



# Onchan District Commissioners

## Application for Regularisation Certificate

**Building Control Act 1991,  
The Building Regulations 2014 (As amended)  
The Building Control (Approved Documents) Order 2020  
The Building Control Fees (No 2) Regulations 2021 (As amended)**

**I/WE HEREBY APPLY FOR A REGULARISATION CERTIFICATE IN ACCORDANCE WITH THE REGULATION 26 IN RELATION TO THE BUILDING WORK DESCRIBED AND ENCLOSE THE APPROPRIATE FEE PAYABLE. I ALSO CONSENT TO DEPOSIT ANY AMENDED OR FURTHER PLANS IF REQUESTED IN WRITING TO DO SO.**

Signed ..... (Owner)                      Date .....

Please type or use block capitals. The person here below named as the applicant is responsible for payment of the appropriate fee. **All relevant questions on this form must be answered.**

### Applicant

Name	
Address	
Email address	
Telephone number	

### Description of Work

Address	
Description	
Date work commenced	
Date work completed	

### Use of Building

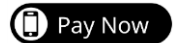
If a new building or extension, please state proposed use			
If an existing building, please state present use			
Number of storey's in building (basement counts as one)			
Is the building to be put to designated use under the Fire Precautions Act 1975?	<b>Yes</b>		<b>No</b>
Is the building to be connected to a septic tank or a small multi stage treatment tank discharging into an irrigation field less than 10m from a watercourse?	<b>Yes</b>		<b>No</b>

## Planning Details

Has an application for planning approval been made?	Yes		No	
If yes please state the planning approval number	PA/			
Is this development in a conservation area?	Yes		No	
Is this building registered under the Registered Building Regulations 1991?	Yes		No	
If yes please state the number				

## Fees

Plan Fee (VAT is not payable on plan fees)	£	
Inspection Fee (VAT is not payable on inspection fees)	£	
Unauthorised work fee	£	255.00
<b>Total fee due</b>	£	



## Guidance Notes – Depositing of Plans for Regularisation Certificate

- Two copies of this form should be completed and submitted with plans and in particular in accordance with the provisions of Regulation 26 of the Building Regulations 2014.
- This form shall be accompanied by the following:-

<b>Site Location Plan</b>	A current up to date plan in order to identify the property (these can be purchased from the Planning & Building Control Directorate), indicating the site of the proposed works in red with a blue outline showing the extent of any additional land ownership.
<b>Block Plan</b>	Showing the boundaries of the curtilage of the building or the building as extended, and its relationship to adjoining boundaries (including written dimensions from each side of the building to its relevant boundary), and the size, position and use of every other building or proposed building within that curtilage.
<b>Drainage</b>	Particulars of the provision to be made for drainage of the building or extension, and particulars, if Section 12 of the Act applies, of the precautions to be taken in building over a sewer.
<b>Floor Plans</b>	So far as reasonably practicable, a plan of the authorised work.
<b>Detail Plans</b>	So far as reasonably practicable, a plan showing any additional work required to be carried out to secure that unauthorised work complies with the requirements relating to building work in the building regulations which were applicable to that work when it was carried out (“the relevant requirements”); and
<b>Engineering Details</b>	Where applicable engineering calculation and plans must form part of the application at time of submission of the application.

Further information and advice concerning the Building Regulations can be obtained from The Building Control Section, Onchan District Commissioners, 79 Main Road, Onchan, Isle of Man, IM3 1RD.  
Telephone 01624 675564 (option 1) or email [buildingcontrol@onchan.org.im](mailto:buildingcontrol@onchan.org.im)