Onchan District Commissioners

HOUSING (REGISTRATION) REGULATIONS 2013
APPLICATION FOR REGISTRATION OF FLATS

Name of Applicant:

Name of Owner:

Address of Premises:

Address:

Contact number:

Contact number:

Flat No.	Situation of Flat (See note 1)	Permanent*	Tourist*	Net Floor Area m^2	Maximum Occupancy	Living Rooms	Bedrooms	Kitchens	Bathroom W.C.	Separate W.C.

*Tick as appropriate

Signature of Applicant: .....

Date: .....

Notes

1. The situation of the flat in relation to its position in the premises should be given to include which floor it is on, whether it is at the front or rear outlet and whether it is on the right or left hand side where possible e.g. 2Floor/Front/LHS, Basement/Front/RHS, Ground/Rear Outlet etc.
2. You may apply for a permanent or tourist flat. It will be necessary to obtain planning approval for change of use from a tourist to a permanent flat.
3. The total net floor area of the flat is a factor used to determine the maximum number of occupants (see Schedule 1, Housing (Standards) Regulations 2017 for details).
4. The number and type of room within the flat should be indicated.
5. A plan of the premises stating the use of all areas to a scale of not less than 1:100 must be submitted with this application.
6. **An applicant must pay a fee of £50.00 to the registration authority for each application for the registration of a flat. Cheques should, therefore, be made payable to the local authority. Each flat and registration will NOT be approved until the appropriate fee has been paid.**