Mr Smith's funeral is on Wednesday 10<sup>th</sup> August 2022 at 3:30pm at St Peter's Church. It was confirmed that the flag is being flown at half-mast and will be until after Mr Smith's funeral.

#### **C22/08/01/01**

#### **TO CHOOSE A PERSON TO PRESIDE IF THE CHAIRMAN AND VICE-CHAIRMAN BE ABSENT**

Not necessary.

#### **C22/08/01/02**

#### **BUSINESS REQUIRED TO BE DEALT WITH BY STATUTE BEFORE ANY OTHER BUSINESS**

Not necessary.

#### **C22/08/01/03**

#### **MINUTES**

#### **1. Ordinary Meeting held on Monday 25<sup>th</sup> July 2022**

The minutes of the Ordinary Meeting held on Monday 25<sup>th</sup> July 2022, copies of which having previously been circulated, were considered.

The Board were advised that the Lead Member for Finance and General Purposes had signed and submitted an updated motion at the Board Meeting of the 25<sup>th</sup> July 2022.

A Member asked if the new motion could be heard if it had not been circulated. The Chair confirmed that the matter can be raised later but not during the agreeing of the Board Minutes.

The Acting Chief Executive/Clerk advised the Board that in accordance with Standing Orders the motion is to be signed. The Acting Chief Executive/Clerk confirmed that the motion was signed.

After a discussion, it was proposed by Mr Turton and seconded by Mr Allen<sup>[ODC 22/08/2022]</sup> and **RESOLVED** that the minutes be agreed as a correct record of the proceedings and be signed by the Chair.

**For:** Miss Williams, Miss Lewin, Mr Allen, Mr Crellin and Mr Turton

**Against:** Mr Quirk

**Ms Logan did not cast a vote as she was not present at the meeting.**

C22/08/01/04TO DISPOSE OF ANY RELEVANT BUSINESS ARISING FROM SUCH MINUTESC22/08/01/05TO DISPOSE OF ANY BUSINESS ADJOURNED FROM A PREVIOUS MEETING**1. Mount View Road – Parking**

The Lead Member for Housing asked in relation to the meeting with the Department of Infrastructure and Police. A Member stated that the parking on Mount View Road had got <sup>{ODC 22/08/2022}</sup> worse.

The Acting Chief Executive/Clerk asked Members to confirm if they wish to arrange a meeting with the Department of Infrastructure and the Police without the Members for the House of Keys due to difficulties obtaining everybody's availability.

All Members agreed that the Acting Chief Executive/Clerk should arrange a meeting. A Member requested that the Mount View Road concerns be addressed as a separate issue.

It was further agreed that a separate meeting be arranged to discuss other issues around the District relating to highways and infrastructure.

**2. Notice of Motion**

Mr Quirk stated that the motion was submitted under Standing Order 26.2 and that the motion was dated and should be discussed.

The Acting Chief Executive/Clerk explained that the motion is dated and noted.

A Member stated that the Acting Chief Executive/Clerk had provided the wording. The Lead Member for Housing stated that the minutes have already been agreed and that the motion should be treated separately to the minutes.

Following a debate the Chair allowed the motion to be heard.

Mr Quirk tabled Motion Numbered 65:-

*That Members names be identified in the Board Minutes of Onchan District Commissioners.*

Motion 65 was proposed by Mr Quirk, seconded by Miss Lewin and unanimously **RESOLVED to stand adjourned without discussion to the next meeting of the ordinary meeting of the Authority to be held on Monday 22<sup>nd</sup> August 2022.**

C22/08/01/06TO DEAL WITH ANY BUSINESS EXPRESSLY REQUIRED BY STATUTE TO BE DONE

None.

C22/08/01/07PLANNING DECISIONS/COMMUNICATIONS FROM THE DEPARTMENT OF INFRASTRUCTURE PLANNING COMMITTEE**1. Plans to the Board**

(a) The following plans were considered by the Board.

**(i) PA 22/00649 Miss K Quayle – 161 Royal Avenue**

Members were advised that the application is for the installation of replacement roof tiles (amended plans).

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received; and
- The return date for the application is the 12<sup>th</sup> August 2022.

It was agreed that the Authority would provide no further comment in relation to Planning Application PA 22/00649 – 161 Royal Avenue.

