

**ONCHAN DISTRICT COMMISSIONERS**  
**RESPONSE TO FREEDOM OF INFORMATION REQUEST**

<b>Date response returned:</b>	<b>3<sup>rd</sup> July 2026</b>
<b>Date received:</b>	<b>9<sup>th</sup> June 2026</b>
<b>Subject:</b>	<b>Manor Park – Street Lights</b>

**Information Requested:**

1. Any wayleave agreement, dedication, licence, adoption, installation or other agreement, (including deed of easement) and any original specification sheets detailing lighting column height, dimensions/volume of structural foundations and electricity distribution cable(s).
2. Any report to the Commissioners (including Board, committee, subcommittee, management team etc) relating to installation, adoption and management with resulting minute(s). The report and resulting minutes to include streetlight maintenance requirements and standards, maintenance budget provision over time and proposals including economic justification for street lighting replacement in Onchan generally and King Edward Road and Manor Park in particular.
3. Any correspondence, emails, minute(s) of meetings etc relating to installation and adoption and management of Manor Park Management Limited, the highway authority, utility undertaker(s), developer(s), builder(s), individual property owner(s) etc.
4. Confirmation street lighting assets within Manor Park are listed, mapped or otherwise recorded in the Commissioner's asset register, insurance indemnity contract, utility supply and works.
5. Any survey, inspection, testing (including NDT) or other report relating to safety, state and condition, maintenance, etc, of cast iron street lighting columns etc.
6. Any recorded failure of heritage cast iron street lighting columns, etc with date, specific location, nature and cause of failure, necessary repair works, date remedial works completed etc.
7. Details of inspection/maintenance regime(s) (including inspection cycle, preventative/planned maintenance (including cyclical painting, sealing and treatment with brand and grade of marine paint etc). NDT testing and maintenance log(s) relating to the heritage cast iron street lighting columns, etc.
8. Details of any upgrading of lighting apparatus, for example installation of LED lighting heads including date of installation, cost, design life, etc.
9. Any contract, official order, requisition, request for supply/works/service, invoice, works scheduling, etc relating to the commissioning, supply, storage, installation of street lighting to be undertaken on or after the 2<sup>nd</sup> March 2026 (works referred to in the Commissioner's letter to residents 10<sup>th</sup> February 2026).
10. Any information as to any alleged footpath outside public highway limits (namely the carriageway) along Manor Park precise location (with map or plan), width, maintenance responsibility, legal opinion and current status etc.
11. Any information as to private property/public realm legal boundaries (including carriageway and any alleged public footpath) in or about Manor Park suggesting "ambiguity" in Isle of Man Land Registry Titles unregistered title(s), Highway Map, Definitive Map and other records held by Department of Infrastructure, Ordnance Survey mapping or otherwise – Environmental Technical Service Minutes C25/09/02/14 Onchan District Commissioner's Ordinary Meeting Monday 22<sup>nd</sup> September 2025.
12. Any other information Officers consider to be of interest, helpful or relevant to property owners adjoining Manor Park residents, rate and tax payers and the local electorate touching and concerning the above matters.

**Response provided to Information Request:**

1. We have reviewed our records and confirm that we do not hold any of the documentation requested.
2. We enclose the following:
  - The Authority's Street Lighting Policy and Procedure dated November 2023 (see Appendix 2.1);
  - Copy of the Board Memo dated 1<sup>st</sup> December 2023 in relation to the Authority's street lighting pilot scheme – the report was considered at the Ordinary Meeting held on Monday 11<sup>th</sup> December 2023 (a copy of the minutes are enclosed) (see Appendix 2.2);
  - Copy of the Board Memo dated 25<sup>th</sup> March 2024 in relation to The Park funding options and programme – the report was considered at the Ordinary Meeting held on Tuesday 2<sup>nd</sup> April 2024 (a copy of the minutes are enclosed) (see Appendix 2.3);

- Copy of the Board Report dated 31<sup>st</sup> March 2025, in relation to request for street lighting on Whitebridge Road – the report was considered at the Ordinary Meeting held on Monday 31<sup>st</sup> March 2025 (a copy of the minutes are enclosed) (see Appendix 2.4).
3. Please find attached an extract of the minutes dated 16<sup>th</sup> November 1998 which makes reference to Manor Park Management Limited.
  4. We confirm that the street lighting assets within Manor Park are listed and recorded in the Authority's asset register.
  5. We enclose copies of the Street Lighting Inspection Forms for Manor Park (see Appendix 5.1).
  6. Appendix 6.1 enclosed is a photograph of the failed street light at 4 Manor Park. With regards to previous failures, we no longer hold these documents they have been disposed of in accordance with the Authority's Document Retention Policy.
  7. We have reviewed our records and confirm that we do not hold any of the documentation requested.
  8. We enclose the following:
    - A copy of the outdoor lighting report relating to Manor Park dated 8<sup>th</sup> October 2024 (see Appendix 8.1);
    - A copy of the Board Report dated 22<sup>nd</sup> September 2025 – this report was considered by the Board at the Ordinary Meeting dated 22<sup>nd</sup> September 2025 (a copy of the minutes are enclosed) (see Appendix 8.2).
  9. We enclose the following:
    - Copy of the Board Memo dated 17<sup>th</sup> April 2024 in relation to the street lighting civils contractors. The report was considered by the Board at the Ordinary Meeting held on the 29<sup>th</sup> April 2024 (a copy of the minutes are enclosed) (see Appendix 9.1);
    - Copy of the Board Memo dated 17<sup>th</sup> February 2025 in relation to street lighting – groundworks contractor. The report was considered by the Board at the Ordinary Meeting held on the 17<sup>th</sup> February 2025 (a copy of the minutes are enclosed) (see Appendix 9.2);<sup>1</sup>
    - Copy of the Specification of Works (see Appendix 9.3);
    - Copy of the Suppliers Quote (see Appendix 9.4);
    - Copy of the Suppliers Order Confirmation (see Appendix 9.5);
    - Copy of the Suppliers Invoice and a copy of the Authority's Purchase Order (see Appendix 9.6);

We have already provided a copy of the Board report dated 22<sup>nd</sup> September 2025 and a copy of the Minutes of the Ordinary Meeting held on Monday 22<sup>nd</sup> September 2025 (see Appendix 8.2).
  10. We enclose the following:
    - Copy of the Joint Political Meeting Notes held on the 21<sup>st</sup> October 2019 and 10<sup>th</sup> February 2020 (see Appendix 10.1);
    - Correspondence in relation to Manor Park Enquiry – DOI – Adopted Roads Onchan (see Appendix 10.2);
    - Correspondence regarding Manor Park – Street Lighting (see Appendix 10.3).
  11. See information provide in relation to question 10 above.
  12. We enclosed copies of the following:
    - Copies of letters sent to residents of Manor Park between 14<sup>th</sup> July 2025 and 26<sup>th</sup> May 2026 (see Appendix 12.1); and
    - Copies of e-mails between 6<sup>th</sup> September 2019 and 8<sup>th</sup> October 2025 (see Appendix 12.2)
    - Copy of the Minutes of the Works and Cleansing Committee dated 11<sup>th</sup> October 2004 (see Appendix 12.3).

<b>Date Response approved for issue:</b>	2 <sup>nd</sup> July 2026	<b>Date response returned:</b>	3 <sup>rd</sup> July 2026 – Response Hand Delivered to Requester
<b>Approved by:</b>	R Phillips – Chief Executive/Clerk		

Where the documents contained personal and commercially sensitive data this has been redacted.