**(ii) PA 22/01245 Mr & Mrs P Swindale – The Gatehouse, Coutts House**

Members were advised that the planning application is for excavation works (retrospective), alterations and erection of 2 storey extension (amended plans).

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received; and
- The return date for the application is the 12<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/01245 – The Gate House, Coutts House be recommended for refusal on the grounds of the impact to the adjacent trees.**

**(iii) PA 22/00737 Miss K Caley – 3 King Edward Park**

Members were advised that the planning application is for the erection of fencing (retrospective).

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments had been received from neighbouring properties; and
- The return date to the application is the 12<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00737 – 3 King Edward Park be recommended for approval.**

**For: Miss Williams, Miss Lewin, Ms Logan, Mr Crellin, Mr Turton and Mr Quirk**  
**Against: Mr Allen**

**(iv) PA 22/00824 Bittylicious (IOM) Ltd – The Chapel, Nursery Avenue**

Members were advised that the planning application is for the installation of illuminated and non-illuminated signage.

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments have been received; and
- The return date to the application is the 12<sup>th</sup> August 2022.

After a discussion it was agreed that PA 22/00824 – The Chapel, Nursery Avenue be deferred to the next meeting to allow for comments from the public to be received.

**(v) PA 22/00846 Mr B McManus – Upper Sulby Farmhouse**

Members were advised that the planning application is for the erection of a polytunnel.

In answer to questions, the Acting Chief Executive/Clerk advised that:-

- No comments have been received; and
- The return date for the application is the 12<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00846 – Upper Sulby Farmhouse be recommended for approval.**

**(vi) PA 22/00871 Mr & Mrs M Osborn – Middle Ballacashin, Abbeylands**

Members were advised that the planning application is for 3 extensions, new living room to east of existing house; new double garage to west of existing outbuilding; new home-office to south of existing outbuilding.

In answers, to questions, the Acting Chief Executive/Clerk advised that:-

- No comments have been received; and
- The return date to the application is the 19<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00871 – Middle Ballacashin, Abbeylands be recommended for approval.**

**(vii) PA 22/00877 Mr G Dudley – 15 Central Drive**

Members were advised that the planning application is for a single storey flat roof extension to the rear, replacement windows, rendering and remove both chimney stacks.

In answer to questions, the Acting Chief Executive/Clerk advised that:

- Neighbouring properties have been notified; and
- The return date to the application is the 19<sup>th</sup> August 2022.

After a discussion it was agreed **that PA 22/00877 – 15 Central Drive be deferred to the next meeting to allow for comments from the public to be received.**

(viii) **PA 22/00904 Miss C Goode – 29 Whitebridge Road**

Members were advised that the planning application is for re-rendering from pebble dash to smooth render.

In answer to questions, the Acting Chief Executive/Clerk advised that:

- No comments have been received from neighbouring properties; and
- The return date for the application is the 19<sup>th</sup> August 2022.

After Members consideration, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously **RESOLVED that PA 22/00904 – 29 Whitebridge Road be recommended for approval.**

**PA 22/00906 Mr P Peniata – 2 Wybourn Drive**

Members were advised that the planning application is for replacement rear and side single storey extension, install bi-fold door to rear, replacement windows and balustrade to terrace and widen vehicular access to dropped kerb.

In answer to questions, the Acting Chief Executive/Clerk advised that:

- Neighbouring properties had been notified; and
- The return date for the application is the 19<sup>th</sup> August 2022.

After a discussion it was agreed that PA 22/00906 – 2 Wybourn Drive be deferred to the next meeting to allow for comments from the public to be received.

**PA 22/00938 Ms C L Craine – 1 Royal Drive**

Members were advised that the planning application is for the change of use of office space (class 2.1) to a residential flat (class 3.4)

In answer to questions, the Acting Chief Executive/Clerk advised that:

- No comments have been received; and
- The return date for the application is 19<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Mr Quirk and unanimously **RESOLVED that PA 22/00938 – 1 Royal Drive be recommended for approval.**

**PA 22/00953 Mr T Arkoudogiannis – 13 Highfield Crescent**

Members were advised that the planning application is for alterations to the front entrance porch.

In answer to questions the Acting Chief Executive/Clerk advised that:

- No comments have been received; and
- The return date for the application is 26<sup>th</sup> August 2022.

After a discussion, it was proposed by Ms Logan and seconded by Miss Lewin and unanimously RESOLVED that **PA 22/00953 – 13 Highfield Crescent be recommended for approval.**

**PA 22/00166 Mr S M Jagger – 37 Eskdale Road**

Members were advised that the planning application is for alterations, erection of extension and widening of driveway (amended plans/additional information).

In answer to questions the Acting Chief Executive/Clerk advised that:

- No comments have been received; and
- The return date for the application is 19<sup>th</sup> August 2022.

It was agreed that the Authority would provide no further comment in relation to Planning Application PA 22/00166 – 37 Eskdale Road.

**7.2 Planning Communications**

**1. PA 22/00836/B – Field 534374, Creg-Ny-Baa Back Road**

A copy of the correspondence received in relation to the above mentioned planning application having previously been circulated was considered and noted.

**2. PA 22/00488/B – 16 Manor Park**

A copy of the correspondence received in relation to the above mentioned planning application was considered and noted.

**C22/08/01/09**

**FINANCE AND GENERAL PURPOSES**

None.

**C22/08/01/10**

**REPORT FROM THE CLERK OR OTHER OFFICER**

**1. Existing Commercial Tenancies – Rent Review**

To be considered In Committee.

**2. Commercial Tenancy – 25 Main Road**

To be considered In Committee.

**3. Future of Onchan Park**

The Report of the Acting Chief Executive/Clerk dated 4<sup>th</sup> August 2022 having previously been circulated was considered and discussed.

The Acting Chief Executive/Clerk provided the Members with an overview and a timeline of event leading up to the creation of the report.

Members made the following comments:-

- Stadium entrance enhancement consideration;
- Some items could be done now and that a public consultation should be considered;
- Onchan Park could be promoted more, work together with the commercial tenants to promote the Park;
- Could be used as a music venue using enhanced infrastructure and promote sports on the tennis courts;
- Quotes required to prioritise items;
- A public consultation has already been carried out previously and Officers have a good understanding of what is now required;
- The Member is also conscious of a potential recession and may need to consider people's views on increased expenditure;
- Work with the commercial tenants, improve Belgravia Road and current leisure facilities;
- Engage with all ages including elderly, kids and teenagers;
- Consider a splash park;
- Consult and use a specialist design provider; and
- Consider the currently under used areas and decide if they should remain.

After a discussion, it was agreed that the Acting Chief Executive/Clerk bring back to the Board quotes for designs in order to progress the matter.

**C22/08/01/11**

### **CONSIDERATION OF ANY RELEVANT CORRESPONDENCE**

#### **1. Cabinet Office – Elections (Local Authorities) Regulations 2022**

A copy of the correspondence received from the Cabinet Office in relation to the Elections (Local Authorities) Regulations 2022 having previously been circulated was noted.

#### **2. Cabinet Office – Proactive Publication for Information Consultation**

A copy of the correspondence received from the Cabinet Office in relation to Proactive Publication for Information consultation, having previously been circulated was considered and discussed.

It was agreed that the matter be brought back to the Board and that Members provide any comments to the Acting Chief Executive/Clerk. The Acting Chief Executive/Clerk confirmed that the Authority's Data Protection Officer has been consulted for comment.

#### **3. Manx Telecom – Phone Kiosk School Road**

A copy of the correspondence received from Manx Telecom in relation to purchasing the phone kiosk located on School Road, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Turton and seconded by Mr Crellin and **RESOLVED that the Authority purchase the phone kiosk located on School Road and that it be re-located within the District for re-purposing.**

***For: Miss Lewin, Ms Logan, Mr Crellin, Mr Turton and Mr Quirk  
Against: Miss Williams and Mr Allen***

**C22/08/01/12****TO ANSWER ANY QUESTIONS ASKED UNDER STANDING ORDER 34**

None.

**C22/08/01/13****TO CONSIDER ANY MOTIONS**

None.

**C22/08/01/14****ENVIRONMENTAL AND TECHNICAL SERVICES**

None.

**C22/08/01/15****HOUSING MATTERS****1. Department of Infrastructure – 2023/24 Rent Setting**

A copy of the correspondence received from the Department of Infrastructure in relation to the 2023/24 rent setting, having previously been circulated was considered and discussed.

The Lead Member for Housing reported that due to the current circumstances relating to increased living costs, there should be no rent increase.

A Member stated that it is ultimately for the Department of Infrastructure to dictate any rental increases.

Another Member commented that it is the Department of Infrastructure's final decision and that previously the Authority's rental recommendations have not been accepted.

The Chair requested that report be brought back to the Board relating to previous rent increases for the last 5 years.

**C22/08/01/16****CHAIRMAN'S ANNOUNCEMENTS****1. Dates for the Diary****1. Eastern Civic Amenity Site – Ground Breaking Ceremony**

It was noted that the Vice Chair would be attending the ground breaking ceremony at the new Eastern Civic Amenity Site along with the Acting Chief Executive/Clerk on Thursday 11<sup>th</sup> August 2022 at 4:00 pm

**2. Flat Green Bowls – Award Presentation**

A Member had presented the Onchan Cup at the Flat Green Bowls competition which was held on Saturday 6<sup>th</sup> August 2022.

Date	Organisation	Event	Time
11 <sup>th</sup> August 2022	Onchan District Commissioners	Tour of District for His Excellency and Lady Lorimer	TBC
11 <sup>th</sup> August 2022	Eastern Civic Amenity Site – Joint Committee	Ground breaking Ceremony	4:00 pm



22 <sup>nd</sup> August 2022	Onchan District Commissioners	Board Meeting	7:00 pm
27 <sup>th</sup> & 28 <sup>th</sup> August 2022	Friends of Onchan Heritage	Molly Carrooin's Open day	1:30 pm to 4:30 pm
3 <sup>rd</sup> September 2022	Onchan District Commissioners	Commissioners Surgery – The Hub, Commissioners Turton and Williams attending	10:00 am to 12 noon
3 <sup>rd</sup> September 2022	Onchan Methodist Church	Pointless & Puddings Evening	7:00 pm
5 <sup>th</sup> September 2022	Onchan District Commissioners	Board Meeting	7:00 pm
6 <sup>th</sup> September 2022	Onchan District Commissioners	Commissioners Surgery – Heywood Court, Commissioners Turton and Quirk attending	2:00 pm to 3:00 pm

**C22/08/01/17****ANY OTHER BUSINESS****1. Commissioners Surgery – Saturday 6<sup>th</sup> August 2022**

It was noted that Ms Logan and Miss Lewin had attended the Commissioners Surgery on Saturday 6<sup>th</sup> August 2022 at the Hub and that a resident had attended in relation to dilapidated properties on Summerhill Road.

The Members advised the Board that the Youth Club is due to leave the Hub. It was agreed that the Acting Chief Executive/Clerk would follow the matter up.

*The Public session of the Meeting ended at 9:30 pm*

**C22/08/01/19****MINUTES****1. Extra Ordinary Meeting Minutes held on Monday 4<sup>th</sup> July 2022**

Deferred to the end of the Meeting.

**C22/08/01/20****REPORT FROM THE CLERK OR OTHER OFFICER****1. Existing Commercial Tenancies – Rent Review**

The following was considered In Committee and transferred to the public domain.

The Report of the Acting Chief Executive/Clerk dated 4<sup>th</sup> August 2022, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Quirk and seconded by Miss Lewin and unanimously **RESOLVED to offer a 5 year term, commencing with a 3 year fixed term rent with a clause that a rent review be undertaken during year 3 of the term to allow for an increase to be agreed following consideration by the Board.**

**2. Commercial Tenancy – 25 Main Road**

The following was considered In Committee and transferred to the public domain.

The Report of the Acting Chief Executive/Clerk dated 4<sup>th</sup> August 2022, having previously been circulated was considered and discussed.

After a discussion, it was proposed by Mr Quirk and seconded by Miss Lewin and unanimously **RESOLVED to offer 5 year term, commencing with a 3 year fixed term rent with a clause that a rent review be undertaken during year 3 of the term to allow for an increase to be agreed following consideration by the Board.**

**C22/08/01/22**

**ANY OTHER URGENT BUSINESS****1. Staffing Matter**

See Staff Minute Book.

**2. Suspension of Standing Orders**

It was proposed by Mr Quirk, seconded by Miss Lewin and unanimously **RESOLVED to extend the meeting till 10:45 pm to conclude the business on the agenda.**

*Mr Allen left the meeting at 9:50 pm*

**3. Minutes of the Extra Ordinary Board Meeting of the 4<sup>th</sup> July 2022**

See Staff Minute Book.

*There being no further business the meeting closed at 10: 45pm*